Student Shadowing Guidelines

Law

What is a student shadowing day?
During a student shadowing day, a Reach pupil will accompany a current law student during their typical day at University. This will involve pupils attending lectures, tutorials, and the library etc under the supervision of the law student.

What are the benefits to pupils and students of a student shadowing day?
School pupils gain an invaluable insight into the practicalities of being a law student and learn about different teaching styles and the self-directed study required to study law. A significant impact of these days comes from introducing the pupil to the university environment and chatting to real students about their experiences. This gives the pupils a lot of motivation and confidence in their abilities to pursue a place at law school. Additionally, student shadowing days provide interesting experiences for the pupils to reflect on within their UCAS personal statements.

Law students also benefit from hosting a school pupil. Students enjoy the opportunity to share their experiences and help applicants. Some may also get the chance to do some ‘teaching’ depending on what their day involves. Being a role model and mentor to the pupils is valuable for job and further training applications.

Your student shadowing day
Welcome to your Law Student Shadowing day! This document contains important advice and guidance that you MUST adhere to during your visit. You’ll be within both University of Dundee and you must be aware of regulations.

During the sessions you may get the opportunity to participate in activities. Please remember that the law students you are with may be your future peers and the academic staff may be your future leaders. Therefore be aware of your attitude towards the tasks and lessons. This is a great opportunity for you to network and get to know law professionals who could help you with
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your future careers. The people you will meet have all volunteered to host you for the day so will be very keen to help and advise you.

**Dress code**

Please dress appropriately – smart but casual. School uniform is not required, but you may wish to wear your school uniform without your tie.

Examples of unacceptable garments include, but are not limited to, shorts, overly tight or revealing clothes or items of clothing bearing inappropriate slogans.

**On the morning of your visit**

**Late coming is not acceptable.** Law students are required to be punctual at all times therefore we expect this of you too. Please ensure you are aware of where and when to meet your law student and if you are unsure then contact your student before to clarify. Late coming may result in cancellation of your student shadowing day.

If you have any problems on the morning of your visit please contact the student who is hosting you in the first instance – their details are in the log form. If you do not manage to make contact with the student then please call **Jan on 01382 381899**.

**Safety arrangements**

Ensure that you are aware of all safety arrangements within all of the buildings that you are visiting. Ask your student to alert you to the fire exits and meeting points. Stay with your student at all times. If you are unsure of anything at any time then ask your student or the lecturer in charge.

**Professionalism**

As aspiring law students we expect you to display professional qualities that encompass your attitudes, behaviours and learning. Becoming a solicitor requires you to reflect about, develop and demonstrate that you can behave professionally in relation to duty, adaptability, open-mindedness, self-reflection, self-improvement, life-long learning and the pursuit of scholarship and excellence and this starts now!
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During your visit to the University of Dundee we expect you to fully engage in the student experience and behave responsibly and professionally at all times.

**Feedback and incident reporting**
We always welcome your feedback on the student shadowing days. We want to hear about your experiences with the student. If you have any suggestions on how we can improve on our processes please let us know. Feedback forms will be sent to you via email after your student shadowing day.

Should any incident occur during your student shadowing, or if you any cause for concern then please let Fiona or Gemma know (reach@dundee.ac.uk).

**Contact Details**
Reach Tayside
*Dr Gemma Gaw & Fiona Dear*
3 Cross Row
University of Dundee
T: 01382 388900 | 386647
E: reach@dundee.ac.uk

*Enjoy your day as a law student!*