Accountancy - School of Social Sciences

Anatomical Sciences - (CAHID) - School of Science and Engineering

Applied Computing - School of Science and Engineering

Architecture - School of Social Sciences

Art & Design - School of Art and Design

- Contemporary Art Practice
  - BA in Art, Philosophy, Contemporary Practices
  - BA in Fine Art
  - BA in Time Based Art

- Communication Design
  - BDes in Animation
  - BDes in Graphic Design
  - BDes in Illustration

- Design & Craft
  - BDes in Interior & Environmental Design
  - BDes in Jewellery & Metal Design
  - BDes in Textile Design

- Social Digital
  - BSc in Digital Interaction Design
  - BSc in Product Design

Biological Sciences - School of Life Sciences

- Biochemistry (BSc)
- Biological Chemistry and Drug Discovery (BSc)
- Biological Sciences (BSc)(MSci)
- Microbiology (BSc)
- Molecular Biology (BSc)

Biomedical Sciences - School of Life Sciences

- Biomedical Sciences (BSc)(MSci)
- Neurosciences (BSc)
- Pharmacology (BSc)
- Physiological Science (BSc)

Business Management - School of Social Sciences

- Business Management (BSc)
- Business Management (Accounting and Finance) (BSc)

Community, Learning and Development – School of Education and Social Work

- Childhood Practice (BA)
• Childhood Studies (BA)
• Community Learning & Development (BA Hons)
• Professional Development (BA)
• Social Work (BA)

*Computing Science (BSc) – School of Engineering and Science*

*D*

**Dentistry – School of Dentistry**
• Bachelor of Dental Surgery (BDS)
• Bachelor of Medical Sciences (BMSc)
• Bachelor of Science (BSc) in Medical Science
• Oral Health Sciences (BSc)

*Digital Interaction Design (BSc) – School of Art and Design*

*E*

**Economics – School of Social Sciences – MA and MA (Honours)**
• Business Economics with Marketing
• Economics
• English
• European Philosophy
• European Politics
• Financial Economics
• Geography
• Geopolitics
• History
• International Business
• International Business with Marketing
• Philosophy
• Politics
• Town and Regional Planning
• Psychology
• Scottish Historical Studies
• Business Economics with Marketing and
  ➢ European Studies
  ➢ Marketing and Geography
  ➢ History
  ➢ Mathematics
  ➢ Politics
  ➢ Psychology
  ➢ Economics and
  ➢ History
  ➢ International Relations
  ➢ Politics
• Environmental Science and Geography
• Environmental Sustainability and Geography
• European Studies and
  ➢ Economics
  ➢ English
- European Languages
- Geography
- History
- International Relations
- Philosophy
- Psychology
- Geography and Economics
- History
- Planning
- Politics
- Psychology
- History and European Languages
- International Relations
- Philosophy
- Politics
- Psychology
- International Business and Finance
- Environmental Sustainability
- International Relations and European Languages
- Philosophy
- Politics
- Philosophy and European Languages
- Film Studies
- Politics
- Psychology
- Languages

**Economics – School of Social Sciences – BSc and BSc with (Honours)**
- Politics and Psychology*
- Business Economics with Marketing (BSc)
- Economics (BSc)
- Financial Economics (BSc)
- Economics and (BSc)
- Applied Computing
- Mathematics
- Financial Economics and (BSc)
- Applied Computing
- Mathematics
- Geography (BSc)
- Psychology (BSc)

**Education (MA) – School of Education and Social Work**

**Engineering – School of Science and Engineering**
- Biomedical (BEng)
- Civil Engineering (BEng)
- Civil Engineering (MEng)
- Civil Engineering, Design and Management (MEng)
• Electronic Engineering (BEng)
• Electronic Engineering and Physics (BEng)
• Mechanical Engineering (BEng)
• Mechanical Engineering with Renewables (BEng)

**English/Creative Writing/Film Studies – School of Humanities**

• English (MA)
• English (MA) with European Languages
• English (MA) and
  ▶ Creative Writing
  ▶ European Languages
  ▶ European Studies
  ▶ Film
  ▶ History
  ▶ Mathematics
  ▶ Philosophy
  ▶ Politics
  ▶ Psychology
• Film Studies (MA) and
  ▶ Philosophy
• Liberal Arts (MA)

**Environmental Science – School of Social Sciences**

• Environmental Science (BSc)
• Environmental Science and Geography (BSc)
• Geography and Environmental Science (MA)

**Environment Sustainability – School of Social Sciences**

• Environmental Sustainability (MA)
• Environmental Sustainability and Geography (MA)
• International Business and Environmental Sustainability (MA)

**European Studies – School of Social Sciences**

• European Studies (MA)
• European Studies with European Languages (MA)

**Finance – School of Social Sciences – Dundee School of Business**

• Bachelor of Finance (BFin)
• Bachelor of International Finance (BIFin)

**Forensic Anthropology (BSc) – School of Science and Engineering**

**Geography – School of Social Sciences**

• Geography (MA)
• Geopolitics (MA)
• Geography (MA) and
  ▶ Business Economics with Marketing
  ▶ Economics
- Environmental Science
- Environmental Sustainability
- European Languages
- European Studies
- History
- Planning
- Politics
- Psychology
- Geography (BSc)
- Geography and Environmental Science (BSc)

History – School of Humanities

- History (MA)
- Scottish Historical Studies (MA)
- History (MA) with
  - Business Economics with Marketing
  - Economics
  - English
  - European Studies
  - European Languages
  - Geography
  - International Relations
  - Philosophy
  - Politics
  - Psychology
- Scottish Historical Studies (MA) with
  - French
  - German
  - Spanish
- Liberal Arts (MA)

Interior and Environmental Design (BDes) – School of Art and Design

International Business – School of Social Sciences (MA and MA with Honours)

- International Business
- International Business with Marketing
- International Business) and
  - Finance
  - Environmental Sustainability
  - International Relations

International Business – School of Social Sciences (BSc and BSc with Honours)

- International Business
- International Business with
  - Marketing
  - Financial Management
  - E-Commerce
  - French
  - German
Law – School of Social Sciences

- Scots and English Law Dual Qualifying with
  - Oil and Gas Law
- Scots Law
- Scots Law with
  - Oil and Gas Law
  - French
  - German
  - Spanish
- English Law
- English Law with
  - Oil and Gas Law
  - French
  - German
  - Spanish

Mathematics – School of Science and Engineering

- Mathematics (BSc)
- Mathematics (MMath)

Mathematical Biology – School of Science and Engineering

- Mathematical Biology (BSc)
- Mathematical Biology (MSci)
- Mathematics and Physics (BSc)
- Mathematics and Physics (MSci)
- Mathematics and
  - Accountancy (BSc)
  - Applied Computing (BSc)
  - Economics (BSc)
  - Financial Economics (BSc)
  - Mathematics (BSc)
  - Physics (BSc)
  - Psychology (BSc)
- Business Economics with Marketing and Mathematics (MA)
- Mathematics and English (MA)

Medicine – School of Medicine

- MBChB
- Medical Sciences (BSc)
- BMSc
- Gateway

Nursing – School of Nursing and Health Sciences

- Adult Nursing (BSc)
- Child Nursing (BSc)
• Health Sciences (BSc)
• Infection: prevention and Control (BSc)
• Mental Health Nursing (BSc)
• Midwifery (BSc)
• Nursing (post registration) (BSc)
• Nursing (MSc)

Oral Health Sciences – School of Dentistry (BSc)

Philosophy - School of Humanities (MA and MA with Honours)
• Philosophy
• European Philosophy
• Philosophy with European Languages
• European Philosophy with:
  ➢ French
  ➢ German
  ➢ Spanish
• Philosophy and
  ➢ English
  ➢ European Languages
  ➢ European Studies
  ➢ Film Studies
  ➢ History
  ➢ International Relations
  ➢ Politics
  ➢ Psychology
• Liberal Arts

Physics – School of Science and Engineering
• Physics (BSc)
• Physics (MSci)
• Physics with Renewable Energy Science (BSc)
• Physics with Renewable Energy Science (MSci)
• Physics and Mathematics (BSc)
• Physics and Mathematics (MSci)
• Applied Physics (BEng)
• Electronic Engineering and Physics (BEng)

Politics/International Relations – School of Social Sciences (MA and MA with Honours)
• Politics (MA)
• European Politics (MA)
• Geopolitics (MA)
• International Relations and Politics (MA)
• Politics and: (MA)
  ➢ Business Economics with Marketing
  ➢ Economics
  ➢ English
  ➢ European Languages
- Geography
- History
- Philosophy
- Psychology
- International Relations and:
  - Economics
  - European Languages
  - European Studies
  - History
  - Philosophy
- Liberal Arts (MA)

**Product Design** – School of Art and Design (BSc and BSc with Honours)

**Psychology** – School of Social Sciences
- Psychology (MA)
- Psychology and: (MA)
  - Business Economics with Marketing
  - English
  - European Languages
  - Geography
  - History
  - Philosophy
  - Politics
- Psychology (BSc)
- Psychology and Mathematics (BSc)

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**S**

**Social Work** – School of Education and Social Work (BA)

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**T**

**Town Regional Planning** – School of Social Sciences
- Town Regional Planning (MA)
- Geography and Planning (MA)
ACCOUNTANCY PROGRAMME REGULATIONS

- Bachelor of Accountancy - BAcc
- Bachelor of Accountancy with Honours - BAcc (Hons)
- Bachelor of Finance - BFin
- Bachelor of Finance with Honours - BFin (Hons)
- Bachelor of International Finance - BIFin
- Bachelor of International Finance with Honours - BIFin (Hons)
- BSc in Business Management - BSc Bus Mgt
- BSc in Business Management (Hons) - BSc Bus Mgt (Hons)
- BSc in Business Management (Accounting and Finance) - BSc Bus Mgt (Acc&Fin)
- BSc in Business Management (Accounting and Finance) (Hons) - BSc Bus Mgt (Acc&Fin) (Hons)

PREAMBLE

These Regulations specify minimum requirements in terms of admission, matriculation, credit definitions, programme of study and assessment for the Undergraduate programmes offered by the School of Social Sciences (listed in paragraph 1).

Additional requirements over and above the minimum set out here may be imposed for individual programmes by the relevant School Board during the process of programme approval. Such requirements will be communicated to candidates in the appropriate programme handbooks which can be found on the following website (http://www.dundee.ac.uk/accountancy/currentstuds/).

GENERAL

1. These Regulations apply to the following degrees:
   - Bachelor of Accountancy (BAcc)/Bachelor of Accountancy (Hons) (BAcc (Hons)
   - Bachelor of Finance (BFin)/Bachelor of Finance (Hons) (BFin (Hons)
   - Bachelor of International Finance (BIFin)/Bachelor of International Finance (Hons) (BIFin (Hons)
   - Bachelor of Science in Business Management (BSc Bus Mgt)/Bachelor of Science in Business Management (Hons) (BSc Bus Mgt (Hons)
   - Bachelor of Science in Business Management (Accounting and Finance) (BSc Bus Mgt (Acc&Fin) /Bachelor of Science in Business Management (Accounting and Finance) (Hons) (BSc Bus Mgt (Acc&Fin)(Hons)

ENTRY

2. In order to be admitted to a programme of study for a degree at undergraduate level in the School of Social Sciences, applicants must satisfy the general entrance requirements of the University and any additional conditions deemed necessary by the School Board.

GENERAL PROGRESSION REQUIREMENTS

3(1) Credit rating of degrees and other awards – You may receive an award only upon graduating and leaving the University. The award will be the highest level qualification which you are entitled to receive based on your total accumulated credits as set out in Table 1 of General Progression Requirements.

3(2) At or before the commencement of each academic year, you must obtain the approval of your Adviser of Studies for your proposed programme of study for that year, and you must also obtain his or her approval for any subsequent change(s) to your agreed programme of study. Changes to modules will normally not be permitted more than three weeks into the teaching for that module.

3(3) Unless permitted under Regulation 4, or with the prior consent of the Dean, your approved programme of study in any academic year will normally comprise the requirements set out in Table 1 – see also Schedule 1 for the module requirements for each of the degrees. The School reserves the
right to modify the module requirements for each of the degrees subject to the approval of the School Board.

3(4)  If you are seeking to take an Honours degree, you must:

i. have passed or obtained exemption from modules bearing 120 credits or more at each of Levels 1 and 2; and/or

ii. have satisfied the Dean of your academic fitness to enter those modules prescribed for the Honours degree; and

iii. have obtained the approval of your Adviser of Studies

3(5) To proceed to the final year (level 4) of an honours degree, students must have passed all 120 credits at level 1, 120 credits at level 2, and 120 credits at level 3.

3(6) At Level 4 you may be permitted to select a dissertation. Where you are permitted to do so:

i. that dissertation shall be on a subject chosen by you, where the title and length of the dissertation must be approved by the Lecturer(s) who will supervise your work on that module and by the Dean, or the Dean’s nominee; and

ii. that dissertation must be submitted by the date stipulated by the Lecturer(s) supervising the work on that module and by the Dean, or the Dean’s nominee.

3(7) Minimum progression requirements to avoid termination of studies – It is essential to note that, while the accumulation of the minimum credits for progression (set out in Table 1) will mean that you avoid termination of studies, it may not allow normal progress on to Honours (see para 3(4)).

**DURATION OF STUDY**

4(1) Advanced Entry - If you have already been awarded a qualification recognised for this purpose by the School Board, you may be admitted directly to the second or third year of the relevant degree programmes and will be deemed to have obtained pro tanto passes in the Level 1 and Level 2 modules from which exemption has thus been obtained.

4(2) Such exemptions may normally be obtained in respect of not more than the number of modules constituting Level 1 of the degree programme by a candidate for the Degree without Honours; and in not more than the number of modules constituting Levels 1 and 2 of the programme by a candidate for the Degree with Honours.

4(3) A candidate admitted with advanced entry as provided in paragraph (1) of this Regulation may, at the discretion of the School Board, have the period of study for the Degree with or without Honours reduced. The minimum period of study will normally be two years but may be reduced to one year for the award of the degree without Honours subject to the discretion of the Dean.

4(4) Exemptions - If you have successfully completed, at another university or equivalent institution, a module or modules equivalent in content and standard to any Level 1 or Level 2 module listed in Schedule 1, you may apply for a pro tanto pass in that module or modules in the degree programmes.

4(5) Where, under an inter-university co-operation scheme approved by the School Board, you have spent a complete semester or full academic year in a university other than the University of Dundee, you may substitute the modules taken in that university for the equivalent modules in Schedule 1. If you have spent less than a complete academic year in a university other than the University of Dundee, you may offer the modules taken in that other university, together with an examination and/or work specifically assessed for this purpose in the University of Dundee in respect of each module taken during the same academic year, provided always:

a. that the choice of modules taken in that other university, and the arrangements for examination and/or work assessed in the University of Dundee, shall have been approved by the Dean (or the Dean’s nominee);
b. that a candidate whose performance in modules taken at another university under an inter-
university co-operation scheme is deemed by the Dean to be unsatisfactory, or the equivalent
of failure in one or more forms of assessment, shall have the right to enter for the appropriate
resit examination at the University of Dundee in the year in which the period of study has been
spent at another university.

4(6) Maximum periods of studies - If you are admitted to the first year of a degree you are normally
required to complete the Non-Honours degree in 4 years and the Honours Degree in 5 years. These
periods will be reduced to 3 years and 4 years respectively if you are admitted to the second year of
the degree programme in accordance with Regulation 4. If you are admitted to the third year of the
degree programme in accordance with Regulation 4 you must complete the Honours Degree in 3 years.

Table 1 – General Progression Requirements

<table>
<thead>
<tr>
<th>Year of attendance</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCQF level</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>Programme of study</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(see Schedule 1)</td>
<td>120 credits at Level 1</td>
<td>120 credits at Level 2</td>
<td>120 credits at Level 3</td>
<td>120 credits, of which at least 90 credits must be at Level 4 (this may include a dissertation – see regulation 4(5))</td>
</tr>
<tr>
<td>Minimum accumulated credits required for progression. See regulation 3(6)</td>
<td>80 credits at Level 1</td>
<td>120 credits at Level 1 and 80 credits at Level 2</td>
<td>120 credits at Level 1, 120 credits at Level 2 and 120 credits at Level 3</td>
<td>N/A</td>
</tr>
<tr>
<td>Title of exit award</td>
<td>Certificate of Higher Education</td>
<td>Diploma of Higher Education</td>
<td>Degree without honours - BAcc, BFin, BIFin, BSc Bus Mgt, BSc Bus Mgt (Acc&amp;Fin). See also para 3(1) for the BA General Degree</td>
<td>Degree with Honours BAcc (Hons), BFin (Hons), BIFin (Hons), BSc Bus Mgt (Hons), BSc Bus Mgt (Acc&amp;Fin) (Hons) See regulation 5(6)</td>
</tr>
<tr>
<td>Minimum accumulated credits required for award (awarded for candidates withdrawing from study within the School). See Regulation 4(6).</td>
<td>Unless exempted under Regulation 4 (Duration of study), you must attend the University for not less than one academic year and pass modules which bear 120 or more (but less than 240) credits in total, including at least 120 at Level 1, within a period of two academic years from date of first matriculation.</td>
<td>Unless exempted under Regulation 4 (Duration of study), you must attend the University for not less than two years and pass modules which bear 240 or more (but less than 360 credits in total, including at least 120 at Level 2, within a period of three academic years from date of first matriculation.</td>
<td>Unless exempted under Regulation 4 (Duration of study), you must attend the University for not less than three years and pass modules which bear 360 or more (but less than 480) credits in total, including at least 120 at Level 3, within a period of four academic years from date of first matriculation.</td>
<td>Unless exempted under Regulation 4 (Duration of study), you must attend the University for not less than four years and pass modules which bear 480 or more credits in total, including at least 120 at Level 3 and 90 at Level 4 within a period of five academic years from date of first matriculation. See also para 3(4).</td>
</tr>
</tbody>
</table>

See Programme Structure in Schedule 1

ASSessment

For any module, the nature of the component assessment and the manner in which a candidate’s
performance counts towards the overall grade for the module will be explained in the information
given out or otherwise made accessible at the beginning of each session. Only those candidates who
are awarded an overall pass grade will be judged to have passed the Degree Examination in, and be
awarded the credits for, the module.
5(1) You may normally attempt the assessments for any module only within the same academic year that you attended the module.

5(2) At Levels 1, 2 and 3 there are two assessments: the first, which may have several components, is associated with the teaching period for the module while the second is the resit examination diet in the summer vacation. Year 3 - Junior Honours students who fail any modules at the first assessment must pass the module at the resit diet before proceeding to the following year (Year 4 - Senior Honours) and the mark awarded at the resit diet will be capped at D3. Resit examination marks will be based 100% on the resit examination and coursework marks will not be taken into account when deriving the final mark.

5(3) Assessment at Senior Honours level is associated with the teaching period for each module. No resit examination is normally permitted.

5(4) If your attendance at the classes for any module, or performance in the work for any of those classes has been found to be unsatisfactory, the Dean or the Dean’s nominee may notify the Examinations Office that you are not permitted to attempt any specified assessments in the main Diet of examinations for that module.

5(5) Results of Assessment - The relevant Board of Examiners will decide whether you have passed any module and in so doing, the Board will take all relevant circumstances into account, including performances in other modules.

5(6) The relevant Board of Examiners may at its discretion require a student to take a further examination, the nature and timing of which shall be determined by the Board. Any Honours paper may be supplemented by an oral examination at the discretion of the examiners for that paper with the approval of the Dean.

5(7) Failure at the Resit Diet - If you fail a module or modules at the resit diet you may be:
   a. permitted to re-attend the module or modules during the following academic year; or
   b. granted permission by the Dean to make two further attempts at the assessment(s) in the following academic year without attending the classes.

5(8) Results of Final Degree Assessment

You may be conferred the following, after you successfully complete your final Degree Assessment:

- At Level 3 - Degree with or without Distinction
- At Level 4 – Degree with Honours of the First, Upper Second, Lower Second, or Third class.

5(9) If you have entered assessment(s) for the Honours Degree and have failed to be placed in any Honours class, the relevant Board of Examiners may recommend to the Senatus that you be permitted to count the assessment(s) taken, and the time spent in the study for the Honours Degree, for the purpose of graduating with the Degree without Honours. The relevant Board of Examiners will only do this if the examiners are satisfied that the modules taken and the standard attained in the assessment(s) are the same as, or equivalent to, those required for the Degree without Honours.

5(10) Failure to Complete Honours Degree Assessment(s) - If you are prevented by illness or other sufficient cause from beginning or completing part of all of the assessments which count directly towards your Honours Degree Classification, the examiners may, at their discretion, award you a classified or an unclassified Honours degree.

TERMINATION OF STUDIES AND RIGHT OF APPEAL

6(1) If you fail to achieve the minimum credits required for progression as set out in Table 1, you may be required to discontinue your studies, in which event you will have the right to appeal to the School Progress Committee.
If your appeal is successful, you will be permitted to continue your studies subject to such conditions as the Dean or the Dean’s nominee may determine. If your appeal is rejected by the School Progress Committee your letter of appeal, and any supporting documents, will pass to be considered by the Termination of Studies (Appeals) Committee of the University Senate.

**BOARD OF EXAMINERS**

7(1) There shall be a Board of Examiners for each of the programmes consisting of academic staff giving instruction in the subjects of the programme together with at least one external examiner appointed by the Court on the recommendation of the Senatus as advised by the School Board in consultation with the Dean.
SCHEDULE 1

BACHELOR OF ACCOUNTANCY-BAcc/BACHELOR OF ACCOUNTANCY WITH HONOURS - BAcc (Hons)

Year 1 - Level 1 Modules (20 ScotCat credits each - all modules are compulsory)

Semester 1
- Introductory Financial Accounting (BU11001)
- International Business Environment (BU11002)
- Business Management and Information Systems (BU11003)

Semester 2
- Introductory Management Accounting (BU12001)
- Statistics and Probability (MA12003)
- Foundations of Economic Analysis (Accountancy & Finance) (BU12005)

Year 2 - Level 2 Modules (20 ScotCat credits each - all modules are compulsory)

Semester 1
- Financial Decision Analysis (BU21001)
- Intermediate Financial Accounting (BU21002)
- Management Concepts in Context (BU21003)

Semester 2
- Intermediate Management Accounting (BU22002)
- Intermediate Financial Management (BU22003)
- Business Law (BU22001)

Year 3 - Level 3 Honours Modules (20 ScotCat credits each – all modules are compulsory)

- Advanced Financial Accounting (BU30001)
- Advanced Financial Management (BU30002)
- Advanced Management Accounting (BU30003)
- Auditing (BU30004)
- Taxation (BU30005)
- Financial Reporting Theory (BU30006)

Students who are interested in the BAcc (Honours) Degree with the Languages specialism\(^1\), may substitute a language (French, Spanish or German) for either the Financial Reporting Theory (BU30006) or Taxation (BU30005) modules. This specialism implies that one of the 4\(^{th}\) year modules must also be a language.

\(^1\) Choice of language modules are subject to students having a suitable level of language proficiency in accordance with the Languages module pre-requisite.
Year 4 - Level 4 Honours Modules (20 ScotCat credits each)

Compulsory Modules

Accountancy specialism – Financial Assurance and International Reporting (BU40007), plus five optional modules

Finance specialism – Financial Management Theory (BU40002), plus at least two of:
- International Capital Markets (BU30007) +
- Financial Statement Analysis (BU40003)
- Security Analysis and Portfolio Management (BU40004)

Plus three optional modules

Languages specialism – Practical French/Practical German/Practical Spanish (see note 1), plus five optional modules

Optional Modules

International Capital Markets (BU30007) +
Business Strategy and Policy (BU30009) +
Examining Business Information Systems (BU30011) +
Social Responsibility (BU40001)
Financial Management Theory (BU40002)
Financial Statement Analysis (BU40003)
Security Analysis and Portfolio Management (BU40004)
Dissertation - 4DN (BU40005)
Fiscal Studies (BU40006)
Financial Assurance & International Reporting (BU40007)
Issues in Management Accounting Research (BU40010)
The Business of Human Rights (BU40013)
Understanding and Managing Organisational Space (BU41014)
Practical French/Practical German/Practical Spanish (see note 4)

+ indicates a Level 3 module
**BACHELOR OF FINANCE-BFin/BACHELOR OF FINANCE WITH HONOURS-BFin (Hons)**

**Year 1 – Level 1 Modules (20 ScotCat credits each - all modules are compulsory)**

Semester 1
- Introductory Financial Accounting (BU11001)
- Global Economic Perspectives (BU11004)
- Business Management & Information Systems (BU11003)

Semester 2
- Introductory Management Accounting (BU12001)
- Statistics and Probability (MA12003)
- Foundations of Economic Analysis (Accountancy & Finance) (BU12005)

**Year 2 - Level 2 Modules (20 ScotCat credits each - all modules are compulsory)**

Semester 1
- Financial Decision Analysis (BU21001)
- Intermediate Financial Accounting (BU21002)
- Microeconomics (BU21004)

Semester 2
- Intermediate Financial Management (BU22003)
- Intermediate Management Accounting (BU22002)
- Macroeconomics & Economic Statistics (BU22005)

**Year 3 - Level 3 Modules (all modules are compulsory)**

- Advanced Financial Management (20 ScotCat credits) (BU30002)
- Taxation (20 ScotCat credits) (BU30005)
- International Capital Markets (20 ScotCat credits) (BU30007)
- Econometrics (30 ScotCat credits) (BU31001)
- Microeconomic Analysis (30 ScotCat credits) (BU30016)

**Year 4 – Senior Honours Modules**

**Compulsory Modules**
- Financial Management Theory (20 ScotCat credits) (BU40002)
- Financial Economic Analysis (30 ScotCat credits) (BU40022)
Optional Modules – The total number of credits in Senior Honours must equal 120 credits (at least 90 credits in Junior and Senior Honours combined must be in modules that are at level 4). Choose two modules from Accounting & Finance and one module from Economic Studies.

Accounting & Finance – choose two modules from:

- Advanced Financial Accounting (20 ScotCat credits) (BU30001) +
- Financial Reporting Theory (BU30006) +
- Business Strategy & Policy (BU30009) +
- Social Responsibility (20 ScotCat credits) (BU40001)
- Financial Statement Analysis (20 ScotCat credits) (BU40003)
- Security Analysis and Portfolio Management (20 ScotCat credits) (BU40004)
- Dissertation - 4DN (BU40005)
- Fiscal Studies (20 ScotCat credits) (BU40006)

Economic Studies – choose one module from:

- Marketing (30 ScotCat credits) (BU30013) +
- Financial Institutions (30 ScotCat credits) (BU30014) +
- Human Resources (30 ScotCat credits) (BU30015) +
- Macroeconomic Analysis (30 ScotCat credits) (BU30017) +
- Government and Business (30 ScotCat credits) (BU40015)
- Economics of Globalisation (30 ScotCat credits) (BU40016)
- International Finance (30 ScotCat credits) (BU40017)
- Risk & Information (30 ScotCat credits) (BU40018)
- Business Strategy (30 ScotCat credits) (BU40019)

+ indicates a Level 3 module
BACHELOR OF INTERNATIONAL FINANCE-BIFin/BACHELOR OF INTERNATIONAL FINANCE WITH HONOURS-BIFin (Hons)

Year 1 - Level 1 Modules (20 ScotCat credits each - all modules are compulsory)
Semester 1
- Introductory Financial Accounting (BU11001)
- Global Economic Perspectives (BU11004)
- Business Management & Information Systems (BU11003)
Semester 2
- Introductory Management Accounting (BU12001)
- Statistics and Probability (MA12003)
- Foundations of Economic Analysis (Accountancy & Finance) (BU12005)

Year 2 - Level 2 Modules (20 ScotCat credits each - all modules are compulsory)
Semester 1
- Financial Decision Analysis (BU21001)
- Intermediate Financial Accounting (BU21002)
- Microeconomics (BU21004)
Semester 2
- Intermediate Financial Management (BU22003)
- Intermediate Management Accounting (BU22002)
- Macroeconomics and Economic Statistics (BU22005)

Year 3 - Level 3 Modules (120 ScotCat credits total – all modules are compulsory)
- Advanced Financial Management (20 ScotCat credits) (BU30002)
- Taxation (20 ScotCat credits) (BU30005)
- International Capital Markets (20 ScotCat credits) (BU30007)
- Microeconomic Analysis (30 ScotCat credits) (BU30016)
- Macroeconomic Analysis (30 ScotCat credits) (BU30017)

Year 4 - Level 4 Honours Modules (120 ScotCat credits total)
Compulsory Modules
- Financial Management Theory (20 ScotCat credits) (BU40002)
- International Finance (30 ScotCat credits) (BU40017)
Optional Modules – The total number of credits in Senior Honours must equal 120 credits (at least 90 credits in Junior and Senior Honours combined must be in modules that are at level 4). Choose two modules from Accounting & Finance and one module from Economic Studies.

Accounting & Finance – choose two modules from:
- Advanced Financial Accounting (20 ScotCat credits) (BU30001) +
- Financial Reporting Theory (20 ScotCat credits) (BU30006) +
- Business Strategy & Policy (20 ScotCat credits) (BU30009) +
- Social Responsibility (20 ScotCat credits) (BU40001)
- Financial Statement Analysis (20 ScotCat credits) (BU40003)
- Security Analysis and Portfolio Management (20 ScotCat credits) (BU40004)
- Dissertation - 4DN (20 ScotCat credits) (BU40005)
- Fiscal Studies (20 ScotCat credits) (BU40006)

Economic Studies – choose one module from:
- Econometrics (BU31001)+
- Financial Institutions (30 ScotCat credits) (BU30014) +
- Human Resources (30 ScotCat credits) (BU30015) +
- Government and Business (30 ScotCat credits) (BU40015)
- Economics of Globalisation (30 ScotCat credits) (BU40016)
- Risk & Information (30 ScotCat credits) (BU40018)
- Business Strategy (30 ScotCat credits) (BU40019)
- Financial Economic Analysis (BU40022)

+ indicates a Level 3 module
BSc IN BUSINESS MANAGEMENT – BSc Bus Mgt/BSc IN BUSINESS MANAGEMENT (Hons) – BSc Bus Mgt (Hons)

Year 1 - Level 1 Modules (20 ScotCat credits each - all modules are compulsory)

Semester 1
- Introductory Financial Accounting (BU11001)
- International Business Environment (BU11002)
- Business Management & Information Systems (BU11003)

Semester 2
- Introductory Management Accounting (BU12001)
- Statistics and Probability (MA12003)
- Foundations of Economic Analysis (Accountancy & Finance) (BU12005)

Year 2 - Level 2 Modules (20 ScotCat credits each - all modules are compulsory)

Semester 1
- Financial Decision Analysis (BU21001)
- Management Concepts in Context (BU21003)
- Enterprise (AG22039)

Semester 2
- Business Law (BU22001)
- Intermediate Financial Management (BU22003)
- Business Management Internship (AG22001)

Year 3 - Level 3 Modules (120 ScotCat credits total)

Compulsory Modules
- Strategic Management and Leadership (30 ScotCat credits) (BU30008)
- Research Methods in Business Management (30 ScotCat credits) (BU30010)

Choose three from:
- Advanced Financial Management (20 ScotCat credits) (BU30002)
- Managing Human Resources (20 ScotCat credits) (BU30020)
- Introduction to Marketing (20 ScotCat credits) (BU30021)
- Examining Business Information Systems (BU30011)

Languages – French, Spanish or German (The choice of a language in Year 3 implies that one of the fourth year modules must also be a language. See note 1). Students who are interested in the Language option will have to discuss with Programme Director.
**Year 4 - Level 4 Honours Modules** (120 ScotCat credits total)

**Compulsory Modules**

Managing Human Rights (30 ScotCat credits) (BU40008)
Change Management (30 ScotCat credits) (BU40009)

Choose three (or TWO if electing to take the 40 credit dissertation) from:

Understanding and Managing Organisational Space (20 ScotCat credits) (BU40014)*
Business Management Project (20 ScotCat credits) (BU40012) **
Business Management Dissertation (40 ScotCat credits) (BU40011) **
Issues in Management Accounting Research (20 ScotCat credits) (BU40010)
Social Responsibility (20 ScotCat credits) (BU40001)
Financial Management Theory (20 ScotCat credits) (BU40002) ***
Security Analysis and Portfolio Management (20 ScotCat credits) (BU40004) ***

**Languages** – French, German or Spanish (if taken as a language in Year 3. See note 1)

* Runs entirely in Semester 1
** These two modules are mutually exclusive
*** Only available to students who have taken 3FM (BU30002) in their Junior Honours year.
Year 1 - Level 1 Modules (20 ScotCat credits each - all modules are compulsory)

Semester 1
- Introductory Financial Accounting (BU11001)
- International Business Environment (BU11002)
- Business Management & Information Systems (BU11003)

Semester 2
- Introductory Management Accounting (BU12001)
- Statistics and Probability (MA12003)
- Foundations of Economic Analysis (Accountancy & Finance) (BU12005)

Year 2 - Level 2 Modules (20 ScotCat credits each - all modules are compulsory)

Semester 1
- Financial Decision Analysis (BU21001)
- Management Concepts in Context (BU21003)
- Enterprise (AG22039)

Semester 2
- Business Law (BU22001)
- Intermediate Management Accounting (BU22002)
- Intermediate Financial Management (BU22003)

Year 3 - Level 3 Modules (120 ScotCat credits total)

Compulsory Modules:
- Advanced Management Accounting (20 ScotCat credits) (BU30003)
- Strategic Management and Leadership (30 ScotCat credits) (BU30008)
- Research Methods in Business Management (30 ScotCat credits) (BU30010)

Choose two from:
- Advanced Financial Management (20 ScotCat credits) (BU30002)
- Examining Business Information Systems (20 ScotCat credits) (BU30011)
- Managing Human Resources (20 ScotCat credits) (BU30020)
- Introduction to Marketing (20 ScotCat credits) (BU30021)

1 Language – French, Spanish or German (The choice of a language in Year 3 implies that one of the fourth year modules must also be a language. See note 1). Students who are interested in the Language option will have to discuss with Programme Director.
Year 4 - Level 4 Honours Modules (120 ScotCat credits total)

Compulsory Modules
Managing Human Rights (30 ScotCat credits) (BU40008)
Change Management (30 ScotCat credits) (BU40009)

Choose three (or TWO if electing to take the 40 credit dissertation) from:
Issues in Management Accounting Research (20 ScotCat credits) (BU40010)
Social Responsibility (20 ScotCat credits) (BU40001)
Financial Management Theory (20 ScotCat credits) (BU40002) ***
Security Analysis and Portfolio Management (20 ScotCat credits) (BU40004) ***
Understanding and Managing Organisational Space (20 ScotCat credits) BU40014) *
Business Management Dissertation (40 ScotCat credits) (BU40011) **
Business Management Project (20 ScotCat credits) BU40012) **

1 Language – French, German or Spanish (if taken as a language in Year 3. See note 1). Students who are interested in the Language option will have to discuss with Programme Director.

* Runs entirely in Semester 1
** These two modules are mutually exclusive
*** Only available to students who have taken 3FM (BU30002) in their Junior Honours year.
ARCHITECTURE PROGRAMME REGULATIONS

- Master of Architecture
- Master of Architecture with Urban Planning

1. ADMISSION

Before entering the programme of study for the Master of Architecture/Master of Architecture with Urban Planning candidates must satisfy the general entry requirements of the University and any additional conditions deemed necessary by the School Board.

2. CREDIT RATING OF THE DEGREE AND OTHER AWARDS

<table>
<thead>
<tr>
<th>Degree</th>
<th>Credit Rating</th>
</tr>
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<tbody>
<tr>
<td>Master of Architecture</td>
<td>Minimum of 600 credits including a minimum of 120 at Level 5 and excluding re-examination in any level 5 modules.</td>
</tr>
<tr>
<td>Master of Architecture with Urban Planning</td>
<td>Minimum of 600 credits including a minimum of 120 credits at Level 5</td>
</tr>
<tr>
<td>Postgraduate Diploma in Architecture/Postgraduate Diploma in Architecture with Urban Planning</td>
<td>Minimum of 480 credits including a minimum of 120 at Level 4 and excluding re-examination in any level 4 modules. Only students who pass all examinations at the first diet will be entitled to the classified Honours degree.</td>
</tr>
<tr>
<td>BA Honours Architecture</td>
<td>Minimum of 360 credits including a minimum of 120 at Level 3</td>
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<tr>
<td>BA Architecture</td>
<td></td>
</tr>
<tr>
<td>Diploma of Higher Education</td>
<td>Minimum of 240 credits including a minimum of 120 at Level 2</td>
</tr>
<tr>
<td>Certificate of Higher Education</td>
<td>Minimum of 120 credits at Level 1</td>
</tr>
</tbody>
</table>

3. DURATION OF STUDY

3 (1) Every candidate, unless granted a concession or exemption under these Regulations, must be in attendance in the University during not less than five academic years on courses of instruction in subjects prescribed in these Regulations and must pass the Degree examinations and other assessments similarly prescribed. A period of practical training of up to 12 months duration undertaken outwith the University shall not count for the purposes of this Regulation.

3 (2) A candidate undertaking part of the programme of study in another university or equivalent institution under the terms of an agreement approved by the Senatus may be exempted from some or all of the Degree examinations provided that appropriate coursework has been undertaken and examinations deemed by School Board to be of equivalent standard in appropriate subjects have been passed.

4. PROGRAMME OF STUDIES

The programme of studies comprises five levels each of one academic year in length. The programme is comprised of such modules as are specified in Appendix A, Programme of Studies.

5. DEGREE EXAMINATIONS
For each module, the nature of the component assessments and the manner in which performance in these counts towards the overall grade for the module will be explained in the written information given out or otherwise made accessible to candidates at the outset of their studies. Only those candidates awarded an overall pass grade will be judged to have passed the Degree Examination in, and be awarded the credits for, each module.

The non-honours degree BA Architecture may be awarded "with distinction" to candidates who have achieved a mark of B3 or more in each of their level 3 modules.

6. CLASS CERTIFICATES
(1) A candidate whose attendance, conduct and work in any module has been satisfactory to the Dean of School is entitled to a class certificate for that module. Only those candidates entitled to a class certificate in a module shall be eligible to enter the corresponding assessments and Degree examination.

(2) Subject to section (5) of this Regulation, a candidate entitled to a class certificate in any module shall be eligible to enter the corresponding Degree examination at the end of each module and at the resit diet in July in the academic year in which the award of the certificate is made, but for no further examination except with the consent of the Dean of School.

(3) In exceptional circumstances a candidate may be granted a deferred class certificate which is valid only for the second diet of examination in the academic year in which it is granted.

(4) Degree Examinations shall be held during the second semester and in July. Only those candidates who attempted and failed in the end of module examinations or who have received special permission from the Dean of the School may enter the July examinations.

(5) A candidate who is absent from any module for a continuous period of four weeks or more, excluding vacations, shall not be entitled to a class certificate except with the consent of the Senatus Academicus. Such consent will be given only in special cases of hardship.

7. PROGRESSION
(1) A candidate who fails to satisfy the examiners at Levels 1, 2 or 3 of the Degree Programme shall be required either:

(a) to take the examination in the following year without a second attendance;

(b) to repeat the failed module(s) in the following year; or

(c) to discontinue studies.

(2) Except with the permission of the Senatus Academicus, a candidate must complete all examinations for the BA Architecture Degree within a maximum period of four consecutive years. A period of practical training of up to 12 months duration undertaken outwith the University shall not count for the purposes of this Regulation.

(3) A candidate who fails to satisfy the provisions of Regulation 7 (2) shall be required to discontinue studies for the degree.

(4) A candidate who has been required to discontinue study in terms of these Regulations, shall have the right to appeal for leave to continue studies in accordance with Regulations governing Termination of Studies.

8. HONOURS DEGREE
(1) Before entering the programme of study leading to the award of the Honours Degree, candidates must have completed the requirements for the award of the BA Degree and must satisfy the Architecture Examination Board that they are academically prepared to enter the proposed Honours programme.
Except with the permission of the Senatus Academicus, a candidate must complete all examinations for the BA Architecture Honours Degree within a maximum period of five consecutive years. A period of practical training of up to 12 months duration undertaken outwith the University shall not count for the purposes of this Regulation.

A candidate for the Honours Degree who fails a module(s) will not be awarded a classified Honours Degree.

Such candidates, may present themselves for re-examination in the modules failed and if successful may be awarded an unclassified BA Honours Architecture degree and may progress to Masters study.

Candidates who are unsuccessful in examinations having already completed the requirements for the BA degree will be awarded the BA Architecture Degree without Honours and will not be permitted to progress to Masters study.

A candidate who has satisfied all the conditions prescribed in these Regulations and has attained a satisfactory standard in the examinations and other assessments shall be qualified for the award of the Degree with Honours.

9. **MASTERS DEGREE**

Before entering the programme of study leading to the award of the Masters Degree, candidates must have completed the requirements for the award of the BA Honours Degree and must satisfy the Architecture Examination Board that they are academically prepared to enter the proposed Masters programme.

A candidate for the Masters Degree who fails any modules will be deemed to have failed the Masters programme.

Such candidates, may present themselves for re-examination in the modules failed and if successful may be awarded a Postgraduate Diploma in Architecture/Postgraduate Diploma in Architecture with Urban Planning.

Except with the permission of the Senatus Academicus, a candidate must complete all examinations for the Master of Architecture Degree or Master of Architecture with Urban Planning within a maximum period of six consecutive years. A period of practical training of up to 12 months duration undertaken outwith the University shall not count for the purposes of this Regulation.

A candidate who has satisfied all the conditions prescribed in these Regulations and has attained a satisfactory standard at the first diet of examination shall be qualified for the award of the Masters Degree.

The Examination Board may award the Degree with distinction to candidates who are deemed to have achieved outstanding performance and who achieve an average of A3 or over.
## Appendix A - Programme of Studies

Master of Architecture

<table>
<thead>
<tr>
<th>Level</th>
<th>Module Code</th>
<th>Module Name</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>1 (SCQF Level 7)</td>
<td>AR11011</td>
<td>Architecture Studio 1.1.1</td>
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<tr>
<td></td>
<td>AR11012</td>
<td>Architecture Studio 1.1.2</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>AR12007</td>
<td>Architecture Studio 1.2</td>
<td>40</td>
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<tr>
<td></td>
<td>AR11014</td>
<td>Architecture, Sustainability &amp; Context 1</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>TP12002</td>
<td>Design &amp; the Environment</td>
<td>20</td>
</tr>
<tr>
<td>2 (SCQF Level 8)</td>
<td>AR21007</td>
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<td></td>
<td>AR21008</td>
<td>Architecture Studio 2.2</td>
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<tr>
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<td>AR22006</td>
<td>Architectural Studio 2.3</td>
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<tr>
<td></td>
<td>AR22007</td>
<td>Architectural Technology 2</td>
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<tr>
<td></td>
<td>HT21007</td>
<td>Between Thinking &amp; Making</td>
<td>20</td>
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<td>3 (SCQF Level 9)</td>
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<td>Constructing &amp; Conceiving Architecture 3</td>
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<td></td>
<td>HT30006</td>
<td>Practice &amp; Precedent Humanities 3</td>
<td>30</td>
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<td>4 (SCQF Level 10)</td>
<td>AR41001</td>
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<td>HT40003</td>
<td>Architectural Humanities</td>
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<td></td>
<td>AR40007</td>
<td>Integrated Architectural Design 4</td>
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</tr>
<tr>
<td>5 (SCQF Level 11)</td>
<td>AR50005</td>
<td>Architectural Thesis</td>
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# Master of Architecture with Planning

<table>
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<tr>
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</tr>
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<tr>
<td>1</td>
<td>AR11011</td>
<td>Architecture Studio 1.1.1</td>
<td>20</td>
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<td></td>
<td>AR11012</td>
<td>Architecture Studio 1.1.2</td>
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<td></td>
<td>AR12007</td>
<td>Architecture Studio 1.2</td>
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<tr>
<td></td>
<td>AR11014</td>
<td>Architecture, Sustainability &amp; Context 1</td>
<td>20</td>
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<tr>
<td></td>
<td>TP12002</td>
<td>Design &amp; the Environment</td>
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<td>HT21007</td>
<td>Between Thinking &amp; Making</td>
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<td>Architectural Technology 2</td>
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<td>HT21007</td>
<td>Between Thinking &amp; Making</td>
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<tr>
<td>3</td>
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<td>Constructing &amp; Conceiving Architecture 3</td>
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<td></td>
<td>HT30006</td>
<td>Practice &amp; Precedent Humanities 3</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>AR41001</td>
<td>Urban Theory, Analysis and Strategy</td>
<td>30</td>
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<td>HT40003</td>
<td>Architectural Humanities</td>
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<tr>
<td></td>
<td>AR40007</td>
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<td>5</td>
<td>TP52015</td>
<td>Sustainability in Contemporary Cities</td>
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<td>TP52006</td>
<td>Statutory Planning</td>
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<td>TP51014</td>
<td>Property Development Processes</td>
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<tr>
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<td>AR50007</td>
<td>Research Project</td>
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ART AND DESIGN PROGRAMME REGULATIONS

- Degree of Bachelor of Arts (BA/BA Honours)
- Degree of Bachelor of Design (BDes/BDes Honours)
- Degree of Bachelor of Science (BSc/BSc Honours)

1. Admission

Before entering the programme of study for the BA, BDes or BSc, candidates must satisfy the general entry requirements of the University of Dundee and any additional conditions deemed necessary by the Duncan of Jordanstone College of Art Admissions Tutor(s).

2. Credit Rating of the Degree and Other Awards

Candidates may receive an award only on graduating and leaving the University. The award will be the highest level qualification to which the total accumulated credit entitles the candidate (see below):

**BA/BDes/BSc (Hons) Degree**: Minimum of 480 credits including a minimum of 120 at Level 4

**BA/BDes/BSc Ordinary Degree**: Minimum of 360 credits including a minimum of 120 at Level 3

**Diploma of Higher Education**: Minimum of 240 credits including a minimum of 120 at Level 2

**Certificate of Higher Education**: Minimum of 120 credits at Level 1

(1) The programmes with relevant pathways are:

- **Contemporary Art Practice**
  - BA in Art & Philosophy
  - BA in Fine Art
  - BA in Time Based Art (only for students entering Level 3 & Level 4 in 2016/7)

- **Communication Design**
  - BDes in Animation
  - BDes in Graphic Design
  - BDes in Illustration

- **Design & Craft**
  - BDes in Interior & Environmental Design (only for students entering Levels 2, 3 & 4 in 2016/7)
  - BDes in Jewellery & Metal Design
  - BDes in Textile Design

- **Social Digital**
  - BDes in Interior & Environmental Design (only for students entering Level 1 in 2016/7)
  - BSc in Digital Interaction Design
  - BSc in Product Design

3. Duration of Study

(1) Every candidate, unless granted a concession or exemption under these Regulations, must be in attendance in the University for no less than: three academic years in the case of the Degree, and during not less than four academic years in the case of the Honours Degree, for programmes of
instruction in subjects prescribed in these Regulations, and must pass the Degree examinations and other assessments similarly prescribed.

(2) A candidate undertaking part of the programme of study in another University or equivalent institution under the terms of an agreement approved by the Senatus may be exempted from some or all of the Degree examinations provided that appropriate coursework and examinations have been undertaken, and that the relevant Programme Director and Associate Dean of Learning & Teaching deem it to be of equivalent standard in appropriate subjects.

4. Programme of Studies

(1) The programme of studies comprises four levels each of one academic year in length. The majority of students who successfully complete their first year of study for the BA/BDes (within the General Foundation Art & Design programme) will normally progress to the specialist programme of choice; however, successful completion does not confer the automatic right of entry to the second year of the degree programme.

Entry to the second year is competitive by grades and submission of a portfolio of work deemed to be of appropriate standard by the programme specific Admissions Tutors, and is subject to the number of places available.

(2) Levels 1, 2, 3 and 4 of the programme are normally comprised of such modules, or suitable alternatives as deemed appropriate by the Associate Dean of Learning & Teaching and/or Dean, as are specified in the Programme Structure detailed at section 5.2 of the DJacD Student Handbook (page 31).

(3) Each year, students must have their Programme of Study approved by their Programme Director.
   a) Changes to this agreed programme for Semester 1 will not be permitted after the second week of semester 1.
   b) Changes to the programme involving modules which begin in Semester 2 can be made only with the permission of your Programme Director and then no later than the end of the second week of Semester 2.
   c) Changes beyond these deadlines can be made only with the consent of the Associate Dean of Learning & Teaching and then only in exceptional circumstances.

5. Essential Modules

For each degree programme there are essential core modules which must be taken at Levels 1 to 4; where these essential modules total less than 120 credits at a given Level students are required to select additional modules (as appropriate) to bring their total up to 120 credits (the minimum workload in an academic year for a full-time student).

Prerequisites exist for essential modules and the requirement for any prerequisite may only be waived by special permission of the Programme Director.

6. Progression

(1) A candidate who fails to satisfy the examiners at Levels 1, 2 or 3 of the Degree Programme shall be required either:
   a) to take the examination in the following year without a second attendance;
   b) to repeat the failed module(s) in the following year; or
   c) to discontinue studies.

(2) A candidate who is repeating all or part of a programme will be required to submit work for review at the end of the first semester and if necessary before the Easter vacation. If in the opinion of the relevant Programme Director and the Associate Dean of Learning & Teaching the work is unsatisfactory, the candidate may be required to discontinue studies at either stage.
Except with the permission of the Senatus Academicus, a candidate must complete all examinations for the Degree within a maximum period of four consecutive years.

A candidate who fails to satisfy the provisions of Regulation 6(2) shall be required to discontinue studies for the degree.

A candidate who has been required to discontinue study in terms of the Regulations, shall have the right to appeal for leave to continue studies in accordance with Regulations governing Termination of Studies.

Although the majority of BA/BDes Level 1 students will proceed to the specialist programme of their choice, successful completion of Level 1 does not confer the automatic right of entry to Level 2 of a specialist degree programme. Entry to Level 2 is competitive, by submission of a portfolio of work deemed to be of the appropriate standard by the receiving programme and is subject to the number of places available. Students who fail to gain a place in Level 2, but who have passed all modules and attained 120 credits, may be required to exit the programme with the Certificate of Higher Education.

Every candidate, unless granted a concession or exemption under these Regulations, must be in attendance in the University during one academic year, on courses of instruction in subjects prescribed in these Regulations and must pass the examinations and other assessments similarly prescribed.

Withdrawal (permanent withdrawal or temporary withdrawal) from Programme

On the rare occasion where a student elects to withdraw from study in their final Honours year (Level 4), they must discuss this with their Programme Director well in advance of making this decision.

The deadline for an application for withdrawal from study is the last Friday of the teaching session in semester 2 before the Easter Vacation period commences (week 25). Application for temporary or permanent withdrawal beyond this date will not normally be accepted and therefore if work is not submitted for assessment it will be deemed a fail unless a request for Mitigating Circumstances, substantiated by documentary evidence, has been submitted.

Satisfactory Attendance & Class Certificates

Satisfactory attendance in a module is a requirement for eligibility to take the degree examination. A candidate whose attendance, conduct and work in any module has been satisfactory to the Programme Director and Associate Dean of Learning & Teaching will be eligible to undertake the assessment and Degree examination. If your conduct in this respect is deemed unsatisfactory by the Module Leader, you may be debarred from taking any further assessment component in that module.

Subject to section (5) of this Regulation, a candidate shall be eligible to enter the corresponding Degree examination at the end of each module and, in most cases, at the resit diet in July of that academic year (with the exception of Honours candidates who are not permitted to resit examinations), but for no further examination except with the consent of the Associate Dean of Learning & Teaching and/or the Dean of DJCAD.

In exceptional circumstances a candidate may be granted a deferred assessment, which is valid only for the second diet of examination in the academic year in question.

Degree Examinations shall be held during the second semester. Only those candidates who attempted and failed in the end of module examinations, or who have received special permission from the Associate Dean of Learning & Teaching, may enter the July examinations.

A candidate who is absent from any module for a continuous period of four weeks or more, excluding University vacation periods, shall not be eligible for assessment except with the consent of the Senatus Academicus. Such consent will be given only in special cases of hardship, upon the submission of a written case by the candidate. Absence from all examinations and class tests must be confirmed by a medical certificate signed by a GP, regardless of the duration of the illness. These must be submitted to the DJCAD School Office no later than seven days after the event to allow the
circumstances to be taken into consideration. Where the absence is from a degree examination at the end of semester two the medical certificate must be supplied within the seven days, or at least two days in advance of the meeting of the Board of Examiners, whichever is sooner.

9. Sub-degree Qualifications

DJCAD undergraduate degree programmes have been SCOTCAT rated, and students who have gained credits and who wish to leave the University, may be awarded sub-degree qualifications relating to their programme of studies.

The sub-degree qualifications are as undernoted:

(1) Certificate of Higher Education (Cert HE)

Requirement: successful completion of the first year of the degree programme

SCOTCAT Rating: 120 credit points (SD)

(a) The Certificate of Higher Education may be conferred upon a candidate who has successfully completed all first year modules of their programme of study, and has passed the corresponding degree examinations prescribed in the Syllabus of Examinations within a period of two academic years from the date of first matriculation.

(b) The CertHE shall only be awarded to candidates withdrawing from study within DJCAD.

(c) The CertHE may not be awarded to a candidate who is eligible for the award of the Dip HE or the degree relating to the programme of study.

(2) Diploma of Higher Education (Dip HE)

Requirement: successful completion of the first two years of the degree programme

SCOTCAT Rating: 240 credit points (120 SD1and 120 SD2)

(a) The Diploma of Higher Education may be conferred upon a candidate who has successfully completed all second year modules of their programme of study and has passed the corresponding degree examinations prescribed in the Syllabus of Examinations within a period of three academic years from the date of first matriculation.

(b) The DipHE shall only be awarded to candidates withdrawing from study within DJCAD.

(c) The DipHE may not be awarded to a candidate who is eligible for the degree award relating to the programme of study.

No student who is progressing towards the award of a degree may be awarded a Certificate or Diploma.

(3) Ordinary Degree Examinations

(a) For each module, the nature of the component of assessment and the manner in which performance in these counts towards the overall grade for the module will be explained in the Module Guide, or otherwise made accessible to candidates at the outset of their studies. Only those candidates awarded an overall pass grade will be judged to have passed the Degree Examination, and be awarded the credits for each module.

(b) With the permission of the relevant Programme Director and Associate Dean of Learning & Teaching, candidates may be permitted to undertake alternative modules at an appropriate level offered elsewhere in the University.

(c) For each module the Examination Board will decide on the overall grade to be awarded according to the University marking scheme.

(d) Unless otherwise stated, all DJCAD module coursework for Undergraduate Levels 1, 2, 3 submitted after the agreed deadline, whether at a first attempt or reassessment, will be marked
according to the University late submission policy with grade reduction for up to five working days after the agreed deadline; work submitted after this deadline will not be marked and will receive AB (non-submit).

(e) The non-honours degree may be awarded ‘with distinction’ or ‘with merit’ to candidates who have achieved the appropriate grades in each of their Level 3 modules and achieved 120 credits at Level 3 in any one year.

**With distinction** will be awarded to students who have achieved B3 or above for each of the graded modules which contribute to the Level 3 assessment.

**With merit** will be awarded to students who have achieved C3 or above for each of the graded modules which contribute to the Level 3 assessment.

Students will not be eligible for the award ‘with distinction’ or ‘with merit’ where there have been failed modules that have been retrieved through resubmissions or resits unless there are documented extenuating circumstances that have been considered and approved.

10. **Honours Degree**

(1) Before entering the programme of study leading to the award of the Honours Degree, candidates must have completed the requirements for the award of the BA, BDes or BSc Ordinary Degree and must satisfy the Duncan of Jordanstone College of Art and Design Examination Board that they are academically prepared to enter the proposed Honours programme.

(2) A candidate for the Honours Degree who fails any final year module will be deemed to have failed the Honours programme but will, having already completed the requirements for the award of the BA, BDes or BSc Degree, be awarded the Degree without Honours.

(3) Candidates who have completed the examination for Honours may not be presented a second time for the Degree with Honours.

(4) If a candidate for Honours is prevented by certified illness or other sufficient cause from completing the normal final assessment, the Examination Board may, at its discretion, award an unclassified Honours (Aegrotat) Degree or, in exceptional circumstances, a classified Honours Degree. Alternatively, if the Examination Board considers that there is insufficient evidence to enable it to exercise this discretion, the candidate may be permitted to sit the Honours Examination at a subsequent diet.

(5) Except with the special permission of the Senatus Academicus, a candidate must complete all the examinations prescribed for the Honours Degree within a maximum period of five consecutive years.

(6) A candidate who has satisfied all the conditions prescribed in these Regulations and has attained a satisfactory standard in the examinations and other assessments shall be qualified for the award of the Degree with Honours.

(7) For the Honours degree any coursework/form of assessment submitted after the deadline will normally be awarded a fail (CF) or late submission penalties awarded in line with the University of Dundee Assessment Policy, subject to special cases of hardship as described in 8.5 above. This applies to all forms of assessment, including dissertations.
1. Introduction

These regulations are built upon a foundation derived from the Scottish Credit and Qualification Framework (SCQF). Awards are achieved by gaining credits at different levels during your period of study. The SCQF stipulates the number and level of credits that must be obtained to receive each possible award. Further explanation of the framework can be found at: http://www.scqf.org.uk/the-framework/

Undergraduate degrees or any lesser awards are gained by studying compulsory and optional modules, passing the associated assessments, acquiring the credits assigned to the modules and accumulating the number of credits required for the award.

2. An overview of the degree structure

2.1 Levels 1 and 2

All undergraduate degree programmes in the School of Life Sciences have a common structure and in level 1 and level 2 they all share the same core curriculum.

2.2 Levels 3 and 4

On progression to level 3, you have to decide which of two subject streams you wish to follow: Biological Sciences or Biomedical Sciences. In either stream, your choice of modules at level 3 and level 4 define the name of the degree with which you can graduate.

2.2.1 BSc Ordinary Degrees

Students leaving at the end of level 3 can graduate with a BSc Ordinary degree within the programme stream studied (i.e. Biological Sciences or Biomedical Sciences). BSc Ordinary degrees may be awarded ‘with distinction’ or ‘with merit’ in accordance with the University’s Assessment Policy for Taught provision (available at http://www.dundee.ac.uk/media/dundeewebsite/pbla/documents/policies/Assessment_Policy-2015.pdf)

Note that if you have graduated with an Ordinary Degree then you may not return to complete Honours in the School of Life Sciences, University of Dundee.

2.2.2 BSc Honours Degrees

Students enrolled on the Biological Sciences degree programme will graduate with honours in Biological Sciences either unqualified or with a qualification in parenthesis that reflects the specialised level 4 modules they have taken and the area of research of their level 4 project. The possible parenthetical specialisms are listed in the Student Information section of Life Sciences on MYDUNDEE.

Students enrolled on the Biomedical Sciences degree programme will graduate with honours either unqualified or with a qualification in parenthesis that reflects their choice of modules in level 3 and level 4. The possible parenthetical specialisms are listed in the Student Information section of Life Sciences on MYDUNDEE.

2.3 MSci

Transfer to the MSci degree normally takes place during level 3. Admission to the MSci programme is competitive, and requires continuously-maintained high grades (see section 4.2). There is a limit to
the number of students who can be registered for the MSci, and this depends on the number of places available for the MSci project which runs in level 5.

2.3.1 MSci Degree

Students leaving with an undergraduate Masters degree at the end of level 5 will graduate with a classified named degree which reflects their level 4 module choices and the MSci project.

3. SCOTCAT credit requirements for School of Life Sciences degree programmes

Table 1 below shows the credit requirements for School of Life Sciences degree programmes at all levels. Please note that the compulsory modules run by the School of Life Sciences account for only 80 credits in level 1 and 100 credits in level 2. This means that in order to fulfil the SCQF credit requirements for your degree programme at these levels, additional modules, corresponding to a further 40 credits in level 1 and 20 credits in level 2, must be selected from the options available.

3.1 Table 1: Credit ratings for levels 1-5 for all School of Life Sciences degrees

<table>
<thead>
<tr>
<th>Level of study</th>
<th>Compulsory credits in semester 1</th>
<th>Compulsory credits in semester 2</th>
<th>Additional credits required</th>
<th>Total credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1 (SCQF 7)</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>120</td>
</tr>
<tr>
<td>Level 2 (SCQF 8)</td>
<td>40</td>
<td>60</td>
<td>20</td>
<td>120</td>
</tr>
<tr>
<td>Level 3 (SCQF 9)</td>
<td>60</td>
<td>60</td>
<td>None</td>
<td>120</td>
</tr>
<tr>
<td>Level 4 (SCQF 10)</td>
<td>60</td>
<td>60</td>
<td>None</td>
<td>120</td>
</tr>
<tr>
<td>Level 5 (SCQF 11)</td>
<td>60</td>
<td>60</td>
<td>None</td>
<td>120</td>
</tr>
</tbody>
</table>

Module documentation is available on MYDUNDEE in My Groups and Communities; Life Sciences Undergraduate Students: Useful Information.

4. Regulations for undergraduate degree programmes

4.1 Matriculation

4.1.1 Matriculation for new entrants

As a new entrant, your non-core module choices must be approved by your Advisor of Studies. If you wish to change your selection of non-core modules you must do so before the end of the second teaching week of each semester. Any changes to your selection of non-core modules or to your chosen degree programme MUST be authorised by your Advisor of Studies and approved by the appropriate Programme Lead(s).

4.1.2 Matriculation for returning students

Under normal circumstances, returning students can matriculate directly on-line. However, if you have a credit deficit, or wish to change your degree programme, or have had a termination of studies appeal upheld, you MUST meet with the Programme Lead to review and consider your options prior to matriculating.
4.2 Transfer between degree programmes

4.2.1 Transfer from BSc Honours to MSci programmes

The process of transfer from BSc to MSci programmes normally commences at the end of level 3 and will be approved following the Level 4 Exam Boards. In order to be considered at the end of Level 3 for transfer to one of the available MSci programmes you must have accumulated 360 credits.

Transfer into any MSci programme is competitive and requires a minimum of a running B3 average achieved within each level AT FIRST ATTEMPT in all core modules throughout levels 1 and 2, and all modules at levels 3 and 4.

Students wishing to transfer to the MSci should indicate their intention to the Undergraduate Office or their Advisor of Studies during level 2 or level 3. There will be individual meetings with a selection panel to discuss transfer and, if appropriate, give provisional acceptance to the MSci programmes, subject to progression requirements.

4.3 Progression requirements for BSc Honours and MSci programmes

4.3.1 For progression to level 2 in BSc Honours degree programmes
You must have passed all core modules at Level 1 including BS11005 if you were required to take it. You should have accumulated a total of 120 credits prior to progressing to level 2 normally in one academic year.

4.3.2 For progression to level 3 in BSc Honours degree programmes
You must have accumulated a total of 240 credits including the 100 credits of core modules at level 2 normally in one academic year.

4.3.3 For progression to level 4 in all BSc Honours degree programmes:
You must have accumulated 360 credits of which 120 must be achieved at level 3 normally in one academic year.

4.3.4 For Progression to level 5 for all MSci degree programmes:
Progression to MSci is competitive and is subject to acceptance by a review panel. To be eligible for consideration you must have accumulated 480 credits, of which a minimum of 90 must be gained at level 4 with a minimum combined grade average of B3 across the modules taken at Level 4.

4.4 Failure to progress in BSc Honours or MSci programmes

4.4.1 Failure to progress to level 4 (BSc Honours)
If you are on a BSc Honours programme and have failed to progress to level 4 according to the criteria listed in section 4.3.3 above, you CANNOT gain entry to level 4 in any other way but will be eligible to graduate with a BSc Ordinary Degree (provided you have achieved 360 credits with a minimum of 60 credits at level 3). If you do not have the credits required to gain a BSc Ordinary Degree then, subject to the limitations set out in section 8.2, you are allowed to return to acquire the credits you need to achieve a BSc Ordinary Degree. However, unless there are exceptional circumstances which the Progression Committee considers ought to be taken into account, you CANNOT gain entry to Honours by gaining higher grades in this repeat year.

4.4.2 Failure to progress to level 4 (MSci)
If you are on an MSci programme and have failed to achieve the progression requirements for entry into level 4 according to the criteria listed in section 4.2.1, but have achieved the requirements for entry into Honours, you will be automatically moved from the MSci programme to the cognate BSc Honours programme. Please note that you CANNOT transfer back onto the MSci programme at a later stage of your studies.
4.4.3 Failure to progress to level 5 (MSci)

If you are on an MSci programme and have failed to achieve the progression requirements for entry into level 5 according to the criteria listed in section 4.3, but have passed all your assessments, you will graduate with the cognate named BSc Honours degree with the appropriate classification.

4.4.4 Failure to complete level 5 (MSci)

If you progress to level 5 but fail to complete your studies in level 5 you will graduate with the cognate named BSc Honours degree with the appropriate classification.

5. Module selection

Full lists of modules currently offered by the School of Life Sciences at each level are available on MYDUNDEE in My Groups and Communities; Life Sciences Undergraduate Students: Useful Information. The credit rating and entry requirements (pre-requisites) are given for each module.

6. Regulations for module assessments

6.1 Form of module assessments

The relative contribution of examinations and in-course assessments to an overall module grade is explained in the module handbook which is published on MY DUNDEE (the portal of the Blackboard™ virtual learning environment of the University of Dundee). Your overall module grade (see section 6.2 below) is calculated from your grades for all the assessed elements of the module, taking into account their individual weighting. You are deemed to have passed the module if you gain an overall pass grade and only then will you be awarded the credits for the module.

Grading of modules and module assessments

For individual assessments within modules as well as the overall module assessment, an alphabetical (literal) reporting scale is used according to the scheme shown in Table 2 which includes general descriptors, the corresponding Honours classification, and the associated aggregation scale. For further details see the University Assessment Policy for Taught Provision at:

Table 2: University of Dundee literal reporting scale for assessment

<table>
<thead>
<tr>
<th>Marking Scale</th>
<th>Associated Aggregation Scale</th>
<th>Descriptor</th>
<th>Honours Class (where appropriate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>23</td>
<td>Excellent</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
</tr>
<tr>
<td>A2</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A3</td>
<td>21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A4</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A5</td>
<td>19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B1</td>
<td>18</td>
<td>Very Good</td>
<td>2(i)</td>
</tr>
<tr>
<td>B2</td>
<td>17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B3</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C1</td>
<td>15</td>
<td>Good</td>
<td>2(ii)</td>
</tr>
<tr>
<td>C2</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C3</td>
<td>13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D1</td>
<td>12</td>
<td>Sufficient</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt;</td>
</tr>
<tr>
<td>D2</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D3</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF1</td>
<td>9</td>
<td>Marginal Fail</td>
<td></td>
</tr>
<tr>
<td>MF2</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF3</td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CF</td>
<td>5</td>
<td>Clear Fail</td>
<td></td>
</tr>
<tr>
<td>BF</td>
<td>2</td>
<td>Bad Fail</td>
<td></td>
</tr>
<tr>
<td>QF*</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>**</td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*QF indicates that a student has not met the conditions required to have obtained an overall pass. You will find the conditions required for an overall pass in the individual module handbooks.

** Relevant descriptor selected from: CA (certified absence); AB (unauthorised absence); MC (medical certificate); WD (withdrawn); DC (discounted); ST (stopped); NM (not marked – generally used when penalties have been applied for plagiarism).

6.2 Penalties for late submission of module coursework

All unauthorised late submissions of coursework will be penalised by one numerical point on the marking scale per day, up to a maximum of 5 days late. In this regard, a day is defined as each 24-hour period following the prescribed submission deadline including weekends and holidays. Assignments submitted more than 5 days after the agreed deadline will receive a zero mark, with ‘AB (unauthorised absence or non-submission)’ being noted as part of the student record of achievement.

6.3 Eligibility to take module degree examinations

6.3.1 Eligibility to take a ‘resit’ assessment

If you have failed to meet the criteria for obtaining an overall pass grade for a module at levels 1, 2 or 3, you are eligible to ‘resit’ the assessment for that module in the second examination diet (see section 6.5 below). Students passing their Module at the resit (second diet) will have their module result capped at a D3.

Please note that there are NO RESITS allowed at level 4 (Honours) or level 5 (MSci), and that recourse to resit examinations in levels 1, 2 or 3 may in some cases affect your progression to MSci programmes (see section 4.3 above).
6.4 Timing of degree examinations

For all modules, you may attend the Degree Examination Diets only within the same academic year that you attended the module, unless you have been granted Extended Duly Performed status (EDP) or an approved deferral by the University (see section 6.5.3 below).

6.4.1 Level 5 MSc Thesis Assessment

MSc Thesis assessment will normally be concluded during the last week of Semester 2, during which students may need to be available to meet with the External Examiner. Resubmission of an MSc thesis that fails to meet the required standard is not normally permitted but will be considered on a case-by-case basis on the recommendation of the Examination Board.

6.4.2 Resit examinations/assessments (second diet)

There is a second examination diet in July for all modules at levels 1, 2 and 3 with the exception of level 1, semester 1. In the latter case, if you have not gained an overall module pass grade by December, you will have an opportunity to be reassessed on individual coursework elements during semester 2 of level 1. For all other modules, you may only attend the second diet of examinations if (a) you were absent for a valid reason from the first diet of examinations or (b) you are eligible for a resit examination subject to the conditions laid out in section 6.4.1 above. Your coursework grades carry forward to the second diet of examinations for the purpose of calculating your overall module grade.

Students passing their Module at the resit (second diet) will have their module result capped at a D3.

6.4.3 Failure in the second examination diet

If you fail one or more modules at resit in the second examination diet you may, provided that you have otherwise satisfied the progression requirements be (a) permitted to repeat the module(s) in attendance during the following academic year (subject to timetable constraints) or (b) granted permission by the Associate Dean of Learning & Teaching, School of Life Sciences to make up to two further attempts at the examination(s)/assessment(s) in the following academic year without attending the class(es). In the latter case, you are deemed to have duly performed in the year you attended the module, so an ‘extended duly performed’ status (EDP) is awarded to enable you to defer the examination(s)/assessment(s) to a later year.

7. Degree classifications

7.1 BSc Ordinary degree merit and distinction criteria

A BSc Ordinary degree may be awarded ‘with distinction’ to candidates who have accumulated at least 120 credits at level 3 and have achieved a B3 or above in all modules at level 3. However, if failed modules have been retrieved through resubmissions or resits, an award of ‘with distinction’ will not be possible unless there are documented extenuating circumstances that have been considered and approved by the School’s Mitigating Circumstances Committee.

A BSc Ordinary degree may be awarded ‘with merit’ to candidates who have accumulated at least 120 credits at level 3 and have achieved a C3 or above in all modules at level 3. However, if failed modules have been retrieved through resubmissions or resits, an award of ‘with merit’ will not be possible unless there are documented extenuating circumstances that have been considered and approved by the School’s Mitigating Circumstances Committee.

7.2 BSc Honours degree classifications

BSc Honours degree classifications are primarily determined using the mechanism described in section 7.4 below. The degree class is determined using a combined average of the grades obtained for modules undertaken during levels 3 and 4, weighted 40:60 for the two levels respectively. *Please note that for the purposes of BSc Honours degree classification, level 3 modules that are undertaken as part of a level 4 programme of study are considered as level 4 modules.
7.3 MSci degree classifications

MSci degree classifications are primarily determined using the mechanism described in section 7.4 below. The degree class is determined using a combined average of the grades obtained for modules undertaken during levels 4 and 5, weighted 40:60 for the two levels respectively. *Please note that for the purposes of MSci degree classification, level 3 modules that are undertaken as part of a level 4 programme of study are considered as level 4 modules.

7.4 The classification of BSc Honours and MSci degrees

For ALL BSc and MSci degrees, each component of assessment that contributes to the degree classification is assigned a grade on the literal scale (see Table 2 in section 6.2 above). As explained in sections 7.2 and 7.3 above, the primary determinant of degree classification is a stage-weighted grade average based on grades for modules undertaken in level 3 and 4 (or 4 and 5 for MSci programmes).

For borderline cases, ‘rounding up’ may be used where appropriate, and grade preponderance may also be considered as a secondary measure (refer to the University’s Assessment Policy for Taught Provision for details).

7.4.1 Compensation and condonement

The School follows the University’s Assessment Policy for Taught Provision with regard to compensation and condonement.

7.4.2 Contribution of level 3, 4 or 5 modules taken and assessed by an external body

Where modules that contribute to level 3, 4 or 5 are taken and assessed through an external body (e.g. as part of a student exchange programme) the outcomes will not contribute to the weightings for degree honours classifications. Although the marks given by an external body will not count towards the final degree classification, they will be recorded in the student’s transcript of achievements. Credit achieved through study elsewhere will be recognised and awarded by the University, but the classification of honours will only be based on work that has been set and assessed by the University of Dundee.

7.4.3 Failure to complete degree examinations

If you are prevented by illness or other valid reason from beginning or completing part or all of the degree examinations which count directly towards your degree classification, the Board of Examiners may, at their discretion, award you either a classified or, unclassified degree. If the Board of Examiners do not consider that they have enough evidence to enable them to exercise such discretion, you may be permitted by the Associate Dean of Learning & Teaching, School of Life Sciences to take the examination(s) you have missed during a later examination period.

8. Duration of study for degrees

8.1 Advanced entry

Depending upon your previous grades, qualifications and experience, you may be granted advanced entry into level 2, level 3, or level 4, in which case you will be awarded 120 credits in recognition of your achievements at each level as outlined in Table 3 below.

Table 3: Credits awarded in recognition of prior achievement

<table>
<thead>
<tr>
<th>Level of entry</th>
<th>Maximum number of credits awarded on entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>120 at Level 1</td>
</tr>
<tr>
<td>Level 3</td>
<td>120 at Level 1 and 120 at Level 2</td>
</tr>
<tr>
<td>Level 4</td>
<td>120 at Level 1, 120 at Level 2 and 120 at Level 3</td>
</tr>
</tbody>
</table>
For example, if you have studied at another Further, or Higher, Education Institution, you may transfer credits that you have already gained. These may contribute at an appropriate level to your credit accumulation at the University of Dundee. The Associate Dean of Learning & Teaching, School of Life Sciences will determine the appropriate entry level and the number of credits awarded on entry, according to the number and level of qualifications already held.

8.2 Minimum progression requirements to avoid termination of studies

You are required to achieve a minimum of 80 credits per level to avoid having your studies discontinued ("Termination of Studies").

8.2.1 Termination of studies committees

If you fail to achieve the minimum standards shown in section 8.2 you may be required to discontinue your studies, in which event you have the right to appeal to the School Termination of Studies (Appeals) Committee. If your appeal is rejected by that committee it will then be reconsidered by the Senate Termination of Studies (Appeals) Committee.

8.2.2 Termination of studies appeals

If you find yourself liable to termination of studies, advice and information can be found at [http://www.dundee.ac.uk/academic/tos.htm](http://www.dundee.ac.uk/academic/tos.htm) and you are strongly advised to take full advantage of the documentation available to help you with your appeal. It is also important to note that you MUST submit a letter of appeal, addressed to the Undergraduate Teaching Office of the School of Life Sciences, Carnelley Building, The University, Dundee DD1 4HN, marked for the attention of the Associate Dean for Learning and Teaching, within TEN DAYS of the date of receipt of a letter informing you that your studies are liable to termination. Your letter of appeal should be accompanied by any documents you wish to submit in support of it (e.g. medical certificate or letters of corroboration or support from third parties such as minister of religion, member of academic staff or any other person, for other grounds). If the School Termination of Studies Committee decide that your studies should be terminated, your letter of appeal, and any supporting documents, will be passed on to be considered by the Termination of Studies (Appeals) Committee of the University Senate.

8.2.3 General undergraduate appeals procedure

You have the right to appeal decisions regarding your performance (e.g. complaints concerning a grade or grades awarded for coursework, written examinations, theses or practical assessments including final Honours degree classifications) or progression within your degree programme (e.g. failure to pass modules or examinations), according to the appeals procedures detailed at: [http://www.dundee.ac.uk/academic/dca/appeals/](http://www.dundee.ac.uk/academic/dca/appeals/)

In the first instance you should seek to resolve the complaint with the Associate Dean of Learning & Teaching, School of Life Sciences. Only if such resolution is unsuccessful shall referral be made to the Director of Academic and Corporate Governance, in writing, within FOUR WEEKS of the date on which you received notification of the decision against which the appeal is directed.

Such appeals, or complaints, shall not be considered unless they are based upon allegations of extenuating circumstances affecting the candidate's performance and of which the examiners were unaware when their decision was taken, or procedural irregularities (including administrative error) in the conduct of a written or oral examination of such a nature as to give rise to reasonable doubt whether the examiners would have reached the same conclusion had they not occurred, or prejudice or bias on the part of one or more of the examiners.

The letter of appeal must state all the grounds on which the student considers that the decision should be changed, the remedy which the student seeks and whether the student wishes to make oral representation at a hearing.
9. Interruptions to full-time study

9.1 Industrial placements

Some degrees offered by the School of Life Sciences include an optional training year in industry as an accredited element of the BSc Honours programme. Although training years are in addition to the normal 4 year programme, they are not counted as a year of attendance for the purposes of meeting the progression requirements shown in section 4.3 and section 8.2 above. Please note that since these training placements are part of your course, you still retain student status during the training year.

9.2 Taking a year out

If you have passed all your degree examinations to date you may, with the permission of the Associate Dean of Learning & Teaching, School of Life Sciences take one academic year out from your studies in order to enter appropriate employment, or training (called ‘deferring the year’). Extensions to a deferral of study beyond one academic year require further permission from the Associate Dean of Learning & Teaching, School of Life Sciences. Deferred years are not counted as attendance for the purposes of meeting the progression requirements shown in section 4.3 and section 8.2 above. However, they are not accredited elements of your BSc Honours programme, so your student status is temporarily withdrawn during your deferral of study.

9.3 Discounting a year for valid reasons

If you are prevented from completing your programme of study at any level by illness, or other valid reason, you may apply to the Associate Dean of Learning & Teaching, School of Life Sciences by week 25 in Semester 2 for permission to have the academic year discounted. The discounted year will not be counted as a year of attendance for the purpose of meeting the progression requirements shown in section 4.3 and section 8.2 above. Please note that during your discounted year, your student status is temporarily withdrawn.

At Level 3, if you decide not to repeat the full diet of modules required for your degree route your intended award will be changed from the BSc Honours to a BSc Ordinary degree.

10. Procedures for dealing with unforeseen personal issues that have significantly affected academic performance

10.1 The School of Life Sciences Mitigating Circumstances Committee

If, during the course of your studies, you experience unforeseen and unavoidable circumstances that you believe have had a significant negative impact on your performance in coursework and/or examinations, you should submit your case (including supporting evidence) in confidence for consideration by the School of Life Sciences Mitigating Circumstances Committee. The Mitigating Circumstances Committee meets in advance of the examination boards for modules and degrees to consider submissions made to the committee and makes recommendations to the Board of Examiners on the level of support that should be given in each case. In accordance with the Data Protection Act, no significant details of any submission to the Mitigating Circumstances Committee are revealed to the Board of Examiners. If a submission is not made to the Mitigating Circumstances Committee with respect to circumstances that you believe have had a significant negative impact on your performance in coursework and/or examinations, it will not normally be accepted as the basis of any subsequent appeal either to the Associate Dean of Learning & Teaching, School of Life Sciences or to the School Termination of Studies Committee.

10.2 Assistance that can be justified on the basis of a Mitigating Circumstances Committee recommendation.

Mitigating Circumstances Committee recommendations may be used by Boards of Examiners to justify adjustments that beneficially affect either a student’s pass/fail status for the module, their progression in their degree programme or their degree classification. In the case of changes to a student’s overall
module grade, the extent of any grade adjustment is at the discretion of the Board of Examiners, but will not normally be greater than a single grade point (e.g. M1 to D3 or C1 to B3). Alternatively, in circumstances where a student has failed a module and the Board of Examiners do not consider that the Mitigating Circumstances Committee recommendation justifies amending a fail grade to a D3 pass, they may decide to allow the student to re-take the examination in the second diet in the Resit Diet as if it were a first attempt.

If a student grade has been subject to the application of a Plagiarism Penalty, there will not be any further adjustment due to Mitigating Circumstances.
BDS PROGRAMME REGULATIONS

- Degree of Batchelor of Dental Surgery (BDS)
- Honours Degree of Bachelor of Medical Science (BMSc Honours)

1. The Degree may be awarded without qualification or “with Honours” or “with Commendation” as specified in the Honours and Commendation criteria documentation and upon ratification by the Clinical Dentistry BDS Examinations Board. Outstanding performance in any year may result in the award of pass “with Merit” or passes “with Distinction”.

2. Subject to any exemptions granted under the terms of Regulation 8, a candidate for the Degree shall be required to pursue the studies detailed in course documentation for a period of not less than five academic years.

3. The curriculum for the Degree shall consist of Years 1-5, as detailed in the module handbooks.

4. Except where exemptions have been granted in terms of these Regulations, a candidate will be examined in the contents of the curriculum as specified in course and examination documentation for the Degree.

5. There will be Degree Examination(s) at the end of the Pre-dental Year, the Introduction to Clinical Skills Course and each of the five years of the Dental Course (including CMS in 3BDS).

6. Subject to Regulation 12(1) below there will be two diets of examination for each set of the Degree Examinations referred to in the preceding Regulation. Each examination subject will be allocated to an appropriate period of examination as determined by the University.

7. Before being permitted to study for the BDS Degree, an intending candidate must have satisfied the general requirements for entrance to the University and should normally possess the qualifications as detailed in the University Undergraduate Prospectus.

8. Subject to Regulation 10 below, an intending candidate for the Degree with additional qualifications may be granted exemption from study or examination, or both, to such extent as the School may determine.

9. In the case of a student whose ability, conduct or knowledge gives rise to concerns that patient safety could be compromised, the Dean of Dentistry, following consultation with relevant clinical staff, may temporarily debar the student from all or any clinical work on the course. Such instances will be dealt with by the Professionalism and Capability Committee in accordance with the Dundee Dental School Fitness to Practise Guidelines, at the earliest reasonable opportunity.

10. Candidates’ knowledge shall be assessed at such times and by such means as the School Board determines:

    Provided: first, that except where exemption has been granted under the terms of these Regulations, the appropriate degree examination must be taken in each Year

    And second, that in order to be eligible to sit all or part of a Degree Examination at any diet, candidates must demonstrate that their work and attendance at classes, clinics and examinations has been satisfactory and that they fulfil the requirements for eligibility contained within the Regulations for each Degree Examination.

11. Every candidate must take, at the first diet, the Degree Examination appropriate to the year of the course being studied unless granted exemption under the terms of Regulation 8, or debarred from sitting the examination under Regulation 9 or Regulation 10, or permitted by the Dean of Dentistry (who will take the necessary advice) to withdraw from that diet of the examination.

12. Unless otherwise specified in Regulation 11 above:
(1) Where a candidate has failed by the end of the final diet (two sittings or debarrments) of the year to satisfy the examiners in a Degree Examination or Examinations, he or she will either be required to withdraw from the BDS course, subject to a right of appeal to the School and thereafter Senate, or permitted to continue in accordance with Regulation 12 (2) below and under such conditions as the Dean of Dentistry, acting on the advice of the Dental Termination of Studies Committee, may prescribe.

(2) A candidate who has failed to satisfy the Examiners after the final diet of the year will (a) not be allowed to carry passes in individual subjects or exam components into the next year and (b) be required to retake all of the degree examinations and courses relevant to the year notwithstanding any passes already obtained in the previous year, with the exception of a pass in the CMS course or “Principles of Radiography & Radiation Protection” examination which may be carried for one repeat year.

BDS Programme Credits:
DS10001 – 1BDS 120 credits
DS20006 – 2BDS 120 credits DS22007 – ICS 25 credits
(2BDS total, 145)
DS30001 – 3BDS 143 credits DS30002 – CMS 25 credits
(3BDS total, 168)
DS40002 – 4BDS 140 credits
DS50002 – 5BDS 165 credits
Total for BDS programme 738

Degree of Bachelor of Science (BSc) in Medical Science

1. Any student enrolled in the University for the Degree of BDS may, with the permission of the Dean, transfer to these Regulations and study for the Degree of Bachelor of Science in Medical Science. Passes in examinations for the Degree of BDS will be counted as examination passes towards the Degree of BSc (MedSci).

2. Every candidate for the Degree, unless granted exemption under these Regulations, must

(a) attend in the University, during not less than six academic Semesters, courses of instruction in the subjects described in the 1-3 BDS Module Handbooks (unless the student undertook and passed the Pre-Dental Year) and

(b) sit and pass the examinations in these subjects.

3. The curriculum and regulations shall be identical to the curriculum and regulations for the Degree of BDS
Honours Degree of Bachelor of Medical Science (BSc Honours)

1. The Degree of Bachelor of Medical Science may be conferred as an Honours Degree or without qualification.

2. There shall be three grades of Honours to be called First, Second and Third Class. The Second Class is divided into an upper and lower division.

3. Before being admitted to any course for the Honours Degree of Bachelor of Medical Science, a candidate must
   (i) have completed successfully the First and Second BDS Examinations for the Degree of BDS in the University or their equivalent
   (ii) satisfy the proposed Course Organiser regarding academic fitness to enter the proposed course of study and
   (iii) have the permission of the Dean of Dentistry.

4. A candidate for the Honours Degree shall be required to pursue, for at least a further two Semesters and to the satisfaction of the Heads of the Schools concerned, a course of advanced study, hereinafter referred to as the Honours Year, in one or more of the subjects listed in the Schedule to these Regulations.

5. Subject to the approval of the School Board, a candidate who has been registered as a dental student of the University of Dundee for at least two years may pursue the studies for the Honours Degree in another institution, provided that institution agrees to apply the University of Dundee regulations for the BSc Honours degree.

6. A candidate shall be required to complete successfully the examinations described in Regulation

7. Before being admitted to the written and oral parts of the Degree examination a candidate must have duly performed the work of the Honours year.

8. Degree examinations in all Honours courses shall be held once in each academic year and the entire examination must be attempted at a single period of examination.

9. The Degree examination in each Honours course may consist of:
   (a) a written examination,
   (b) an oral examination,
   (c) an assessment of the work of a candidate either by practical examination or by such other means, which may include a dissertation, as the Head of School may determine.

10. A candidate whose results in examination do not, in the opinion of the examiners, justify the award of Honours may, if the examiners so recommend, be awarded the Degree of BSc without qualification.

11. A candidate, prevented by illness or other sufficient cause from beginning or completing the Honours Degree examination, may, if the examiners so recommend:
   (a) be awarded Honours within one of the classes described in Regulation 2, or
   (b) be awarded unclassified Honours, or
   (c) be awarded the Degree without qualification, or
   (d) be permitted to apply to the School Board for permission to take the examination at a later dat
12. A candidate who has completed the Honours Degree examination may not take the examination again in that subject though, with the approval of the School Board, the Honours Degree examination may be taken in another Honours subject.

**Schedule**

Detail of the courses available can be found at: [http://medicine.dundee.ac.uk/bmsc-rules-regulations](http://medicine.dundee.ac.uk/bmsc-rules-regulations)
ECONOMICS PROGRAMME REGULATIONS

- BSc Degree Regulations
- BSc Degree Programmes and Other Awards

1(1) Entry
Before entering a programme of study for the degree of BSc or BSc (Honours) or the Certificate/Diploma in Higher Education, you must satisfy the general entrance requirements of the University and any additional conditions deemed necessary by the School of Social Sciences.

1(2) Advanced Entry
If on entry you hold qualifications approved by School Board, you may be granted Advanced Entry. The following table defines the total accumulated credits that you will be awarded on entry:

<table>
<thead>
<tr>
<th>Advanced Entry to</th>
<th>Total Accumulated Credits Awarded on Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 2</td>
<td>120 at Level 1</td>
</tr>
<tr>
<td>Year 3</td>
<td>120 at Level 1 and 120 at Level 2</td>
</tr>
</tbody>
</table>

Any other qualifications you hold at Level 1 or above from other Higher Education Institutions may earn you the corresponding number of credits on the BSc (at the discretion of the Senior Admissions Tutor).

1(3) Credit Rating of Degrees and other Awards
You may receive an award only upon graduating and leaving the School of Social Sciences. The award will be the highest level qualification to which your Total Accumulated Credit entitles you - see below.

<table>
<thead>
<tr>
<th>BSc HONOURS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Honours</td>
</tr>
<tr>
<td>Joint Honours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BSc:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Named Degree</td>
</tr>
<tr>
<td>Un-named Degree</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OTHER AWARDS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dip.HE</td>
</tr>
<tr>
<td>Cert.HE</td>
</tr>
</tbody>
</table>
1(4) Minimum Periods of Study (in academic years)

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Without Entry</th>
<th>Advanced Entry to Year 2</th>
<th>Advanced Entry to Year 3</th>
<th>Entry to</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSc with Honours</td>
<td>Four</td>
<td>three</td>
<td>Two</td>
<td></td>
</tr>
<tr>
<td>BSc</td>
<td>Three</td>
<td>two</td>
<td>One</td>
<td></td>
</tr>
<tr>
<td>Dip HE</td>
<td>Two</td>
<td>one</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>Cert HE</td>
<td>One</td>
<td>n/a</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

1(5) Degree Programmes BSc and BSc (Hons)

The following Degree Programmes are offered in the School:

**Single Honours:**
- Business Economics with Marketing
- Economics
- Environmental Science
- Financial Economics
- Geography
- Psychology
- International Business
- International Business with French
- International Business with German
- International Business with Spanish
- International Business with E-Commerce
- International Business with Financial Management
- International Business with Marketing

**Joint Honours:**
- Environmental Science and Geography

1(6) Compulsory Modules for Degree Programmes

For each Degree Programme there are compulsory modules at each Level. These are detailed in the Programme Specifications attached to these Regulations. Where these Compulsory Modules total less than 120 credits, additional module(s) must be selected to bring the total up to the number required by the Programme by the end of that year. The Compulsory Modules are the same for BSc and BSc (Honours) Degrees at Levels 1 and 2.

1(7) Optional Modules for Degree Programmes

The modules available in each of the BSc Degree Programmes are listed in the relevant Programme Specifications. Some of the combinations of modules otherwise permitted by the Regulations, may, nevertheless, be rendered impossible by timetable constraints in a particular year.

1(8) Programme of Study

If you are registered as a Full Time student you will normally take 120 credits in each academic session. In particular, you will normally be expected in both First and Second Year to take three modules in Semester 1 and three in Semester 2. If you are registered as a Part Time student, you may not accumulate more than 80 credits in any one academic session.
First Year

You will normally take 6 modules at Level 1, amounting to 120 credits. For degree programmes other than International Business, you must normally take a range of modules which permit progression to at least two subject areas in the second year. You must gain at least 80 credits in order to progress into Second Year. Additionally, you must normally have met the pathway requirements for at least one degree programme to remain on track for a named degree.

If you do not meet the progression requirement after one academic session if registered as a Full Time student or repeating the year, or after three academic sessions if registered as a Part Time student, then:

- Your studies will be liable for termination.
- If permitted to continue your studies then you will be required to repeat the year.

Second Year

You will normally take 6 modules at Level 1 or Level 2, amounting to 120 credits. At least 80 credits must be at Level 2. You must have gained a total of at least 200 credits (of which 80 must normally be at Level 2) in order to progress into Third Year. Additionally, you must normally have met the pathway requirements for at least one degree programme to remain on track for a named degree.

If you do not meet the normal progression requirement after one academic session if registered as a Full Time student or repeating the year, or after three academic sessions if registered as a Part Time student, then:

- Your studies will be liable for termination if you have previously had to repeat a year or have less than 200 credits.
- If permitted to continue your studies then you will normally be required to repeat the year but may be allowed to proceed to Third Year at the discretion of the Progression and Termination of Studies Committee.

Third Year

You will normally take such modules that will enable you to achieve 360 credits (370 credits for BSc International Business with Financial Management) and be eligible for the award of the BSc.

To be eligible for progression into Honours, you must have obtained the full number of credits required by your Programme, which must total at least 360, including at least 80 at Level 2 and 120 at Level 3.

Additionally, you must normally have met the pathway requirements for at least one degree programme to remain on the Honours track.

If you do not meet the progression requirement after one academic session if registered as a Full Time student or repeating the year, or after two academic sessions if registered as a Part Time student, then:

- Your studies will be liable for termination if you have previously had to repeat a year or have less than 300 credits.
- If permitted to continue your studies then you will be required to repeat the year and may, if you have previously had to repeat Third Year, be required to undertake a programme of studies that will allow you to graduate with a BSc degree but not to progress to the Honours Year.

Honours Year

You will normally take such modules that will enable you to achieve 480 credits and be eligible for the award of the BSc (Honours). You must graduate after one academic session if registered as a Full Time student or two academic sessions if registered as a Part Time student.

1(9) Termination of Studies

If you fail to achieve the minimum standards shown in Regulation 1(8) you may be required to discontinue your studies, in which event you will have the right to appeal to the BSc Progression and Termination of Studies (Appeals) Committee. If your appeal is successful, you will be permitted to
continue your studies subject to such conditions as the aforementioned committee may determine in accordance with Regulation 1(8). If your appeal is rejected by the aforementioned committee it will be reconsidered by the Senate Termination of Studies (Appeals) Committee. BSc students who have had their studies terminated may not be readmitted to the BSc programme at a later date.

1(10) Studying Modules outside the BSc Degree Programme

Attendance at module(s) in another University of equivalent institution may be permitted as part of a scheme recognised by the College Board. You may gain no more than 120 credits in this way.

1(11) Taking a Year Out

If you have passed all your Degree Examinations to date you may, with the permission of the School Manager, take one academic year out from your studies in order to enter appropriate employment or training. The year(s) of non-attendance will not be counted as Year(s) of Attendance for the purposes of meeting Progression Requirements.

2. Assessment

2(1) Form of Module Assessments

For any module the nature of the component assessments and the manner in which your performance in these counts towards your overall grade for the module will be explained to you in the written information given out or otherwise made accessible to you at the outset. Only if you are awarded an overall pass grade will you be awarded the credits for the module.

2(2) Grading of Module Assessments

For each module the Board of Examiners will decide on your overall grade according to the following University Marking Scheme:

<table>
<thead>
<tr>
<th>Reporting Scale</th>
<th>Descriptor</th>
<th>Honours class (where appropriate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1, A2, A3</td>
<td>Excellent</td>
<td>1st</td>
</tr>
<tr>
<td>B1, B2, B3</td>
<td>Very Good</td>
<td>2(i)</td>
</tr>
<tr>
<td>C1, C2, C3</td>
<td>Good</td>
<td>2(ii)</td>
</tr>
<tr>
<td>D1, D2, D3</td>
<td>Satisfactory</td>
<td>3</td>
</tr>
<tr>
<td>MF, CF, BF</td>
<td>Marginal Fail, Clear Fail, Bad Fail</td>
<td>Marginal Fail, Clear Fail, Bad Fail</td>
</tr>
</tbody>
</table>

*Note: relevant descriptor selected from CA (Certified Absence), AB (Unauthorised Absence), MC (Medical Certificate), WD (Withdrawn), DC (Discounted), ST (Stopped)

2(3) Eligibility to take Degree Examinations

Each year:
(i) Your Programme of Study must be approved by an Adviser. Changes to your programme will not be permitted after the end of Teaching Week 2 of either semester unless there are extenuating
circumstances.

(ii) You may not take any Degree Examination, and your studies will be stopped, if you have been absent from classes in all modules for which you are registered for a continuous period of six weeks, excluding vacation.

2(4) Degree Examination Diets

(i) For any module you may attend the Degree Examination Diets only within the same academic year that you attended the module.

(ii) Semester Long modules are examined at the end of the Semester. Year Long modules are examined at the end of the year (May). There is one resit Examination diet in August.

(iii) There are no resit examinations for modules taken in your final Honours Year (4th year).

(iv) For any module you may attend the resit diet only if you either attended the first Degree Examination Diet, and failed, or were absent from the first diet.

(v) Your Honours Classification will be based on all modules that comprise the 240 credits at Level 3 and Level 4. Any resits or re-submissions at Level 3 will be capped at D3 unless you suffered illness or extenuating circumstances and these were approved by the Examination Board for your subject during the first diet. Full medical certification or corroborating documentation will be required.

2(5) Results of Final Degree Examinations

After you successfully complete your final Degree Examinations at Levels 3/4 you will be recommended for one of the following by the relevant Board of Examiners:

<table>
<thead>
<tr>
<th>Title of Award</th>
<th>Honours Degree Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSc with Honours</td>
<td>I, II.1, II.2, III</td>
</tr>
<tr>
<td>BSc</td>
<td>With or Without Distinction</td>
</tr>
</tbody>
</table>

2(6) Failure to Complete Degree Examinations

If you are prevented by illness or other good cause from beginning or completing part or all of the Degree Examinations which count directly towards your Honours Degree Classification, the Examiners may at their discretion award you a classified or unclassified Honours degree (Aegrotat). If the Examiners do not consider that they have enough evidence to enable them to exercise such discretion you might be permitted by the School Board to take the examination(s) at a later period of examination.

2(7) Failure at Resit Diet

If you fail a module(s) at the resit diet you may be permitted to re-attend the module(s) or a different module(s) during the following academic year.
EDUCATION & SOCIALWORK PROGRAMME REGULATIONS

• Community Learning and Development

1. INTRODUCTION

These Regulations specify the minimum requirements the student must meet in terms of: admission; academic requirements including progression, attendance and participation, withdrawal, and termination of studies; assessment; and programme management. The student Programme Handbook provides additional guidance to support students.

Please note that additional requirements may operate for individual programmes. These can be found in the appropriate Programme Handbook.

2. ENTRANCE REQUIREMENTS

1.1 In order to be admitted to a programme the student will be required to have obtained entrance qualifications as determined and approved by the School Board, taking account, where necessary, of any requirements specified by an appropriate professional body. Entrance qualification requirements are specified annually in University publicity materials. If at any time during studies the student is found to have provided false information about the qualifications presented for admission to the programme, studies may be terminated. (See Regulation 3.4)

1.2 Appropriate qualifications and/or experience may entitle the student to admission to an advanced year of the programme. Advanced entry admissions decisions are made by the Dean in accordance with the University and School Policy and Guidance on Recognition of Prior Learning.

1.3 In order to be admitted to a programme which is professionally accredited the student will be required to satisfy the requirements of the Police Act 1997, Part V. This requires the student to register for the Scottish Government Protecting Vulnerable Groups Scheme. If the student does not meet the requirements of the School or any appropriate professional body in respect of criminal record disclosure, studies will be terminated. (See Regulation 3.4)

1.4 If the student is required to have obtained registered status with a professional body in order to be admitted to the programme, the student will be required to retain registered status for the duration of studies. If the student loses registered status, studies may be terminated. (See Regulation 3.4)

1.5 Students shall be required to matriculate in each year of study and pay the required fee.

3. ACADEMIC REQUIREMENTS - GENERAL

3.1 General progression requirements

3.1.1 In order to progress or to complete a programme and become eligible for an award, the student must satisfy the Board of Examiners that they have met the minimum accumulated credit requirements for the programme as outlined in the appropriate table on pages 5 and 6.

Progression to a subsequent year of study requires the student to have gained the minimum accumulated credit set out in the table. However, in the event the student fails a module, following approval of the Board of Examiners, they must retake it in the subsequent year of study (or take such other equivalent module as may be appropriate to the programme requirements and approved by the relevant Programme Director and Board of Examiners) in addition to the normal programme of work for that year. See Section 4, on Assessment, for further guidance.
<table>
<thead>
<tr>
<th>Programme</th>
<th>BA Childhood Practice / BA Childhood Studies</th>
<th>BA Professional Development (all pathways)</th>
<th>BA(Hons) Community Learning &amp; Development</th>
<th>BA(Hons) Social Work</th>
<th>MA(Hons) Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entrance Requirements</td>
<td><a href="http://www.dundee.ac.uk/study/ug/childhoodpracticechildhoodstudies/#info-entry-requirements">http://www.dundee.ac.uk/study/ug/childhoodpracticechildhoodstudies/#info-entry-requirements</a></td>
<td><a href="http://www.dundee.ac.uk/study/ug/professionaldevelopment/#info-entry-requirements">http://www.dundee.ac.uk/study/ug/professionaldevelopment/#info-entry-requirements</a></td>
<td><a href="http://www.dundee.ac.uk/study/ug/communitylearninganddevelopment/#info-entry-requirements">http://www.dundee.ac.uk/study/ug/communitylearninganddevelopment/#info-entry-requirements</a></td>
<td><a href="http://www.dundee.ac.uk/study/ug/socialwork/#info-entry-requirements">http://www.dundee.ac.uk/study/ug/socialwork/#info-entry-requirements</a></td>
<td><a href="http://www.dundee.ac.uk/study/ug/education/#info-entry-requirements">http://www.dundee.ac.uk/study/ug/education/#info-entry-requirements</a></td>
</tr>
<tr>
<td>Mode of Delivery</td>
<td>Part-time / Distance Learning</td>
<td>Part-time / Distance Learning</td>
<td>Full-time / Campus Based</td>
<td>Full-time / Campus Based</td>
<td>Full-time / Campus Based</td>
</tr>
<tr>
<td>Credits per year</td>
<td>60 credits</td>
<td>60 credits</td>
<td>120 credits</td>
<td>120 credits</td>
<td>120 credits</td>
</tr>
<tr>
<td>Accreditation Body</td>
<td>Scottish Social Services Council</td>
<td>n/a</td>
<td>CLD Standards Council Scotland</td>
<td>Scottish Social Services Council</td>
<td>General Teaching Council Scotland</td>
</tr>
<tr>
<td>Practice</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Attendance</td>
<td>Not monitored</td>
<td>Not monitored</td>
<td>Attendance or participation in any module (including practice) must be above 80%</td>
<td>Attendance or participation in any module (including practice) must be above 80%</td>
<td>Attendance or participation in any module (including practice) must be above 80%</td>
</tr>
<tr>
<td>Protecting Vulnerable Groups</td>
<td>n/a</td>
<td>n/a</td>
<td>Satisfy the requirements of the Police Act 1997, Part V. and registration for the Scottish Government Protecting Vulnerable Groups Scheme</td>
<td>Satisfy the requirements of the Police Act 1997, Part V. and registration for the Scottish Government Protecting Vulnerable Groups Scheme</td>
<td>Satisfy the requirements of the Police Act 1997, Part V. and registration for the Scottish Government Protecting Vulnerable Groups Scheme</td>
</tr>
<tr>
<td>SCQF Level 7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credits awarded on entry</td>
<td>Varies according to point of entry</td>
<td>Varies according to point of entry</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Minimum period of study for award</td>
<td>2 years*</td>
<td>2 years*</td>
<td>1 year</td>
<td>1 year</td>
<td>1 year</td>
</tr>
<tr>
<td>Minimum credits required for progression</td>
<td>n/a</td>
<td>n/a</td>
<td>100 including 20 in practice**</td>
<td>100</td>
<td>100 including 20 in practice**</td>
</tr>
<tr>
<td>Minimum accumulated credits required for award</td>
<td>120 with 90 at Level 7 or above</td>
<td>120 with 90 at Level 7 or above</td>
<td>120 with 90 at Level 7 or above</td>
<td>120 with 90 at Level 7 or above</td>
<td>120 with 90 at Level 7 or above</td>
</tr>
<tr>
<td>Title of exit award</td>
<td>Certificate of HE</td>
<td>Certificate of HE</td>
<td>Certificate of HE</td>
<td>Certificate of HE</td>
<td>Certificate of HE</td>
</tr>
<tr>
<td>Programme</td>
<td>BA Childhood Practice / BA Childhood Studies</td>
<td>BA Professional Development (all pathways)</td>
<td>BA(Hons) Community Learning &amp; Development</td>
<td>BA(Hons) Social Work</td>
<td>MA(Hons) Education</td>
</tr>
<tr>
<td>-----------</td>
<td>---------------------------------------------</td>
<td>-------------------------------------------</td>
<td>------------------------------------------</td>
<td>---------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>SCQF Level 8</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credits awarded on entry</td>
<td>120 at Level 7</td>
<td>120 at Level 7</td>
<td>120 at Level 7</td>
<td>120 at Level 7</td>
<td>120 at Level 7</td>
</tr>
<tr>
<td>Minimum period of study for award</td>
<td>2 years*</td>
<td>2 years*</td>
<td>1 year</td>
<td>1 year</td>
<td>1 year</td>
</tr>
<tr>
<td>Minimum credits required for progression</td>
<td>n/a</td>
<td>n/a</td>
<td>220</td>
<td>220 including 40 in practice**</td>
<td>220 including 40 in practice**</td>
</tr>
<tr>
<td>Minimum accumulated credits required for award</td>
<td>240 with 90 at Level 8 or above</td>
<td>240 with 90 at Level 8 or above</td>
<td>240 with 90 at Level 8 or above</td>
<td>240 with 90 at Level 8 or above</td>
<td>240 with 90 at Level 8 or above</td>
</tr>
<tr>
<td>Title of exit award</td>
<td>Diploma of HE</td>
<td>Diploma of HE</td>
<td>Diploma of HE</td>
<td>Diploma of HE</td>
<td>Diploma of HE</td>
</tr>
<tr>
<td>SCQF Level 9</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credits awarded on entry</td>
<td>120 at Level 7 and 120 at Level 8</td>
<td>120 at Level 7 and 120 at Level 8</td>
<td>120 at Level 7 and 120 at Level 8</td>
<td>120 at Level 7 and 120 at Level 8</td>
<td>120 at Level 7 and 120 at Level 8</td>
</tr>
<tr>
<td>Minimum period of study for award</td>
<td>2 years*</td>
<td>2 years*</td>
<td>1 year</td>
<td>1 year</td>
<td>1 year</td>
</tr>
<tr>
<td>Minimum credits required for progression</td>
<td>n/a</td>
<td>n/a</td>
<td>360 including 40 in practice at level 9**</td>
<td>360 including 40 in practice at level 9**</td>
<td>360 including 20 in practice at level 9**</td>
</tr>
<tr>
<td>Minimum accumulated credits required for award</td>
<td>360 with 90 at Level 9</td>
<td>360 with 90 at Level 9</td>
<td>360 with 60 at Level 9</td>
<td>360 with 60 at Level 9</td>
<td>360 with 60 at Level 9</td>
</tr>
<tr>
<td>Title of exit award</td>
<td>BA Childhood Practice / BA Childhood Studies</td>
<td>BA Professional Development</td>
<td>BA</td>
<td>BA</td>
<td>BA</td>
</tr>
<tr>
<td>SCQF Level 10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credits awarded on entry</td>
<td>n/a</td>
<td>n/a</td>
<td>120 at Level 7, 120 at Level 8 and 120 at Level 9</td>
<td>120 at Level 7, 120 at Level 8 and 120 at Level 9</td>
<td>120 at Level 7, 120 at Level 8 and 120 at Level 9</td>
</tr>
<tr>
<td>Minimum period of study for award</td>
<td>n/a</td>
<td>n/a</td>
<td>1 year</td>
<td>1 year</td>
<td>1 year</td>
</tr>
<tr>
<td>Minimum credits required for progression</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
</tr>
<tr>
<td>Minimum accumulated credits required for award</td>
<td>n/a</td>
<td>n/a</td>
<td>480 with 180 at Levels 9 and 10 and 90 at Level 10</td>
<td>480 with 180 at Levels 9 and 10 and 90 at Level 10</td>
<td>480 with 180 at Levels 9 and 10 and 90 at Level 10</td>
</tr>
<tr>
<td>Title of exit award</td>
<td>n/a</td>
<td>n/a</td>
<td>BA (Hons) Community Learning &amp; Development</td>
<td>BA (Hons) Social Work</td>
<td>MA (Hons) Education</td>
</tr>
<tr>
<td>Professionally accredited award</td>
<td>Yes</td>
<td>n/a</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

* These minimum periods of study apply to students who are required to complete the full programme credit requirement. Exceptions will apply if the student has been awarded credits on the basis of APL or APEL. ** Completion of practice module is normally compulsory for progression
3.1.2 Full time students, the maximum period of study for any exit award is one year more than the minimum period of study specified for that award.

(See table at Regulation 3.1.1)

3.1.3 Part-time students, the maximum period of study for any exit award is two years more than the minimum period of study specified for that award. (See table at Regulation 3.1.1)

Part-time students who have been granted credit on the basis of RPL, the maximum periods of study will vary accordingly and will be worked out on a pro-rata basis.

3.1.4 If students do not meet the requirements of Regulations 3.1.1, 3.1.2 or 3.1.3, studies may be terminated. (See Regulation 3.4)

3.1.5 The award given will be the highest level of award to which the total accumulated credit entitles the student at the end of studies. Students may receive an exit award only upon completing studies and leaving the School.

3.1.6 Honours students, the classification of the Honours award the student will be eligible to receive is determined by the student’s overall academic performance. Details of the Honours classification applicable to the student’s programme are provided in the Programme handbook.

3.1.7 If on completion of studies the student is in debt to the University or has failed to return library books or teaching resources, the student will not be permitted to graduate.

3.2 Attendance and Participation (BA(Hons) CLD, BA(Hons) SW & MA(Hons) Ed)

3.2.1 If attendance or participation in any module or period of practice is deemed by the Programme Director to be unsatisfactory, normally below 80%, progress will be considered by the Board of Examiners. If attendance is deemed unsatisfactory prior to commencing practice, the Board of Examiners will consider this progress also. In some cases students may not be permitted to progress under Regulation 3.1.1.

3.3 Withdrawal, Temporary Absence and Discounted Periods of Study

3.3.1 Students may withdraw temporarily from studies for a period of up to two years by obtaining the prior written approval of the Programme Director; this is normally granted for 6 months at a time. The Programme Director will determine the terms under which they will be allowed to resume studies.

3.3.2 Periods of absence for which temporary withdrawal approval is obtained are discounted for the purposes of Regulations 3.1.2 and 3.1.3.

3.3.3 Full-time students who are granted temporary withdrawal; will normally be required to repeat the year during which they withdrew. Students will not normally, during that repeat year, be required to repeat any modules or periods of practice which they have already completed and for which credit has been awarded.

3.3.4 Full-time students who are absent from studies for a period of 6 weeks or more and have not had the period of absence approved as required under Regulation 3.3.1, studies may be terminated. (See Regulation 3.4)

3.3.5 If a part-time student is deemed by the Programme Director not to have engaged with studies for a period of 12 weeks (for example, through non submission of assessments, not responding to University emails or participating in Virtual Learning Environment activities) and have not had the period of absence approved as required under Regulation 3.3.1, studies may be terminated. (See Regulation 3.4)

3.3.6 If a full-time student is absent for a period of over 6 weeks without approval under Regulation 3.3.1 and the absence is due to medically certified illness, students may be permitted to seek retrospective approval for a discounted period of temporary withdrawal. Any absence under 6 weeks should be reported by the student by self-certificate and/or medical certification.
3.3.7 Students may withdraw permanently from studies by informing the Programme Director in writing of their wish to withdraw. The Programme Director will inform the Board of Examiners of the request.

3.4 Termination of Studies

3.4.1 If studies are terminated, the student will have the right of appeal to the School Termination of Studies (Appeals) Committee. Appeals should be made following the University’s Undergraduate Appeal Procedure Regulations. See [http://www.dundee.ac.uk/pgla/dca/appeals/ug-appeals-regulations/](http://www.dundee.ac.uk/pgla/dca/appeals/ug-appeals-regulations/).

If the appeal is successful, the student will be permitted to continue their studies subject to such conditions as the Dean may determine. If the appeal is successful, the student will not be required to repeat any modules or periods of practice, which have already been completed and for which credit has been awarded. If the Committee requires the student to repeat a year, the repeat year will be discounted for the purposes of Regulations 3.1.2 and 3.1.3.

3.4.2 If an appeal is rejected by the School Committee, it will be reconsidered by the Senate Termination of Studies (Appeals) Committee. If the Senate Termination of Studies (Appeals) Committee upholds the student’s appeal, they will be permitted to continue their studies subject to such conditions as the Dean may determine.

3.5 Suspension of Studies

3.5.1 Criminal Charges: Students are required to inform the School Manager of any criminal charges which are made against them whilst a student. Failure to do so may result in the suspension of studies.

3.5.2 Conduct: If student conduct, either on or off University premises, is deemed by the Dean to be unsatisfactory, they may be suspended from studies at any time. If deemed appropriate, the School Fitness to Practise Committee may be convened to consider issues of conduct. Unsatisfactory behaviour is defined as any serious, unprofessional behaviour, which, in the opinion of the Dean, may adversely affect clients, service users, other students, teaching staff or the reputation of the University.

3.5.3 If studies are suspended under Regulation 3.5.1 or 3.5.2, the Dean will, within 10 working days, either re-admit the student to studies with immediate effect or institute proceedings under the University’s Student Discipline Ordinance 40. [http://www.dundee.ac.uk/pgla/dca/discipline/student-discipline/](http://www.dundee.ac.uk/pgla/dca/discipline/student-discipline/)

3.5.4 In addition to Regulations 3.5.1 and 3.5.2, the student may be liable to the disciplinary procedures of the professional body under which the programme is professionally validated or those of the agency or institution in which they are undergoing practice.

3.5.5 Where the Dean does not apply his/her powers under Regulation 3.5.1 or 3.5.2, the Dean or other Authorised Officer may directly institute proceedings under the University’s Student Discipline Ordinance 40.

4. ASSESSMENT

4.1 The method of assessment in each module (including practice) and the requirements for completing the module will be determined by the examiners for that module and approved by the School Board.

4.2 If the student passes a module, they will be awarded the credits for that module.

4.3 If the student fails a module they may be reassessed once (2nd attempt) by such means that the Board of Examiners decide is appropriate.

4.4 If the student fails a single resubmission the Board of Examiners may, in exceptional circumstances and taking account of mitigating circumstances presented, use its discretion to allow a further submission of that module (3rd attempt).
4.5 Students resubmitting modules in Year 1 or Year 2 will be reassessed and graded as per normal. Students resubmitting modules in Year 3 and Year 4 will be reassessed and graded no higher than a D3. For the purposes of honours classifications, the first submission grade will stand in Year 4.

4.6 In order to ensure that a student has gained the minimum accumulated credit for the programme, in a subsequent year of study the student must retake the module they previously failed or take such other equivalent module as may be appropriate to the programme requirements and approved by the relevant programme director and Board of Examiners in addition to the normal programme of work for that year.

4.7 If the student fails to achieve a pass in a single module which is required for progression, the Board of Examiners may use its discretion to allow progression to a subsequent level under such conditions as the Board of Examiners shall determine. Failed modules must be retaken and passed in the subsequent year.

4.8 In assessing students’ individual module performance and in determining students’ award classification the Board of Examiners will take all relevant circumstances into account.

4.9 The schedules, and any subsequent changes, to be used to calculate Honours classifications are to be approved by School Board via the School Academic Quality Assurance Committee and must be published in the appropriate Programme Handbook.

4.10 If, through disability, the student is unable to be assessed by the usual methods specified for the programme the methods may be varied, on the recommendation of the School Manager and with the approval of the University Secretary.

4.11 Incidents of suspected plagiarism and academic dishonesty are dealt with under the relevant University Senate regulations. See [http://www.dundee.ac.uk/academic/plagiarism.htm](http://www.dundee.ac.uk/academic/plagiarism.htm)

4.12 Explicit criteria for prizes and letters of commendation are required to be approved by School Board via the School Academic Quality Assurance Committee and must be published in the appropriate Programme Handbook.

5. PROGRAMME MANAGEMENT

5.1 The student will be provided with a copy of the Programme Handbook. These supplement the Regulations and are approved by School Board.

5.2 External Examiners are appointed and operate in accordance with procedures determined by Senate and the School Board.

5.3 Membership of the Board of Examiners is approved by School Board and consists of the academic staff involved in teaching modules, approved External Assessors, the relevant External Examiners and the School Manager. The Chair of the Board of Examiners will normally be the Programme Director.

5.4 Students will be allocated a Personal Tutor/Advisor of Studies whose responsibility it is to advise students on and approve their choice of modules, electives and programme of study and provide general academic and pastoral advice and support.

5.5 The relationship between the School and external bodies involved in the delivery of the programme is subject to the formal approval and quality assurance mechanisms of the School. External bodies are involved in the assessment of practice, Boards of Examiners, and the provision of external lectures.
ENGINEERING, PHYSICS AND MATHEMATICS PROGRAMME REGULATIONS

- BEng
- BSc (Single)
- BSc (Joint)
- MEng
- MMath
- MSci

INTRODUCTION

The Degree Regulations provide a set of rules which govern the process leading to the award of a Certificate, Diploma or a Degree. Any special case which is not covered by these Regulations should be referred to the Director of Policy, Governance and Legal Affairs for a ruling.

DEGREE REGULATIONS

1. DEFINITIONS

<table>
<thead>
<tr>
<th>Advanced Entry</th>
<th>Permission to enter directly into Level 2, 3 or 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>[S1] Module</td>
<td>Module taught in semester 1</td>
</tr>
<tr>
<td>[S2] Module</td>
<td>Module taught in semester 2</td>
</tr>
<tr>
<td>[Y] Module</td>
<td>Module taught in semester 1 and 2</td>
</tr>
<tr>
<td>Compensation</td>
<td>The process by which a board of examiners may decide that a strong performance by a student in one part of the curriculum may be used as the basis for the award of credit in respect of a failed performance elsewhere. (see 3.12 of Assessment Policy)</td>
</tr>
<tr>
<td>Condonement</td>
<td>The process by which a board of examiners, in consideration of the overall performance of a student, decides that without incurring a penalty, a part of the programme that has been failed need not be redeemed. (see 3.12 of Assessment Policy)</td>
</tr>
<tr>
<td>Degree Examination</td>
<td>Comprises those component assessments which count towards the overall mark for a module</td>
</tr>
<tr>
<td>Degree Examination Diet</td>
<td>Period set aside for holding examinations which form the final component of Degree Examinations</td>
</tr>
<tr>
<td>Degree Programme</td>
<td>Comprises those modules taken at several Levels which fulfil the requirements for the award of a degree</td>
</tr>
<tr>
<td>Extended DP (EDP) status</td>
<td>Permission to sit a failed degree examination in the following session without attending classes in a module</td>
</tr>
<tr>
<td>Essential Module</td>
<td>An obligatory module in a degree programme</td>
</tr>
<tr>
<td>Minimum Progression Requirements</td>
<td>Defines the minimum credits you need to accumulate at the end of each year of attendance to avoid being subject to termination of studies</td>
</tr>
<tr>
<td>Named Degree</td>
<td>Titled degree awarded on completion of 360 credits (e.g. BSc in Physics)</td>
</tr>
<tr>
<td>Un-named Degree</td>
<td>Untitled degree awarded on completion of 360 credits (e.g. BSc)</td>
</tr>
<tr>
<td>Prerequisite</td>
<td>Qualification required for eligibility to take a module, programme of study or degree programme</td>
</tr>
</tbody>
</table>
Programme of Study | The modules taken in any one year
---|---
Teaching Period | One half of the teaching year i.e. Semester 1 or 2
Total Accumulated Credit (TAC) | Aggregate of credits achieved
Year of Attendance | Counts towards the number of years enrolled on the programme
Recognition of Prior Learning | The recognition of previous formal or informal learning

2. INTRODUCTION

These regulations are built upon a foundation derived from the Scottish Qualification Framework (SCQF). Awards are achieved by gaining credits at different levels during your period of study. The SCQF stipulates the number and level of credits that must be obtained to receive each possible award. Further explanation of the framework can be found at: http://www.scqf.org.uk/The%20Framework

Undergraduate degrees or any lesser awards are gained by studying compulsory and optional modules, passing the associated assessments, acquiring the credits assigned to the modules and accumulating the number of credits required for the award.

Undergraduate degree programmes typically take between 2 and 4 years, depending upon entry and exit points. Normal exit points are a Bachelor’s Degree (BSc Ordinary) after 2 to 3 years and a Bachelor’s Degree with Honours (BSc Honours) after 3 to 4 years. In each case, the shorter timescale depends upon advanced entry.

The usual route for a full-time student enrolled on a degree programme is to take modules totalling 120 credits each year at the appropriate level. Set out below is the full spectrum of awards that can be achieved upon graduating from The School of Science and Engineering (SSE), set alongside their SCQF credit requirements.

These regulations are established in accordance with the University of Dundee Assessment Policy, which takes precedence over the requirements set out in this document.

Awards
2(1) Credit Rating of an Award
You may receive an award only by
(i) withdrawing from study in the case of the certificate and diploma award and
(ii) graduating in the case of a degree award. The award will only be at the highest level of qualification to which your Total Accumulated Credit (TAC) entitles you.

2(2) Certificate of Higher Education (Science)
Certificate of Higher Education (Engineering)
TAC required: 120 credits with a minimum of 90 credits at Level 1 (SCQF level 7)

2(3) Diploma of Higher Education (Science)
Diploma of Higher Education (Engineering)
TAC required: 240 credits with a minimum of 90 credits at Level 2 (SCQF level 8)

2(4) BSc Un-named
BEng Un-named
TAC required: 360 credits with a minimum of 60 credits at Level 3 (SCQF level 9)

2(5) BSc Named (refer to 2(8) & 2(10) below)
    BEng Named (refer to 2(9) below)
TAC required: 360 credits with a minimum of 120 credits at Level 3 (SCQF level 9)

2(6) BSc with Honours
    BEng with Honours
TAC required: 480 credits with a minimum of 120 credits at Level 3 (SCQ level 9) and a minimum of 90 credits at Level 4 (SCQF level 10)

2(7) MSci with Honours
    MEng with Honours
    MMath with Honours
TAC required: 600 credits with a minimum of 100 credits at Level 5 (SCQF level 11)

2(8) List of Named BSc Degrees
  • Anatomical Sciences
  • Applied Computing
  • Applied Computing: Games (with Dundee & Angus College)
  • Applied Computing: Human Computer Interaction
  • Business Computing
  • Computing and Cognitive Science
  • Computing Science
  • Forensic Anthropology
  • Mathematics (single or joint degrees, e.g. Mathematics and Physics)
  • Mathematical Biology
  • Physics
  • Physics with Renewable Energy Science
  • Renewable Energy

2(9) List of Named BEng Degrees
  • Applied Physics
  • Biomedical Engineering
  • Civil Engineering
  • Electronic Engineering
  • Electronic Engineering and Physics
  • Mechanical Engineering
  • Mechanical Engineering with Renewables

2(10) List of Named MEng Degrees
  • Civil Engineering, Design and Management

2(11) List of Named MSci Degrees
  • Mathematical Biology
  • Mathematics and Physics
  • Physics
  • Physics with Renewable Energy Science
List of Named MMath Degrees

Mathematics

List of Named Joint BSc Degrees

May be awarded (subject to timetable constraints) for completion of 120 credits at Level 3 in two permitted combinations (i.e. where a corresponding joint honours programme exists within the School) from the following list:

- Accountancy
- Applied Computing
- Economics
- Financial Economics
- Mathematics
- Physics
- Psychology

Studying Modules Outside the School

If permitted in your Degree Programme, attendance at modules offered outside the School and accrual of the corresponding credits will be accepted as equivalent to completion of School modules at the same Level. Unless required in your degree programme, you may normally gain no more than 40 credits at Levels 1 and 2 and no more than 60 credits at Level 3 from outside the School.

Minimum and Maximum Credits per academic session

The normal undergraduate student load is 120 credits for full time attendance.

Students are permitted to take in any one academic session:

- A minimum of one module which may be as low as 10 credits
- A maximum of 160 credits

3. DEGREE PROGRAMMES

Programme of Study

Each year, you must have your Programme of Study approved by your Adviser of Studies no later than the end of the second week of Semester 1. Changes to your programme for Semester 1 will not be permitted after this deadline. Changes to your programme involving modules which begin in Semester 2 can be made only with the permission of your Adviser of Studies and then no later than the end of the second week of Semester 2. Changes beyond these deadlines can be made only with the consent of the Associate Dean for Learning and Teaching and then only in exceptional circumstances.

Essential Modules for Degree Programmes

(i) For each Degree Programme, the essential modules which must be taken at Levels 1 to 5 are listed in the Programme Guides which are available on the School My Dundee site. Where these essential modules total less than 120 credits at a given level and you are a full-time student, you must select additional modules to bring your total up to 120 credits, which constitutes the minimum workload in an academic year for a full-time student. Prerequisites for each essential module are also listed in the Programme Guides. The requirement for prerequisites for any module may only be waived by special permission of Programme Board and Associate Dean for Learning & Teaching.

(ii) Degree programmes in more than one discipline can be studied as either (a) a joint degree (denoted by the use of ‘and’ in the title, for example, Mathematics and Physics in which the
weighting is normally approximately 50% in each subject), or (b) a ‘with’ degree (for example, Physics with Psychology in which the academic weighting is approximately 75% in favour of Physics).

3(3) CAHID Degree Structure

(i) Levels 1 and 2

Levels 1 and 2 of the Anatomical Sciences and Forensic Anthropology undergraduate degree programmes are currently taken largely in the School of Life Sciences in association with other life sciences students. Students have a common degree structure in levels 1 and 2 and share largely the same core curriculum, with the exception of two modules in Level 2. As a consequence, and provided there are available places, there is no constraint upon your final choice of degree programme until the end of level 1. This means that you can transfer freely between degree routes during level 1, as long as there are available places and you have achieved the required grades in your core modules. During levels 2 and 3, you may transfer between Anatomical Sciences and Forensic Anthropology.

(ii) Levels 3 and 4

All level 3 and 4 modules are taken within CAHID, with level 3 being common to both degree programmes. In level 4 the two programmes diverge.

3(4) Satisfactory Attendance

The University is committed to supporting students to complete their programmes of study and attain the best possible academic outcome. As part of this, it is important that student engagement with all aspects of their programme is encouraged and monitored so that any difficulties can be identified and supported. Please refer to the School Attendance Policy leaflet for further information.

3(5) Mitigating Circumstances

It is your responsibility to report unforeseen and unavoidable circumstances that may have or have had a serious impact on your performance in assessment or examination in advance of the meeting of the Board of Examiners, by applying for Mitigating Circumstances. Mitigating Circumstances which are disclosed only after poor performance or failure in your degree examinations will not normally be considered as a reason for reconsidering your performance. Further guidance can be found at http://www.dundee.ac.uk/governance/policies/mitigatingcircumstances/

3(6) Continuous Absence

Except with the consent of the Programme Leader and/or Associate Dean for Learning & Teaching, you may not take a degree examination in a module if you have been absent, excluding vacations, for a continuous period of six weeks or more for a [Y] module or three weeks or more for an [S1] or [S2] module.

3(7) Module Assessment

For every module, the nature of the component assessments (e.g. coursework assignments, laboratory reports, class examinations, final examinations, etc) and the manner in which your performance in these counts towards your overall grade for the module will be explained in information given to you by the Module Organiser (e.g. student handbooks, module guides, programme guide).
3(8) Grading of Degree Examinations

For each module, the Board of Examiners will decide on your overall module grade according to the University marking scheme. (see Appendix 1 of Assessment Policy)

<table>
<thead>
<tr>
<th>Literal Reporting Scale</th>
<th>Associated Aggregation Scale</th>
<th>Descriptor</th>
<th>Honours Class (where appropriate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>23</td>
<td>Excellent</td>
<td>1\textsuperscript{st}</td>
</tr>
<tr>
<td>A2</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A3</td>
<td>21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A4</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A5</td>
<td>19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B1</td>
<td>18</td>
<td>Very Good</td>
<td>2(i)</td>
</tr>
<tr>
<td>B2</td>
<td>17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B3</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C1</td>
<td>15</td>
<td>Good</td>
<td>2(ii)</td>
</tr>
<tr>
<td>C2</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C3</td>
<td>13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D1</td>
<td>12</td>
<td>Sufficient</td>
<td>3\textsuperscript{rd}</td>
</tr>
<tr>
<td>D2</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D3</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF1</td>
<td>9</td>
<td>Marginal Fail</td>
<td></td>
</tr>
<tr>
<td>MF2</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF3</td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CF</td>
<td>5</td>
<td>Clear Fail</td>
<td></td>
</tr>
<tr>
<td>BF</td>
<td>2</td>
<td>Bad Fail</td>
<td></td>
</tr>
<tr>
<td>QF*</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>**</td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*QF indicates that a student has not met the conditions required to have obtained an overall pass. Any queries should be directed to the School.

**Relevant descriptor selected from: CA (Certified Absence); AB (Unauthorised Absence); MC (Medical Certificate); WD (Withdrawn); DC (Discounted); ST (Stopped); NM (Not Marked – generally used where penalties have been applied for plagiarism).

3(9) Degree Examination Diets

(i) For any module, you may attend the Degree Examination Diets only within the same academic year that you attend the module.

(ii) In Level 1 there is one examination diet at the end of Semester 2 and one resit diet after semester 2. In Levels 2 and 3 there are Degree Examination Diets at the end of each semester and one resit diet after

(iii) semester 2. In Levels 4 and 5 there are Degree Examination Diets but no resit diet.

(iv) Results given after the first diet in Semester 1 are provisional and will not be approved until after the Board of Examiners’ meeting following the second diet of examinations.

(v) During Levels 1 to 3 you will be required to resit only the component of the degree examination which you have failed.
(vi) For any module, you may attend the resit diet only if you attended the first diet and failed. Where a module does not have a degree examination, and you have not passed the coursework, you may either be required to submit coursework or take a degree examination at the resit diet in order to pass the module.

(vii) Only in the case where Mitigating Circumstances were recognised through the Mitigating Circumstances committee would a student be permitted to take an examination as a first attempt at the resit diet.

(viii) Failure to attend any assessment/examination without Mitigating Circumstances may result in you not being permitted to sit the assessment/examination during the resit diet. The consequence being that you would be required to take a year out to ‘pick up’ the outstanding module(s).

(viii) For students entering Level 1 in 2015/16 and 2016/17 academic session, any pass achieved at the resit diet will be capped at 40% (D3).

3(10) Degree Examinations for Levels 1 – 3 of a Degree Programme

Only if you are awarded an overall pass grade will you be deemed to have passed the degree examination in, and awarded the credits for, any module. In exceptional circumstances the Board of Examiners may at their discretion allow grades to be compensated or condoned. In doing so, confirmation is given that the student has satisfied the requirements of the module(s).

3(11) Failure at a Resit Diet

If you fail a module or modules at the resit diet, and are not eligible for termination, you may be (i) permitted to re-attend the module(s) during the following academic year or (ii) granted EDP status. In this situation approval of the Module Leader and satisfactory completion of the matriculation schedule are required in order to be enrolled on the module(s).

3(12) Results of Final Degree Assessments

(i) The proportion of marks allocated towards degree classification are detailed in the table below:

<table>
<thead>
<tr>
<th>Pre September 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree</td>
</tr>
<tr>
<td>All BEng Degrees</td>
</tr>
<tr>
<td>All MEng Degrees</td>
</tr>
<tr>
<td>MSci Physics / Physics with Renewable Energy Science</td>
</tr>
<tr>
<td>MSci Mathematical Biology / Mathematics &amp; Physics / MMath</td>
</tr>
<tr>
<td>BSc Single and Joint Honours Degrees*</td>
</tr>
<tr>
<td>BSc Anatomical Sciences / Forensic Anthropology (pre-September 2015)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Post September 2015 (to be declared in new Assessment Policy)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree</td>
</tr>
<tr>
<td>All BEng Degrees</td>
</tr>
<tr>
<td>All MEng Degrees</td>
</tr>
<tr>
<td>MSci Physics / Physics with Renewable Energy Science</td>
</tr>
<tr>
<td>MSci Mathematical Biology / Mathematics &amp; Physics / MMath</td>
</tr>
<tr>
<td>BSc Single and Joint Honours Degrees*</td>
</tr>
</tbody>
</table>

(ii) Upon completion of your final degree examinations/assessments at Level 4 or 5 you will be awarded one of the following degree classifications by the relevant Board of Examiners:

Pre September 2015

<table>
<thead>
<tr>
<th>Title of Award</th>
<th>Honours Degree Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSci or MEng or MMath with Honours</td>
<td>1st, 2.1, 2.2</td>
</tr>
<tr>
<td>BSc or BEng with Honours</td>
<td>1st, 2.1, 2.2, 3rd</td>
</tr>
<tr>
<td>BSc or BEng</td>
<td>Unclassified</td>
</tr>
</tbody>
</table>

Post September 2015

<table>
<thead>
<tr>
<th>Title of Award</th>
<th>Honours Degree Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSci or MEng or MMath with Honours</td>
<td>1st, 2.1, 2.2</td>
</tr>
<tr>
<td>BSc or BEng with Honours</td>
<td>1st, 2.1, 2.2, 3rd</td>
</tr>
<tr>
<td>BSc or BEng</td>
<td>with distinction or merit (see 3.2 (v) &amp; (vi))</td>
</tr>
</tbody>
</table>

(iii) For students matriculated before September 2015

In addition to the overall average mark there is a requirement that your overall performance is taken into account as detailed below. This means that even if you get an average of over 70% (A3) but have one mark less than 50% (B3) you may not be eligible for a first class degree.

1st  
- grades at A3 or above in at least 50% of total assessment
- grades at B3 or above in at least 75% of total assessment
- grades at C3 or above in 100% of total assessment
  (i.e. average cannot be less than B1)

2/1  
- grades at B3 or above in at least 50% of total assessment
- grades at C3 or above in at least 75% of total assessment
- grades at D3 or above in 100% of total assessment
  (i.e. average cannot be less than C1)

2/2  
- grades at C3 or above in at least 50% of total assessment
- grades at D3 or above in at least 75% of total assessment
  (i.e. average cannot be less than D1)

3  
- grades at D3 or above in at least 75% of total assessment

(iv) For students matriculated from September 2015

Please refer to Section 3.7 in the University of Dundee Assessment Policy
(v) The Degree may be awarded "with distinction" to candidates who have undertaken a programme of studies which consists of at least 120 credits at SHE level 3 in any one year (or over the duration of their programme in the case of part-time candidates) and who have achieved a mark of B3 or more in each of those level 3 modules.

(vi) The Degree may be awarded "with merit" to candidates who have undertaken a programme of studies which consists of at least 120 credits at SHE level 3 in any one year (or over the duration of their programme in the case of part-time candidates) and who have achieved a mark of C3 or more in each of those level 3 modules.

3(13) Failure in Final Degree Examinations at Level 4 and 5

The Board of Examiners may, at their discretion, award a degree in accordance with 3(8) by applying condonement to a failed module or modules (see 3.12 of Assessment Policy).

3(14) Failure at Level 5

If you fail to achieve a 2.2 Honours classification in the final examinations for the MEng/MSci/MMath Honours degree, you may, at the discretion of the Board of Examiners, be awarded (i) a classified BEng/BSc Honours degree or (ii) an unclassified BEng/BSc Honours degree.

3(15) Branches of Honours

On completion of the final examinations for the award of an Honours Degree, you are not permitted to be re-examined in the same branch of Honours.

4 DURATION OF STUDIES FOR AN AWARD

4(1) Advanced Entry

(i) If on entry to a degree programme you hold qualifications approved by the Admissions Officer, you may be granted advanced entry. The following table defines the maximum Total Accumulated Credit (TAC) you will be awarded on entry to a particular Level as a full-time student:

<table>
<thead>
<tr>
<th>Advanced Entry to:</th>
<th>TAC awarded on entry:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>120 credits at Level 1</td>
</tr>
<tr>
<td>Level 3</td>
<td>120 credits at each of Levels 1 and 2</td>
</tr>
<tr>
<td>Level 4</td>
<td>120 credits at each of Levels 1, 2 and 3</td>
</tr>
</tbody>
</table>

(ii) If your previous qualifications entitle you to accumulated credits other than multiples of 120, you may enter as a part-time student for your first year of attendance and take sufficient credits to bring your TAC up to 120, 240 or 360 credits if studying at Level 1, Level 2 or Level 3 respectively.
4(2) **Minimum Requirements to Avoid Termination of Studies**

(i) The minimum requirements for full-time students at the end of a given year of attendance are:

<table>
<thead>
<tr>
<th>Entry Level 1</th>
<th>Advanced Entry Level 2</th>
<th>Advanced Entry Level 3</th>
<th>Advanced Entry Level 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Completed Year of Attendance: Minimum Required TAC</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First</td>
<td>60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Second</td>
<td>120</td>
<td>First</td>
<td>180</td>
</tr>
<tr>
<td>Third</td>
<td>240</td>
<td>Second</td>
<td>240</td>
</tr>
<tr>
<td>Fourth</td>
<td>360</td>
<td>Third</td>
<td>360</td>
</tr>
<tr>
<td>Fifth</td>
<td>480</td>
<td>Fourth</td>
<td>480</td>
</tr>
<tr>
<td>Sixth</td>
<td>600</td>
<td>Fifth</td>
<td>600</td>
</tr>
</tbody>
</table>

(ii) The minimum requirements for part-time students (half load for programme of study) at the end of a given year of attendance are:

<table>
<thead>
<tr>
<th>Entry Level 1</th>
<th>Advanced Entry Level 2</th>
<th>Advanced Entry Level 3</th>
<th>Advanced Entry Level 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Completed Year of Attendance: Minimum Required TAC</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Second</td>
<td>60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fourth</td>
<td>120</td>
<td>Second</td>
<td>180</td>
</tr>
<tr>
<td>Sixth</td>
<td>240</td>
<td>Fourth</td>
<td>240</td>
</tr>
<tr>
<td>Eighth</td>
<td>360</td>
<td>Sixth</td>
<td>360</td>
</tr>
<tr>
<td>Tenth</td>
<td>480</td>
<td>Eighth</td>
<td>480</td>
</tr>
<tr>
<td>Twelfth</td>
<td>600</td>
<td>Tenth</td>
<td>600</td>
</tr>
</tbody>
</table>

(iii) If you fail to achieve the minimum standards shown in Regulation 4(2) you may be eligible to be terminated in your studies, in which event you will have the right to appeal to the School Termination of Studies (Appeals) Committee. If your appeal is rejected by this Committee, you have the right to submit an appeal to the Senate Termination of Studies (Appeals) Committee. Students should refer to the Undergraduate Appeal Guidelines on the University of Dundee website for specific details.

(iv) If your studies for a degree are terminated you will not be permitted to transfer to another degree programme in the same School without the written permission of the Associate Dean for Learning & Teaching and relevant Programme Leader.
4(3) **For progression to level 3 in Anatomical Sciences or Forensic Anthropology BSc Honours degree programmes**

You must have accumulated 240 credits, of which 120 must be at level 2.

4(4) **Progression into Level 4**

Progression into Level 4 is dependent on accumulating 360 credits with a minimum of 120 credits at Level 3 and having passed all compulsory modules. This is a requirement for all Honours Degree programmes (BEng/MEng/BSc/MSci/MMath) within the School except for Anatomical Sciences or Forensic Anthropology (see 4(5) below) where an average grade of C3 is required.

4(5) **For progression to level 4 in Anatomical Sciences or Forensic Anthropology BSc Honours degree programmes**

You must have accumulated 360 credits, of which 120 must be achieved at level 3 with a C3 grade average. If you have not achieved the required 120 credits at level 3 on your first attempt, you will be allowed a second attempt in the resit examinations. In order to progress to level 4, a minimum grade of D3 for individual modules is required, with an overall grade average of C3.

Any pass achieved at the resit examination (second attempt or more) will be capped at D3.

4(6) **Progression into Level 5**

(i) Progression into Level 5 is dependent on accumulating 480 credits with a minimum of 120 credits at Level 4, having passed all compulsory modules with all modules passed at the first attempt with an overall average of at least C2. This is a requirement for all level 5 Honours Degree programmes (MEng/MSci/MMath) within the School.

(ii) Progression from Level 4 to 5 may be allowed, at the discretion of the Board of Examiners, by applying condonement to a failed module or modules taken at Level 4. (see 3.12 of Assessment Policy)

4(7) **Transfer from BEng/BSc Programmes to MEng/MSci/MMath Programmes**

See regulation 4(4)(i).

4(8) **Transfer from MEng/MSci/MMath Programmes to BEng/BSc Programmes**

(i) Transfer from a MEng/MSci/MMath programme to a corresponding BEng/BSc programme on completion of the Level 2 or Level 3 programme of study, will be based on failure to achieve a pass in all modules at first attempt and/or failure to obtain an overall average of at least C2.

(ii) On completion of the final assessment at Level 4 and failure to achieve an average of C2 or better you may, subject to the approval of the Board of Examiners, be required to graduate with a BEng/BSc Honours Degree, classified in accordance with Regulation 3(11) and 3(12).

4(9) **Transfer to Anatomical Sciences or Forensic Anthropology BSc programmes 4(7)**

(i) Students who wish to graduate with a BSc (Hons) in Anatomical Sciences or Forensic Anthropology are strongly advised to enrol directly on these programmes at the outset. Opportunities for transfer on to these programmes are possible from levels 1-3, and are limited due to capping of the class sizes. Students wishing to transfer to either of these programmes must indicate their intention to their Adviser of Studies during level 1, 2 or 3. Transfer into the Anatomical Sciences or Forensic Anthropology BSc programmes from Life Sciences at Level 1 and 2 is competitive and requires a minimum of a continuing B3 average AT FIRST ATTEMPT in all core modules.

4(10) **For an un-named BSc Ordinary Degree**
You must have a minimum of 80 credits from the undergraduate modules offered by the School of Life Sciences at level 1 and 100 credits from the undergraduate modules offered by the School of Life Sciences or by CAHID at level 2, plus 60 credits from the level 3 modules offered by CAHID.

4(11) For a named BSc Ordinary Degree

You must have a minimum of 80 credits from the undergraduate modules offered by the School of Life Sciences at level 1 and 80 credits from the undergraduate modules offered by the School of Life Sciences plus 20 credits from the undergraduate modules offered by CAHID at level 2, plus 120 credits from the level 3 modules offered by CAHID.

4(12) For a BSc Honours Degree

You must have a minimum of 80 credits from the undergraduate modules offered by the School of Life Sciences at level 1, 120 credits from the undergraduate modules offered by the School of Life Sciences or by the CAHID at level 2, plus a total of 240 credits from the modules appropriate to your degree offered by CAHID at levels 3 and 4.

4(13) Taking a Year Out

If you have passed all your Degree Examinations to date, you may, with the permission of the Associate Dean for Learning & Teaching and Programme Leader, take one academic year from your studies in order to enter appropriate employment or training. Extension of this absence beyond one academic year requires the permission of the Associate Dean for Learning & Teaching and Programme Leader. The year(s) of non-attendance will not be counted as a year(s) of attendance for the purpose of meeting progression requirements.

4(14) Discounted Year for Good Cause

If you are prevented from completing a programme of study at any level through Mitigating Circumstances, you may have the academic year discounted with the permission of the Associate Dean for Learning & Teaching and relevant Programme Leader. The discounted year will not be counted as a year of attendance for the purpose of meeting progression requirements.

4(15) Minimum Periods of Study in Academic Years for Full-time Students.

<table>
<thead>
<tr>
<th>Award</th>
<th>Level 1 Entry</th>
<th>Level 2 Entry</th>
<th>Level 3 Entry</th>
<th>Level 4 Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSci/MEng/MMath with Honours</td>
<td>5(10)</td>
<td>4(8)</td>
<td>3(6)</td>
<td>2(4)</td>
</tr>
<tr>
<td>BSc/BEng with Honours</td>
<td>4(8)</td>
<td>3(6)</td>
<td>2(4)</td>
<td>1(2)</td>
</tr>
<tr>
<td>BSc/BEng without Honours (Named)</td>
<td>3(6)</td>
<td>2(4)</td>
<td>1(2)</td>
<td>n/a</td>
</tr>
<tr>
<td>BSc/BEng without Honours (Un-named)</td>
<td>3(6)</td>
<td>2(4)</td>
<td>1(2)</td>
<td>n/a</td>
</tr>
<tr>
<td>Dip HE Sci/Eng</td>
<td>2(4)</td>
<td>1(2)</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>Cert HE Sci/Eng</td>
<td>1(2)</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

(Part-time students in brackets)

5. SYLLABUS OF MODULES AND EXAMINATIONS

Indicative content, pre-requisite conditions and examination requirements for each module are stated in the set of module specifications and programme guides which can be accessed at the School of Science and Engineering My Dundee site.

6. CALCULATOR

Only an approved calculator may be used in degree examinations. The detail of approved calculators is available in School Handbook.
7. **ACADEMIC INTEGRITY**

Please see the University Policy on Plagiarism and Academic Dishonesty, found at:

http://www.dundee.ac.uk/academic/plagiarism.htm

Further information can also be found in the School of Science and Engineering Student Guide to Academic Integrity.

Any Regulations not specifically set out in this document will be as laid out in the University of Dundee Regulations.
**MA PROGRAMME REGULATIONS**

- **MA Degree Programmes and Other Awards**

1(1) **Entry**

Before entering a programme of study for the degree of MA or MA (Honours) or the Certificate/Diploma in Higher Education, you must satisfy the general entrance requirements of the University and any additional conditions deemed necessary by the Schools of Humanities and Social Sciences jointly.

1(2) **Advanced Entry**

If on entry you hold qualifications approved by the relevant Schools, you may be granted Advanced Entry. The following table defines the total accumulated credits that you will be awarded on entry:

<table>
<thead>
<tr>
<th>Advanced Entry to</th>
<th>Total Accumulated Credits Awarded on Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 2</td>
<td>120 at Level 1</td>
</tr>
<tr>
<td>Year 3</td>
<td>120 at Level 1 and 120 at Level 2</td>
</tr>
</tbody>
</table>

Any other qualifications you hold at Level 1 or above from other Higher Education Institutions may earn you the corresponding number of credits on the MA (at the discretion of the relevant School Manager).

1(3) **Credit Rating of Degrees and other Awards**

You may receive an award only upon graduating and leaving the University. The award will be the highest level qualification to which your Total Accumulated Credit entitles you - see below.

**MA HONOURS:**

<table>
<thead>
<tr>
<th>Level</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Single Honours</strong></td>
<td>Minimum of 480 credits including 240 at Levels 3/4; at least 90 must be at Level 3 and 90 at Level 4. 180 credits at Levels 3/4 must be in one subject area.</td>
</tr>
<tr>
<td><strong>Single Honours with a Language</strong></td>
<td>Minimum of 480 credits including 240 at Levels 3/4; at least 90 must be at Level 3 and 90 at Level 4. At least 180 credits at Levels 3/4 must be in one subject area and normally 60 credits at Levels 3/4 must be in a Language, except for Single Honours Psychology with a Language where 30 credits at Levels 3/4 must be in a Language.</td>
</tr>
<tr>
<td><strong>Joint Honours</strong></td>
<td>Minimum of 480 credits including 240 at Levels 3/4; at least 90 must be at Level 3 and 90 at Level 4. All 240 credits at Levels 3/4 must be in the two named subject areas with no fewer than 90 (including 30 at Level 4) from any one subject area.</td>
</tr>
<tr>
<td><strong>Joint Honours with a Language</strong></td>
<td>Minimum of 480 credits including 240 at Levels 3/4; at least 90 must be at Level 3 and 90 at Level 4. At least 180 credits at Levels 3/4 must be in the two named subject areas, with no fewer than 90 (including 30 at Level 4) from any one subject area, and normally 60 credits at Levels 3/4 must be in a Language.</td>
</tr>
<tr>
<td><strong>Liberal Arts Honours</strong></td>
<td>Minimum of 480 credits, including 240 at SHE Levels 3 &amp; 4; at least 90 must be at Level 4; study must range across at least three subject areas in Levels 3 &amp; 4; no more than 120 credits may be taken in any single subject area.</td>
</tr>
</tbody>
</table>
MA:

<table>
<thead>
<tr>
<th>Degree Type</th>
<th>Minimum Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Named Degree</td>
<td>Minimum of 360 credits including 90 at Level 3 in one subject area.</td>
</tr>
<tr>
<td>Un-named Degree</td>
<td>Minimum of 360 credits including a minimum of 60 credits at Level 3.</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>Minimum of 360 credits including 120 at Level 3 in at least three subject areas.</td>
</tr>
</tbody>
</table>

**OTHER AWARDS:**

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Minimum Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dip. HE (Arts and Social Sciences)</td>
<td>Minimum of 240 credits including a minimum of 90 at Level 2.</td>
</tr>
<tr>
<td>Cert. HE (Arts and Social Sciences)</td>
<td>Minimum of 120 credits at Level 1.</td>
</tr>
</tbody>
</table>

1(4) Minimum Periods of Study (in academic years)

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Without Advanced Entry</th>
<th>Advanced Entry to Year 2</th>
<th>Advanced Entry to Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA with Honours</td>
<td>four</td>
<td>three</td>
<td>two</td>
</tr>
<tr>
<td>MA</td>
<td>three</td>
<td>two</td>
<td>one</td>
</tr>
<tr>
<td>Dip HE A &amp; SS</td>
<td>two</td>
<td>one</td>
<td>n/a</td>
</tr>
<tr>
<td>Cert HE A &amp; SS</td>
<td>one</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

1(5) Degree Programmes MA and MA (Hons)

The following Degree Programmes are offered:

**Single Honours:**

- Business Economics with Marketing
- Economics
- English
- Environmental Sustainability*
- European Philosophy
- European Politics
- Financial Economics
- Geography
- Geopolitics*
- History
- International Business
- International Business with Marketing*
- Philosophy
- Politics
- Town and Regional Planning*
- Psychology
- Scottish Historical Studies
(All Single Honours degrees are available with a Language (French, German or Spanish) unless starred).

**Joint Honours:**

- Business Economics with Marketing and European Studies*
- Business Economics with Marketing and Geography*
- Business Economics with Marketing and History*
- Business Economics with Marketing and Mathematics*
- Business Economics with Marketing and Politics*
- Business Economics with Marketing and Psychology*
- Economics and History*
- Economics and International Relations*
- Economics and Politics*
- English and Creative Writing
- English and European Languages*
- English and Film
- English and History
- English and Mathematics*
- English and Philosophy
- English and Politics
- English and Psychology*
- Environmental Science and Geography*
- Environmental Sustainability and Geography*
- European Studies and Economics*
- European Studies and English
- European Studies and European Languages*
- European Studies and Geography*
- European Studies and History
- European Studies and International Relations
- European Studies and Philosophy
- European Studies and Psychology*
- Geography and Economics*
- Geography and History*
- Geography and Planning*
- Geography and Politics*
- Geography and Psychology*
- History and European Languages*
- History and International Relations
- History and Philosophy
- History and Politics
- History and Psychology*
- International Business and Finance*
- International Business and Environmental Sustainability*
- International Business and International Relations*
- International Relations and European Languages*
- International Relations and Philosophy
- International Relations and Politics
- Philosophy and European Languages*
- Philosophy and Film Studies
- Philosophy and Politics
- Philosophy and Psychology*
- Politics and European Languages*
Politics and Psychology*
(All Joint Honours degrees are available with a Language (French, German or Spanish) unless starred).

1(6) Compulsory Modules for Degree Programmes

For some Degree Programmes there are compulsory modules at each Level. These are detailed in the Programme Specifications attached to these Regulations. Where these compulsory modules total less than 120 credits, additional module(s) must be selected to bring the total up to 120 credits, which constitutes the full workload in an academic year for a full-time student. The compulsory modules are the same for MA and MA (Honours) Degrees at Levels 1 and 2.

1(7) Modules within the MA

The modules available in the MA Degree Programme and the module descriptors are listed in the Catalogue of Modules. Some combinations of modules otherwise permitted by the Regulations, may, nevertheless, be rendered impossible by timetable constraints in a particular year.

1(8) Programme of Study

If you are registered as a Full Time student, you will normally take 120 credits in each academic session. In particular, you will normally be expected in both First and Second Year to take three modules in Semester 1 and three in Semester 2.

First Year

You will normally take 6 modules at Level 1, from a number of subject areas, amounting to 120 credits. You must have gained at least 80 credits in order to progress into Second Year. Additionally, you must have met the pathway requirements for at least one degree programme to remain on track for a named degree. Note that in some subject areas there are compulsory module requirements that determine progression.

If you do not meet the progression requirement after one academic session if registered as a Full Time student or repeating the year, or after three academic sessions if registered as a Part Time student, then:

- Your studies will be liable for termination.
- If permitted to continue your studies then you will be required to repeat the year.

Second Year

You will normally take 6 modules at Level 1 or Level 2, from a number of subject areas, amounting to 120 credits. At least 80 credits should be at Level 2. You must have gained a total of at least 200 credits, of which 80 must normally be at Level 2, in order to progress into Third Year. Additionally, you must have met the pathway requirements for at least one degree programme to remain on track for a named degree. Note that in some subject areas there are compulsory module requirements that determine progression.

If you do not meet the normal progression requirement after one academic session if registered as a Full Time student or repeating the year, or after three academic sessions if registered as a Part Time student, then:

- Your studies will be liable for termination if you have previously had to repeat a year or have less than 200 credits.
- If permitted to continue your studies then you will normally be required to repeat the year but may be allowed to proceed to Third Year at the discretion of the Progression and Termination of Studies Committee.

Third Year
You will normally take such modules that will enable you to achieve 360 credits and be eligible for the award of the MA.

You must have obtained at least 360 credits (including at least 80 at Level 2 and 120 at Level 3) to be eligible for progression into Honours. Additionally, you must normally have met the pathway requirements for at least one degree programme to remain on the Honours track. Note that in some subject areas there are compulsory module requirements that determine progression.

If you do not meet the progression requirement after one academic session if registered as a Full Time student or repeating the year, or after two academic sessions if registered as a Part Time student, then:

- Your studies will be liable for termination if you have previously had to repeat a year or have less than 300 credits.
- If permitted to continue your studies then you will be required to repeat the year and may, if you have previously had to repeat Third Year, be required to undertake a programme of studies that will allow you to graduate with an MA degree but not to progress to the Honours Year.

**Honours Year**

You will normally take such modules that will enable you to achieve 480 credits and be eligible for the award of the MA (Honours). You must graduate after one academic session if registered as a Full Time student or two academic sessions if registered as a Part Time student.

1(9) Termination of Studies

If you fail to achieve the minimum standards shown in Regulation 1(8) you may be required to discontinue your studies, in which event you will have the right to appeal to the MA Progression and Termination of Studies (Appeals) Committee. If your appeal is successful, you will be permitted to continue your studies subject to such conditions as the aforementioned committee may determine in accordance with Regulation 1(8). If your appeal is rejected by the aforementioned committee it will be reconsidered by the Senate Termination of Studies (Appeals) Committee. MA students who have had their studies terminated may not be readmitted to the MA programme at a later date.

1(10) Studying Modules outside the MA Degree Programme

With the agreement of your Adviser, attendance at modules outside the MA Degree Programme is permissible and the credits obtained will be accepted as equivalent to completion of MA Degree Programme modules. You may normally gain no more than 40 credits at Level 1 and 40 credits at Level 2 in this way.

Attendance at module(s) in another University or equivalent institution may be permitted as part of a scheme recognised by the relevant School Board. You may gain no more than 120 credits in this way.

1(11) Taking a Year Out

If you have passed all your Degree Examinations to date you may, with the permission of the School Manager, take one academic year out from your studies in order to enter appropriate employment or training. Extension of this absence beyond one academic year requires the permission of the School Manager. The year(s) of non-attendance will not be counted as a Year(s) of Attendance for the purposes of meeting Progression Requirements.

2. ASSESSMENT

2(1) Form of Module Assessments

For any module the nature of the component assessments and the manner in which your performance in these counts towards your overall grade for the module will be explained to you in the written information given out or otherwise made accessible to you at the outset. Only if you are awarded an overall pass grade will you be awarded the credits for the module.
2(2) Grading of Module Assessments

For each module the Board of Examiners will decide on your overall grade according to the following University Marking Scheme:

<table>
<thead>
<tr>
<th>Literal Reporting Scale</th>
<th>Associated Aggregation Scale</th>
<th>Descriptor</th>
<th>Honours Class (where appropriate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>23</td>
<td>Excellent</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
</tr>
<tr>
<td>A2</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A3</td>
<td>21</td>
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<td></td>
</tr>
<tr>
<td>A4</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>A5</td>
<td>19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B1</td>
<td>18</td>
<td>Very Good</td>
<td>2(i)</td>
</tr>
<tr>
<td>B2</td>
<td>17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B3</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C1</td>
<td>15</td>
<td>Good</td>
<td>2(ii)</td>
</tr>
<tr>
<td>C2</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C3</td>
<td>13</td>
<td>Sufficient</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt;</td>
</tr>
<tr>
<td>D1</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D2</td>
<td>11</td>
<td>Marginal Fail</td>
<td></td>
</tr>
<tr>
<td>D3</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF1</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF2</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MF3</td>
<td>7</td>
<td>Clear Fail</td>
<td></td>
</tr>
<tr>
<td>CF</td>
<td>5</td>
<td>Bad Fail</td>
<td></td>
</tr>
<tr>
<td>BF</td>
<td>2</td>
<td>Qualified Fail</td>
<td></td>
</tr>
<tr>
<td>*QF</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>**</td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* QF indicates that a student has not met the conditions required to have obtained an overall pass. Any queries should be directed to the School concerned.

** Relevant descriptor selected from: CA (Certified Absence); AB (Unauthorised Absence/Non Submission); MC (Medical Certificate); WD (Withdrawn); DC (Discounted); ST (Stopped); NM (Not Marked – generally used where penalties have been applied for plagiarism).

2(3) Eligibility to take Degree Examinations

Each year your Programme of Study must be approved by an Adviser. Changes to your programme will not be permitted after the end of Teaching Week 2 of either semester unless there are extenuating circumstances.

2(4) Degree Examination Diets
For any module you may attend the Degree Examination Diets only within the same academic year that you attended the module.

Semester-Long modules are examined at the end of the Semester. Year-Long modules are examined at the end of the year (May). There is one resit Examination diet in July.

There are no resit examinations for modules taken in your final Honours year (4th Year)

For any module you may attend the resit diet only if you either attended the first Degree Examination Diet, and failed, or were absent from the first diet.

Your Honours Classification will be based on all modules that comprise the 240 credits at Level 3 and Level 4. For all modules not passed at the first sitting, the module mark will be capped at D3 unless approved by the relevant School Mitigating Circumstances Committee.

2(5) Results of Final Degree Examinations

After you successfully complete your final Degree Examinations at Levels 3/4 you will be recommended for one of the following by the relevant Board of Examiners:

<table>
<thead>
<tr>
<th>Title of Award</th>
<th>Honours Degree Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA with Honours</td>
<td>I, II.1, II.2, III</td>
</tr>
<tr>
<td>MA</td>
<td>With or Without Distinction</td>
</tr>
</tbody>
</table>

If a student elects to complete additional modules at Levels 3/4 as part of their Honours degree programme, a module or modules equivalent to the extra credits will be discounted for degree classification purposes.

2(6) Failure to Complete Degree Examinations

If you are prevented by illness or other good cause from beginning or completing part or all of the Degree Examinations which count directly towards your Honours Degree Classification, the Examiners may at their discretion award you a classified or unclassified Honours degree (Aegrotat). If the Examiners do not consider that they have enough evidence to enable them to exercise such discretion you might be permitted by the School Board, on recommendation of the Exam Board to take the examination(s) at a later period of examination.

2(7) Failure at Resit Diet

If you fail a module(s) at the resit diet you may be permitted to retake the module(s) or a different module(s) during the following academic year.

December 2015

Dr Astrid Schloerscheidt (School of Social Sciences)

Dr Murray Frame (School of Humanities)

MA Joint Directors

(Final version 1 July 2016)
LAW PROGRAMME REGULATIONS

- Degree of Bachelor of Laws (LLB)

The Degree

1(1) The Degree of Bachelor of Laws (LLB) may be conferred with or without Honours.

1(2) The Degree with Honours may be taken as Single Honours, which may be conferred as “Scots and English Law Dual Qualifying” or 'with European Legal Studies', or as Joint Honours with a Degree Programme taught within the School of Social Sciences.

1(3) The Degree with Honours is awarded in the following grades: First Class, Upper Second Class, Lower Second Class, Third Class, or Unclassified.

1(4) The Degree without Honours may be awarded 'with Distinction' to those who have displayed exceptional merit in their examinations.

Requirements for the Degree

2(1) In order to be awarded the LLB, you must (unless falling within one of the cases covered by Regulation 3, 4, 5 or 6):

a. pass the subjects in either List A or List B in the Schedule and any other subjects indicated in the Schedule as compulsory; and:

b. either:
   i. attend the University for not less than four academic years and pass subjects listed in the Schedule which bear 480 or more credits in total, including at least 120 at Level 4 (in which case, your degree will be an Honours Degree); or,
   ii. attend the University for not less than three academic years and pass subjects listed in the Schedule which bear 360 or more (but less than 480) credits in total, including at least 120 at Level 3 (in which case, your degree will be a Degree without Honours).

2(2) If you fulfil the requirements of paragraph (1) (b) (i) of the Regulations and pass the requisite subjects as indicated in the Schedule, your degree will be a ‘Scots and English Dual Qualifying’ Honours degree.

2(3) If you fulfil the requirements of paragraph (1)(b)(i) of this Regulation by undertaking an ERASMUS exchange in accordance with Regulation 4, your degree will be an Honours degree 'with European Legal Studies'.

2(4) If you fulfil the requirements of paragraph (1)(b)(i) of this Regulation by taking subjects described in the Schedule as 'relevant subjects' which constitute a Degree Programme offered in the School of Social Sciences and bear 120 credits at Level 3 and/or Level 4, your degree will be a Joint Honours Degree in Law and the subject area of that Degree Programme.

2(5) Unless you are taking a Joint Honours Degree under paragraph (3) of this Regulation, the total number of credits required by paragraph (1)(b) may not include more than 120 obtained by passing, or obtaining exemption from, any subject described in the Schedule as a 'relevant subject'.

2(6) Credits borne by subjects referred to in paragraph (1)(a) count towards the credit totals required by paragraph (1)(b), and for the purposes of paragraph 2(b)(ii), any Level 4 subject shall be treated as a Level 3 subject.

Approved Course of Study

3(1) At or before the commencement of each semester, you must obtain the approval of your Adviser for your proposed course of study for that semester, and you must obtain his or her approval for any subsequent change to this course of study.
If you are seeking to take an Honours Degree, before you take any Level 4 subject, you must have passed or obtained exemption from subjects bearing 120 credits or more at each of Levels 1, 2 and 3.

Note: In accordance with the University’s Assessment Policy, any passing grade at Level 3 achieved at a re-sit or re-submission will be considered as a D3 for Honours aggregation purposes.

Unless permitted under Regulations 4, 5, 6 or 7, or with the prior consent of the Dean of the School, your approved course of study in any academic year must not include subjects bearing more than 150 credits in total (and no more than 120 credits in total at Level 3 or at Level 4) and will normally comprise the following:

- in your first year of study, 120 credits from subjects comprising either List A or List B in the Schedule;
- in your second year of study, 120 credits at least 80 of which are from subjects at Level 2, and which include those Level 2 subjects listed in the Schedule as compulsory;
- in your third year of study, 120 credits from subjects at Level 3;
- in your fourth year of study (if any), 120 credits from subjects at Level 4, and including that subject listed in the Schedule as compulsory.

Your Adviser may not approve the inclusion of any subject in a course of study more than three weeks after the work of that class has commenced, unless with the consent of the Discipline Head in Law.

If you are dissatisfied with a decision of your Adviser under this Regulation, or of the Level 4 Committee, you may appeal to the Law Discipline Head.

ERASMUS exchanges

You may spend either one or two semesters in a University other than Dundee ('the host University') on an ERASMUS exchange approved by Law.

If you do so:

- your course of study for that semester or semesters must, before the semester or semesters commence and subject to the host University’s requirements, be approved, and any change to it thereafter must be approved, by the Convenor of the ERASMUS Committee as well as your Adviser of Studies;
- if your course of study is so approved, during that semester or semesters you will be deemed, taking account of the host University’s credit system, to have obtained as many credits, and at whatever Levels, as the Convenor, subject to confirmation by the Discipline Head of Law, certifies;
- you will be considered to have been attending the University during that semester or semesters; and
- the marks you obtain from the subjects in the approved course of study will be converted into marks equivalent to marks obtained in Dundee by conversion scales approved by the Board of Examiners.

Accelerated degrees

If you have already graduated from a University in the United Kingdom, or from any other institution recognised for this purpose by the School, you may be exempted by the Dean, at his discretion, from Regulation 2(1)(b) and (4).

If exempted under the proceeding paragraph, instead of fulfilling Regulation 2(1)(b) and (4), you must either
a. attend the University for not less than three academic years and pass subjects listed in the Schedule which bear 360 or more credits in total, including at least 120 at Level 4 (in which case your degree will be an Honours degree); or

b. attend the University for not less than two academic years and pass subjects listed in the Schedule which bear 270 or more credits in total, including at least 120 at Level 2 and 30 at Level 3 (in which case your degree will be a degree without Honours).

Credit transfer

6(1) If you are not exempted under Regulation 5, but fulfil the requirement in paragraph (2) of this Regulation, the Dean of Law:

a. may exempt you from passing a Level 1 or Level 2 subject or subjects listed in the Schedule bearing a total of not more than 120 credits, and if it does so;

b. may substitute for the period of duration of study in Regulation 2(1)(b) the period of three academic years for an Honours degree or two years for a degree without Honours, as appropriate.

6(2) The requirement for exemption under paragraph (1) of this Regulation is that you have passed a similar subject or subjects at the same or a higher level for another degree in a University in the United Kingdom, or in any other institution recognised for this purpose by the School (whether or not that subject or subjects has or have counted for graduation in that other degree), and the School shall determine the number and Level of credits borne by such subject or subjects, taking account of such relevant information concerning that University or other institution as is made available to it.

6(3) In order to determine whether to exempt you under this Regulation, the School may require you to undergo assessment in the subject from which exemption is sought, and in such case, the subject shall have the number and Level of credits borne by the most similar subject in the Schedule.

Repeating subjects

7(1) If you do not pass a subject or subjects in your course of study in any academic year, you are entitled to include such subject or subjects in your course of study for the following year.

7(2) If you are entitled to take a subject by virtue of paragraph (1) of this Regulation, you must either undergo the same form of assessment as is usually used for that subject, or another form approved by School Board, but may not need to attend classes in it unless you:

a. were excused from attending classes in that subject under this provision in the previous academic year (whether or not you did in fact attend those classes); or

b. were excluded from any part of the assessment for that subject in the previous academic year under Regulation 8(3); or

c. are required to attend classes in that subject as a condition of being permitted (whether by the School under Regulation 10(5) or, on appeal under Regulation 10(6), by the Senatus) to continue your studies despite failing to fulfil the requirements of Regulation 10(1).

7(3) If you have graduated but failed to pass a subject or subjects required to proceed to the next stage of professional qualification in any part of the United Kingdom:

a. you are deemed to fall within paragraph (1) of this Regulation, and any restrictions contained within paragraph (2) which are relevant apply to you, and;

b. you need not matriculate, provided you lodge an examination schedule at the prescribed time and pay the prescribed fees.
Assessments

8(1) In each academic year, there shall be a form of 'resit' assessment for subjects at Level 1 to 3 but, subject to Regulation 9(4)(b), not for subjects at Level 4.

8(2) You may not attempt any assessment in any subject unless the relevant subject was included in your course of study for that semester.

8(3) If your attendance at the classes for any subject, or performance in the work for any of those classes, has not been satisfactory, the Head of the School concerned may notify the Examinations Office that you are not permitted to attempt any assessment, or further assessment for that subject.

Board of Examiners

9(1) The examiners for all subjects in the Schedule taken in that academic year by any student shall constitute the Board of Examiners.

9(2) The Convenor of the Board shall be a member of the Board appointed by School.

9(3) The Board, taking all relevant circumstances into account, shall:
   a. decide the final mark for each student in each subject, and
   b. decide whether that student has passed that subject, and
   c. in the case of a student seeking a degree with Honours, recommend to the Senatus, on the basis of the results in those subjects taken at Level 3 and Level 4, the class of Honours to be awarded (provided always that it only takes account of Level 4 subjects taken in the academic year in which the Board is meeting, and those subjects at Level 3 taken in the immediately preceding year).

9(4) In the case of a student prevented by illness or other sufficient cause from beginning or completing the assessment for Level 4 subjects, the Board may recommend to the Senatus either:
   a. the award of a degree (in which case, it shall recommend a class of Honours, an unclassified Honours Degree, or a Degree without Honours), or
   b. that the student undertake further assessment at a time which the Board decides (in which case, it shall recommend that the student undertake such assessment as s/he did not begin or complete, or all the assessments for that subject).

Termination of Studies

10(1) The progression requirements imposed by the School of Law are that you pass, or obtain exemption from, at least the following:
   a. four of the six compulsory Level 1 subjects before the first anniversary of the relevant date;
   b. subjects (including all the compulsory Level 1 subjects) bearing 200 or more credits in total before the second anniversary of the relevant date;
   c. subjects (including all the compulsory subjects) bearing 300 or more credits in total before the third anniversary of the relevant date;
   d. subjects (including all the compulsory subjects) bearing credits sufficient to obtain a Degree without Honours before the fourth anniversary of the relevant date;
   e. (if applicable) subjects (including all the compulsory subjects) bearing credits sufficient to obtain an Honours Degree before the fifth anniversary of the relevant date.

10(2) The 'relevant date' is the date of first matriculation for the degree.
10(3) If your period of study has been reduced under Regulation 5 or Regulation 6(1)(b), then paragraph (1)(c) of this Regulation shall not apply, and the periods in paragraphs (1)(d) and (e) shall be three years and four years respectively.

10(4) If during any academic year either you were not a matriculated student in the School, or you withdrew from the course of study because of illness or other sufficient cause, the School may decide to discount that academic year for the purposes of paragraph (1) of this Regulation, but may impose such conditions as it thinks fit upon that decision, and these conditions may exempt you from the effects of paragraph (1) of this Regulation.

10(5) If you do not fulfil the requirements of paragraph (1) of this Regulation (as modified by paragraph (3) if appropriate), the School may terminate your studies, but may permit you to continue upon such conditions as it thinks fit, and these conditions may exempt you from the effects of paragraph (1) of this Regulation.

10(6) If you have been required to discontinue your studies under this Regulation, you may appeal to Senatus.

**Late Submission**

11(1) If you fail to submit on time any written assignment which you have been required to do, and the Dean is not satisfied that there is good cause for the late submission, then:

a. for each day or part of a day the work is late, the work will decrease by one point on the secondary band, up to a maximum of 5 days.

b. after 5 days no mark is awarded.

11(2) The weekend is counted as one day for the purposes of this rule.

**Diploma and Certificate in Higher Education**

12(1) If you withdraw from the LLB before fulfilling the requirements of Regulation 2(1), but have attended the University for not less than two years, and have passed subjects bearing at least 240 credits, including all subjects in List A or List B in the Schedule, before the third anniversary of your first matriculation for the degree, Senatus may, on the recommendation of the School, award you the Diploma in Higher Education (Law).

12(2) If you withdraw from the LLB before fulfilling the requirements of Regulation 2(1), or those of paragraph (1) of this Regulation, but have attended the University for not less than one year, and have passed all subjects in List A or List B in the Schedule before the first anniversary of your first matriculation for the degree, Senatus may, on the recommendation of the School, award you the Certificate in Higher Education (Law).

12(3) No academic year which has been discounted under Regulations 4, 5 or 10 may be counted for the purpose of this Regulation, nor may any subject for which exemption has been granted under Regulation 5.

**Schedule**

All courses marked by an asterisk are compulsory to the extent indicated in Regulation 2 and this Schedule, read together.

Not all subjects are available in all years.

'Relevant subject' means a course, module or subject, however described, taught in a School or like unit of the University other than the School of Law.

'Necessary consents' means the consents of the Dean of the School of Law and the Dean (or equivalent) of the School or like unit in which the relevant subject is taught.
'Appropriate credits' means the credits accorded to a relevant subject by the School or like unit in which it is taught.

### Level 1 subjects

<table>
<thead>
<tr>
<th>List</th>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>*Foundations of Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Private Law of Scotland I</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Public Law I – Sources of Power</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Scots Criminal Law &amp; Evidence</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Private Law of Scotland II</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Public Law II – Controls on Power</td>
<td>20</td>
</tr>
<tr>
<td>B</td>
<td>*Foundations of Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*English Law of Contract</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Public Law I – Sources of Power</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*English Criminal Law &amp; Evidence</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*English Law of Tort</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Public Law II – Controls on Power</td>
<td>20</td>
</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 1, with the appropriate credits.

### Level 2 subjects

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Public Law III – Rights and Freedom</td>
<td>20</td>
</tr>
<tr>
<td>*English Law of Equity and Trusts</td>
<td>20</td>
</tr>
<tr>
<td>Roman Law</td>
<td>20</td>
</tr>
<tr>
<td>*English Property Law</td>
<td>20</td>
</tr>
<tr>
<td>(compulsory only for those who took List B subjects)</td>
<td></td>
</tr>
<tr>
<td>Commercial Law¹</td>
<td>20</td>
</tr>
<tr>
<td>Law Society and Human Rights</td>
<td>20</td>
</tr>
<tr>
<td>*Scottish Property Law</td>
<td>20</td>
</tr>
<tr>
<td>(compulsory only for those who took List A subjects)</td>
<td></td>
</tr>
<tr>
<td>Family Law</td>
<td>20</td>
</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 2, with the appropriate credits.

### Level 3 subjects

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Justice Law and Human Rights</td>
<td>30</td>
</tr>
<tr>
<td>Private International Law</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Obligations¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>Forensic Medicine</td>
<td>30</td>
</tr>
<tr>
<td>Course</td>
<td>Credits</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>English Criminal Law &amp; Process¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>International Law</td>
<td>30</td>
</tr>
<tr>
<td>Medicine &amp; The Law</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Law</td>
<td>30</td>
</tr>
<tr>
<td>International Criminal Law</td>
<td>30</td>
</tr>
<tr>
<td>Private Law of Scotland III</td>
<td>30</td>
</tr>
<tr>
<td>Law, Family and Society</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Trusts &amp; Land¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>Intellectual Property Law</td>
<td>30</td>
</tr>
<tr>
<td>International Law of Marine Resources</td>
<td>30</td>
</tr>
<tr>
<td>Company Law</td>
<td>30</td>
</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 3, with the appropriate credits.

**Level 4 subjects**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Dissertation, Memorial or Law Reform Report</td>
<td>30</td>
</tr>
<tr>
<td>Justice Law &amp; Human Rights (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Private International Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Obligations (Advanced)¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>English Criminal Law &amp; Process (Advanced)¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>International Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Medicine &amp; The Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>International Criminal Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Private Law of Scotland III (Advanced) ¹</td>
<td>30</td>
</tr>
<tr>
<td>Roman Law (available in 2011-12 only at level 3)</td>
<td>30</td>
</tr>
<tr>
<td>Law, Family and Society (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Trusts &amp; Land (Advanced)¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>Intellectual Property Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>International Law of Marine Resources (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Company Law (Advanced)</td>
<td>30</td>
</tr>
</tbody>
</table>

¹ This course is required for dual qualification.
³ This course cannot be taken by students on the English Law Stream.
**FOR STUDENTS WHO ENROLLED PRIOR TO SESSION 2011-12**

**Level 1 subjects**

<table>
<thead>
<tr>
<th>List</th>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>*Legal Method and Systems</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Law and Society</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Constitutional Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Scots Criminal Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Scots Law of Delict</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Scots Law of Contract</td>
<td>20</td>
</tr>
<tr>
<td>B</td>
<td>*Legal Method and Systems</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*Law and Society</td>
<td>20</td>
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<tr>
<td></td>
<td>*Constitutional Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>*English Criminal Law</td>
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</tr>
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<td></td>
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<td></td>
<td>*English Law of Tort</td>
<td>20</td>
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</table>

and, with the necessary consents, any relevant subject or subjects at Level 1, with the appropriate credits.

**Level 2 subjects**

<table>
<thead>
<tr>
<th></th>
<th>Subject</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>*Administrative Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>English Law of Equity and Trusts</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>English Law of Evidence</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>*English Property Law (compulsory only)</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>European Union Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Mercantile Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Scottish Family Law</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Scottish Law of Evidence</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>*Scottish Property Law (compulsory only)</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Revenue Law</td>
<td>10</td>
</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 2, with the appropriate credits.
### Level 3 subjects

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private International Law</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Obligations¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>Forensic Medicine</td>
<td>30</td>
</tr>
<tr>
<td>English Criminal Law &amp; Process¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>International Law</td>
<td>30</td>
</tr>
<tr>
<td>Medicine &amp; The Law</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Law</td>
<td>30</td>
</tr>
<tr>
<td>International Criminal Law</td>
<td>30</td>
</tr>
<tr>
<td>Private Law of Scotland III ¹</td>
<td>30</td>
</tr>
<tr>
<td>Roman Law (available in 2011-12 only at level 3)</td>
<td>30</td>
</tr>
<tr>
<td>Law, Family and Society</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Trusts &amp; Land¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>Intellectual Property Law</td>
<td>30</td>
</tr>
<tr>
<td>International Law of Marine Resources</td>
<td>30</td>
</tr>
<tr>
<td>Company Law</td>
<td>30</td>
</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 3, with the appropriate credits.

### Level 4 subjects

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Dissertation, Memorial or Law Reform Report</td>
<td>30</td>
</tr>
<tr>
<td>Dissertation, Memorial or Law Reform Report (for 2011-12 only)</td>
<td>60</td>
</tr>
<tr>
<td>Justice Law &amp; Human Rights (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Private International Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Obligations (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>English Criminal Law &amp; Process (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>International Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Medicine &amp; The Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Law (Advanced)</td>
<td>30</td>
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<td>30</td>
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<tr>
<td>Private Law of Scotland III (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Law, Family and Society (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>English Law of Trusts &amp; Land (Advanced)¹ ³</td>
<td>30</td>
</tr>
<tr>
<td>Intellectual Property Law (Advanced)</td>
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</table>

¹ This course is required for dual qualification.
³ This course cannot be taken by students on the English Law Stream.
BACHELOR OF LAWS LLB (LAW WITH LANGUAGES) REGULATIONS

- Bachelor of Laws with French (LLB with French);
- Bachelor of Laws with German (LLB with German);
- Bachelor of Laws with Spanish (LLB with Spanish)

The Degrees

1(1) The Degree of Bachelor of Laws with French, Bachelor of Laws with German and Bachelor of Laws with Spanish may be conferred with or without Honours.

1(2) The Degree with Honours may be conferred with the relevant language 'and European Legal Studies'.

1(3) The Degree with Honours is awarded in the following grades: First Class, Upper Second Class, Lower Second Class, Third Class, or Unclassified.

1(4) The Degree without Honours may be awarded 'with Distinction' to those who have displayed exceptional merit in their examinations.

Requirements for the Degree

2(1) In order to be awarded the Degree, you must (unless falling within one of the cases covered by Regulations 4, or 5):

a. pass the subjects in either List A or List B in the Schedule and any other subject indicated in the Schedule as compulsory; and

b. either:
   i. attend the University for not less than four academic years and pass subjects listed in the Schedule which bear 520 or more credits in total, including at least 135 at Level 4 (in which case, your degree will be an Honours degree); or
   ii. attend the University for not less than three academic years and pass subjects listed in the Schedule which bear 385 or more (but less than 520) credits in total, including at least 105 at Level 3 (in which case, your degree will be a degree without Honours).

2(2) If you fulfil the requirements of paragraph (1)(b)(i) of this Regulation by undertaking an ERASMUS exchange in accordance with Regulation 4, your degree will be an Honours degree with the relevant language 'and European Legal Studies'.

2(3) The total number of credits required by paragraph (1)(b) of this Regulation may not include more than 40 credits obtained by passing, or obtaining exemption from, any subject described in the Schedule as a 'relevant subject'.

2(4) Credits borne by subjects referred to in paragraph (1)(a) of this Regulation count towards the credit totals required by paragraph (1)(b), and for the purposes of paragraph (2)(b)(ii) any Level 4 subject shall be treated as a Level 3 subject.

Approved Course of Study

3(1) At or before the commencement of each semester, you must obtain the approval of your Adviser to your proposed course of study for that semester, and you must obtain his or her approval for any subsequent change to this course of study.

3(2) “If you are seeking to take an Honours Degree, before you take any Level 4 subject, you must have passed or obtained exemption from subjects bearing 120 credits or more at each of Levels 1, 2 and 3.

Note: In accordance with the University’s Assessment Policy, any passing grade at Level 3 achieved at a re-sit or re-submission will be considered as a D3 for Honours aggregation purposes"
3(3) Unless otherwise permitted under Regulations 4, 5 or 6, or with the prior consent of the Discipline Head of Law and the Director of the Centre for Applied Linguistic and Language Studies, your approved course of study in each year must include subjects bearing in total not more than 140 credits, and will normally include the following:

a. in your first year of study, 140 credits comprising either List A or List B in the Schedule;
b. in your second year of study, 120 credits at least 80 of which are from subjects at Level 2, and which include those Level 2 subjects listed in the Schedule as compulsory;
c. in your third year of study, 125 credits, at least 105 of which are from subjects at Level 3 and, unless you spend the year in another University on an ERASMUS exchange under Regulation 4, which include those Level 3 subjects listed in the Schedule as compulsory;
d. in your fourth year of study (if any), 135 credits from subjects at Level 4, and including those subjects listed in the Schedule as compulsory.

3(4) Your Adviser may not approve the inclusion of any subject in a course of study more than three weeks after the work of that class has commenced, unless with the consent of the Discipline Head of Law and the Director of the Centre for Applied Linguistic and Language Studies.

3(5) If you are dissatisfied with a decision of your Adviser under this Regulation, you may appeal to the Dean of the School, who shall consult the Director of the Centre for Applied Linguistic and Language Studies before deciding the appeal.

ERASMUS exchanges

4(1) You may spend either one or two semesters in a University other than Dundee (the 'host University') on an ERASMUS exchange approved by the School.

4(2) If you do so:

a. your course of study for that semester or semesters must, before the year commences and subject to the host University’s requirements, be approved, and any change to it thereafter must be approved, by the Convenor of the ERASMUS Committee in consultation with the Director of the Centre for Applied Linguistic and Language Studies as well as your Adviser of Studies;
b. if your course of study is so approved, during that semester or semesters, you will be deemed, taking count of the host University’s credit system, to have obtained as many credits, and at whatever Levels, as the Convenor, subject to confirmation by the School, certifies;
c. you will be considered to have been attending the University during that semester or semesters;
d. the marks you obtain from the subjects in the approved course of study will, subject to paragraph (e) be converted into marks equivalent to marks obtained in Dundee by conversion scales approved by the Board of Examiners; and
e. you will be examined in Practical French 3, Practical German 3 or Practical Spanish 3 (whichever is appropriate) by Mode B.

Credit transfer

5(1) If you fulfil the requirement of paragraph (2) of this Regulation, the School:

a. may exempt you from passing a Level 1 or Level 2 subject or subjects listed in the Schedule bearing a total of not more than 120 credits, and if it does so;
b. may substitute for the period of duration of study in Regulation 2(1)(b) the period of three academic years for an Honours degree or two years for a degree without Honours, as appropriate.
The requirement for exemption under paragraph (1) of this Regulation is that you have passed a similar subject or subjects at the same or a higher Level for another degree in a University in the United Kingdom, or in any other institution recognised for this purpose by the School (whether or not that subject or subjects has or have been counted for graduation in that other degree), and the School shall determine the number and Level of credits borne by such subject or subjects, taking account of such relevant information concerning that University or other institution as is made available to the School.

In order to determine whether to exempt you under this Regulation, the School may require you, to undergo assessment in the subject from which exemption is sought, and in such case the subject shall have the number and Level of credits borne by the most similar subject in the Schedule.

**Repeating subjects**

If you do not pass a subject or subjects in your course of study in any academic year, you are entitled to include such subject or subjects in your course of study for the following year.

If you are entitled to take a subject by virtue of paragraph (1) of this Regulation, you must undergo assessment, which may be the same form of assessment as is usually used for that subject, or another form approved by the School Board, but may not need to attend classes in it unless you:

- were excused from attending classes in that subject under this provision in the previous academic year (whether or not you did in fact take those classes); or
- were excluded from any part of the assessment for that subject in the previous academic year under Regulation 7(3); or
- are required to attend classes in that subject as a condition of being permitted (whether by the School under Regulation 9(5) or, on appeal under Regulation 9(6), by the Senatus) to continue your studies despite failing to fulfil the requirements of Regulation 9(1).

If you have graduated but failed to pass a subject or subjects required to proceed to the next stage of professional qualification in any part of the United Kingdom:

- you are deemed to fall within paragraph (1) of this Regulation, and any restrictions contained in paragraph (2) which are relevant apply to you, and;
- you need not matriculate, provided you lodge an examination schedule or equivalent document at the prescribed time and pay the prescribed fees.

**Assessment**

In each academic year, there shall be a form of 'resit' assessment for subjects at Levels 1 to 3 but, subject to Regulation 8(4)(b), not for subjects at Level 4.

You may not attempt any assessment in any subject unless the relevant subject was included in your course of study for that semester.

If your attendance at the classes for any subject, or performance in the work for any of those classes, has not been satisfactory, the Dean of the School concerned may notify the Examinations Office that you are not permitted to attempt any assessment, or further assessment, for that subject.

**Boards of Examiners**

The examiners for all subjects in the Schedule taken in that academic year by any student shall constitute the Board of Examiners.

The Convenor of the Board of Examiners shall be a member of the Board appointed by the School of Law.

The Board of Examiners, taking all relevant circumstances into account, shall:

- decide the final mark for each student in each subject, and
b. decide whether that student has passed that subject, and

c. in the case of a student seeking a degree with Honours, recommend to the Senatus, on the basis of the results in the courses taken at Level 3 and Level 4, the class of Honours to be awarded (provided always that it only takes account of Level 4 subjects taken in the academic year in which the Board is meeting, and those subjects at Level 3 taken in the year immediately preceding that year).

8(4) In the case of a student prevented by illness or by other sufficient cause from beginning or completing the assessment for Level 4 subjects, the Board of Examiners may recommend to the Senatus either:

a. the award of a degree (in which case it shall recommend a class of Honours, an unclassified Honours Degree, or a Degree without Honours), or

b. that the student undertake further assessment which shall be at a time which the Board decides (in which case, it shall recommend that the student undertake such assessment as s/he did not begin or complete, or all the assessments for that subject).

Termination of Studies

9(1) The progression requirements imposed by the School and the Centre for Applied Linguistic and Language Studies are that you pass, or obtain exemption from, at least the following:

a. Practical French 1, Practical German 1 or Practical Spanish 1 (whichever is relevant), and in all cases, any three other subjects in List A or List B (whichever is relevant), before the first anniversary of the relevant date;

b. subjects (including all the compulsory Level 1 subjects, and Practical French 2, Practical German 2 or Practical Spanish 2, whichever is relevant) bearing 220 or more credits in total before the second anniversary of the relevant date;

c. subjects (including all the compulsory Level 1 and Level 2 subjects and Practical French 3, Practical German 3 or Practical Spanish 3, whichever is relevant) bearing 340 credits in total before the third anniversary of the relevant date;

d. subjects (including all compulsory subjects) bearing credits sufficient to obtain a degree without Honours before the fourth anniversary of the relevant date; or

e. (if applicable) subjects (including all the compulsory subjects) bearing credits sufficient to obtain an Honours degree before the fifth anniversary of the relevant date.

9(2) The ‘relevant date’ is the date of first matriculation for the degree.

9(3) If your period of study has been reduced under Regulation 5, then paragraph (1)(c) of this Regulation shall not apply and the periods in paragraph (1)(d) and (e) of this Regulation shall be three years and four years respectively.

9(4) If during any academic year either you were not a matriculated student in the School, or you withdrew from the course of study because of illness or other sufficient cause, the School may decide to discount that academic year for the purposes of paragraph (1) of this Regulation, but may impose such conditions as it thinks fit upon that decision, and these conditions may exempt you from the affects of paragraph (1) of this Regulation.

9(5) If you do not fulfil the requirements of paragraph (1) of this Regulations (as modified by paragraph (3) if appropriate) the School may terminate your studies, but may permit you to continue upon such condition as it thinks fit, and these conditions may exempt you from the effects of paragraph (1) of this Regulation.

9(6) If you have been required to discontinue your studies under this Regulation, you may appeal to Senatus.
Late Submission

10(1) In the case of any subject taught by the Law, if you fail to submit on time any written assignment which you have been required to do, and the Discipline Head of Law is not satisfied that there is good cause for the late submission, then:

a. for each day or part of a day the work is late, the work will decrease by one point on the secondary band, up to a maximum of 5 days.

b. after 5 days no mark is awarded.

10(2) The weekend is counted as one day for the purposes of this rule.

10(3) In the case of any subject taught by the Centre for Applied Linguistic and Language Studies, unless the Director of the Centre is satisfied that there is good cause for late submission or non-attendance:

a. if you fail to submit on time any written assignment which you have been required to do, then:
   i. for each day or part of a day the work is late, the work will decrease by one point on the secondary band, up to a maximum of 5 days
   ii. after 5 days no mark is awarded.
   iii. the weekend is counted as one day for the purpose of this rule.

b. if you fail to attend an oral assessment which you have been required to attend, then no mark will be awarded to you for that assessment.

Diploma and Certificate in Higher Education

11(1) If you withdraw from the degree before fulfilling the requirements of Regulation 2, but have attended the University for not less than two years, and have passed subjects bearing at least 260 credits, including all subjects in List A or List B, and Practical French 1, Practical German 1 or Practical Spanish 1 in the Schedule, before the second anniversary of your first matriculation for the degree, Senatus may, on the recommendation of the School of Law, award you the Diploma in Higher Education (Law with Languages).

11(2) If you withdraw from the Degree before fulfilling the requirements of Regulation 2, or those of paragraph (1) of this Regulation, but have attended the University for not less than one year, and have passed all subjects in either List A or List B in the schedule, before the first anniversary of your first matriculation for the degree, Senatus may, on the recommendation of the School of Law, award you the Certificate in Higher Education (Law with Languages).

11(3) No year which has been discounted under Regulation 5 or 9 may be counted for the purpose of this Regulation, nor may any subject for which exemption has been granted under Regulation 5.

Schedule

All courses marked by an asterisk are compulsory to the extent indicated in Regulation 2 and this Schedule, read together.

Not all subjects are available in all years.

'Relevant subject' means a course, module or subject, however described, taught in a School or like unit of the University other than the School of Law.

'Necessary consent' means the consents of the Dean of the School of Law and the Dean (or equivalent) of the School or like unit in which the relevant subject is taught.

'Appropriate credits' means the credits attributed to a relevant subject by the School or like unit in which it is taught.
### Level 1 Subjects

#### Credits

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Foundations of Law</td>
<td>20</td>
</tr>
<tr>
<td>*Private Law of Scotland I</td>
<td>20</td>
</tr>
<tr>
<td>*Public Law I</td>
<td>20</td>
</tr>
<tr>
<td>*Private Law of Scotland II</td>
<td>20</td>
</tr>
<tr>
<td>*Public Law II – Controls on Power</td>
<td>20</td>
</tr>
<tr>
<td>*Practical French 1 or Practical German 1 or Practical Spanish 1</td>
<td>40</td>
</tr>
</tbody>
</table>

#### List A

- *Foundations of Law
- *Private Law of Scotland I
- *Public Law I
- *Private Law of Scotland II
- *Public Law II – Controls on Power
- *Practical French 1 or Practical German 1 or Practical Spanish 1

#### List B

- *Foundations of Law
- *Public Law I
- *English Law of Contract
- *English Law of Tort
- *Practical French 1 or Practical German 1 or Practical Spanish 1

and, with the necessary consents, any relevant subject or subjects at Level 1, with the appropriate credits.

### Level 2 Subjects

#### Credits

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Scots Criminal Law &amp; Evidence</td>
<td>20</td>
</tr>
<tr>
<td>*English Criminal Law &amp; Evidence</td>
<td>20</td>
</tr>
<tr>
<td>*Public Law III – Rights and Freedom</td>
<td>20</td>
</tr>
<tr>
<td>English Law of Equity and Trusts</td>
<td>20</td>
</tr>
<tr>
<td>English Law of Evidence</td>
<td>10</td>
</tr>
<tr>
<td>*English Property Law</td>
<td>20</td>
</tr>
<tr>
<td>(compulsory only for those who took List B subjects)</td>
<td></td>
</tr>
<tr>
<td>Commercial Law</td>
<td>20</td>
</tr>
<tr>
<td>Family Law</td>
<td>20</td>
</tr>
<tr>
<td>Roman Law</td>
<td>20</td>
</tr>
<tr>
<td>*Scottish Property Law</td>
<td>20</td>
</tr>
<tr>
<td>(compulsory only for those who took List A subjects)</td>
<td></td>
</tr>
<tr>
<td>*Practical French 2 or Practical German 2 or Practical Spanish 2</td>
<td>40</td>
</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 2, with the appropriate credits.

### Level 3 Subjects

#### Credits

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Justice Law and Human Rights</td>
<td>30</td>
</tr>
</tbody>
</table>
Private International Law 30
Forensic Medicine 30
International Law 30
Medicine & The Law 30
Environmental Law 30
International Criminal Law 30
Private Law of Scotland III 30
Roman Law (available in 2011-12 only at level 3) 30
Law, Family and Society 30
Intellectual Property Law 30
International Law of Marine Resources 30
Company Law 30
Contractual Liability in Scots Law 30
Delictual Liability in Scots Law 30
Scots Criminal Law and Elements of Procedure 30
Practical French (Law) 30
(available only to those taking Law with German or Law with Spanish) 30
Scots Criminal Law and Elements of Procedure 30
*Practical French 3 or Practical German 3 or Practical Spanish 3 (Mode A or Mode B) 15

and, with the necessary consents, any relevant subject or subjects at Level 3, with the appropriate credits.

<table>
<thead>
<tr>
<th>Level 4 Subjects</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>*Dissertation or Memorial or Law Reform Report</td>
<td>30</td>
</tr>
<tr>
<td>*Practical French 4 or Practical German 4 or Practical Spanish 4</td>
<td>15</td>
</tr>
<tr>
<td>Justice Law &amp; Human Rights (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Private International Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>International Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Medicine &amp; The Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>International Criminal Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Private Law of Scotland III (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Roman Law (available in 2011-12 only at level 3)</td>
<td>30</td>
</tr>
<tr>
<td>Law, Family and Society (Advanced)</td>
<td>30</td>
</tr>
</tbody>
</table>
Intellectual Property Law (Advanced) 30
International Law of Marine Resources (Advanced) 30
Company Law (Advanced) 30

FOR STUDENTS WHO ENROLLED PRIOR TO SESSION 2011-12 (PLEASE NOTE THAT FOR STUDENTS AT LEVEL 4 IN 2011-12 THE DISSERTATION IS WORTH 60 CREDITS)

<table>
<thead>
<tr>
<th>Level 1 subjects</th>
<th>Credits</th>
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<tbody>
<tr>
<td><strong>List A</strong></td>
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</tr>
<tr>
<td>*Legal Method and Systems</td>
<td>20</td>
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<tr>
<td>*Constitutional Law</td>
<td>20</td>
</tr>
<tr>
<td>*Scots Criminal Law</td>
<td>20</td>
</tr>
<tr>
<td>*Scots Law of Delict</td>
<td>20</td>
</tr>
<tr>
<td>*Scots Law of Contract</td>
<td>20</td>
</tr>
<tr>
<td>*Practical French I or Practical German 1 or Practical Spanish 1.</td>
<td>40</td>
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<tr>
<td><strong>List B</strong></td>
<td></td>
</tr>
<tr>
<td>*Legal Method and Systems</td>
<td>20</td>
</tr>
<tr>
<td>*Constitutional Law</td>
<td>20</td>
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<tr>
<td>*English Criminal Law</td>
<td>20</td>
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<tr>
<td>*English Law of Contract</td>
<td>20</td>
</tr>
<tr>
<td>*English Law of Tort</td>
<td>20</td>
</tr>
<tr>
<td>*Practical French I or Practical German 1 or Practical Spanish 1.</td>
<td>40</td>
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and, with the necessary consents, any relevant subject or subjects at Level 1, with the appropriate credits.

<table>
<thead>
<tr>
<th>Level 2 subjects</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>*Administrative Law</td>
<td>20</td>
</tr>
<tr>
<td>English Law of Equity and Trusts</td>
<td>20</td>
</tr>
<tr>
<td>*English Property Law (compulsory only for those who took List B subjects)</td>
<td>20</td>
</tr>
<tr>
<td>European Union Law</td>
<td>20</td>
</tr>
<tr>
<td>Mercantile Law</td>
<td>20</td>
</tr>
<tr>
<td>Scottish Family Law</td>
<td>20</td>
</tr>
<tr>
<td>Evidence</td>
<td>10</td>
</tr>
<tr>
<td>*Scottish Property Law (compulsory only for those who took List A subjects)</td>
<td>20</td>
</tr>
<tr>
<td>Revenue Law</td>
<td>10</td>
</tr>
<tr>
<td>*Practical French 2 or Practical German 2 or Practical Spanish 2.</td>
<td>40</td>
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</tbody>
</table>
and, with the necessary consents, any relevant subject or subjects at Level 2, with the appropriate credits. 30

**Level 3 subjects**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
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<tr>
<td>Private International Law</td>
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</tr>
<tr>
<td>Forensic Medicine</td>
<td>30</td>
</tr>
<tr>
<td>International Law</td>
<td>30</td>
</tr>
<tr>
<td>Medicine &amp; The Law</td>
<td>30</td>
</tr>
<tr>
<td>Environmental Law</td>
<td>30</td>
</tr>
<tr>
<td>International Criminal Law</td>
<td>30</td>
</tr>
<tr>
<td>Private Law of Scotland III</td>
<td>30</td>
</tr>
<tr>
<td>Roman Law (available in 2011-12 only at level 3)</td>
<td>30</td>
</tr>
<tr>
<td>Law, Family and Society</td>
<td>30</td>
</tr>
<tr>
<td>Intellectual Property Law</td>
<td>30</td>
</tr>
<tr>
<td>International Law of Marine Resources</td>
<td>30</td>
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<tr>
<td>Company Law</td>
<td>30</td>
</tr>
<tr>
<td>Contractual Liability in Scots Law</td>
<td>30</td>
</tr>
<tr>
<td>Delictual Liability in Scots Law</td>
<td>30</td>
</tr>
<tr>
<td>Scots Criminal Law and Elements of Procedure</td>
<td>30</td>
</tr>
<tr>
<td>Practical French 3 or Practice German 3 or Practical Spanish 3</td>
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</tr>
</tbody>
</table>

and, with the necessary consents, any relevant subject or subjects at Level 3, with the appropriate credits.

**Level 4 subjects**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Dissertation, Memorial or Law Reform Report</td>
<td>60</td>
</tr>
<tr>
<td>Justice Law &amp; Human Rights (Advanced)</td>
<td>30</td>
</tr>
<tr>
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<td>30</td>
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<tr>
<td>Medicine &amp; The Law (Advanced)</td>
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</tr>
<tr>
<td>Environmental Law (Advanced)</td>
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<td>Company Law (Advanced)</td>
<td>30</td>
</tr>
<tr>
<td>Practical French 4 or Practical German 4 or Practical Spanish 4</td>
<td>40</td>
</tr>
</tbody>
</table>
MBChB PROGRAMME REGULATIONS

• Degrees of Bachelor of Medicine and Bachelor of Surgery (MBChB) - Regulations

The regulations described here relate to the undergraduate programme in the School of Medicine, i.e. the degree of MBChB. Students accepted onto the joint MBChB/MSc programme should refer to the relevant higher degree regulations. The MBChB regulations are additional to, and should be read in conjunction with, the University of Dundee, Senate Regulations, which apply to all undergraduate programmes, unless otherwise stated.

Every undergraduate student in the School of Medicine must comply with these regulations. Regulations are reviewed every academic year and pertain to the current year of study. In exceptional circumstances a concession to allow relaxation of a specific regulation may be granted by the Dean of Medicine or his/her nominee.

Students are also directed to:
• The appropriate Course Handbook for detailed structure of their programme
• The Study Guides for information on timetable, formative assessment
• The Medical School Charter

General

1. The Degrees of Bachelor of Medicine and Bachelor of Surgery may only be awarded conjointly.

2. The Degrees may be awarded without qualification or 'with Honours' or 'with Commendation' on the recommendation of the MBChB Examining Board:

Outstanding performance in individual parts of the course may, at the discretion of the Board, be entered in the published examination results as 'with Distinction'.

A student who achieves 'with Distinction' at the end of each year will be automatically awarded the Degrees 'with Honours'. Other students may be considered by the MBChB Examining Board for the award of 'with Honours' or 'with Commendation' at their discretion.

3. Every candidate for the Degrees must attend in the University during not less than three academic years (six semesters), unless exceptional permission is granted by the School of Medicine and the conditions set are fulfilled.

4. The curriculum for the Degrees may consist of two courses of study, the Premedical Course or Foundation course and the Medical Course. Most applicants will be admitted directly into the Medical Course.

5. The Premedical, Foundation and Gateway programmes shall extend over a period of one academic year (two semesters) and the Medical Course over a period of five academic years. Years 1-5 of the Medical Course all extend beyond the length of the standard University academic year varying in length from 30 weeks to 44 weeks. Details are promulgated annually.

6. In special circumstances students may be permitted to interrupt studies or repeat a year of study because of for example ill-health, service or sporting commitments or an episode of academic failure. Only in highly exceptional circumstances will students be permitted more than two such years of interrupted progress, whether taken consecutively or at intervals throughout the programme. Students will not be permitted to repeat more than one year of the programme following academic failure. Approved study for an intercalated degree does not constitute interrupted progress.

7. Except where exemptions have been granted under the terms of these Regulations, a candidate will be examined on the contents of the two courses in accordance with the School's approved assessment procedures.
The Premedical Course and The Gateway Course

8. Before entering the course candidates must satisfy the general entrance requirements of the University and any additional conditions deemed necessary by the School Board, as published in the University Prospectus.

9. Every candidate unless granted exemption under the terms of these Regulations, must undertake study in subjects outlined in the relevant programme specification and satisfy the examiners in these modules.

10. Progression from the Pre-Medical Course to the Medical Course requires satisfactory academic performance at the first diet (May/June) of the qualifying examinations unless granted exemption or postponement by the Dean or Head of Division of Undergraduate Medical Education. Resit examinations (August/September) are not considered unless by prior agreement of the Dean or Head of Division of Undergraduate Medical Education.

11. Satisfactory performance requires a) an average of B3 or above unless alternative requirements have been agreed by the Dean or Head of Division of Undergraduate Medical Education and b) satisfactory performance in the MMI being demonstrated prior to or during the Premedical or Gateway Course.

Foundation to Medicine Course

12. Before entering the course candidates must satisfy the general entrance requirements of the University and any additional conditions deemed necessary by the School Board.

13. Every candidate unless granted exemption under the terms of these Regulations, must undertake study in subjects outlined in the relevant programme specification and satisfy the examiners in these modules.

14. Progression from the Foundation Course to the Medical Course requires satisfactory academic performance at the first diet (May/June) of the qualifying examinations unless granted exemption or postponement by the Dean or Head of Division of Undergraduate Medical Education. Resit examinations (August/September) are not considered unless by prior agreement of the Dean or Head of Division of Undergraduate Medical Education.

15. Satisfactory performance requires a) an average of B3 or above unless alternative requirements have been agreed by the Dean, b) satisfactory performance in the MMI, c) final score of 13 in the English language modules and d) score of over 2400 in the UKCAT test prior to, or during, the Foundation Course.

The Medical Course

Before entering the course candidates must either (a) successfully complete the pre-medical Course or (b) satisfy the general entrance requirements of the University and any additional conditions deemed necessary by the School Board, as published in the University Prospectus.

16. Subject to any exemptions granted under the terms of these Regulations, a candidate who has been accepted for entry to the Medical Course shall normally be expected to pursue the course for not less than five academic years.

17. Students will be required to comply with the detailed requirements of the curriculum and must pass all the requisite assessments meeting the standard set for summative examinations (including portfolio examinations) in order to progress to the next year of study.

Attendance at Classes, Examinations and submission of coursework

18. Students are expected to attend all the classes and clinical teaching sessions appropriate to their course. Students must inform the Medical School Undergraduate Office immediately if they are unable
to attend any part of the Medical Course or assessment. In case of illness they must produce a self-certificate for any period of absence. If a period of absence due to illness is more than five working days they must provide a certificate from their doctor (In addition, students must inform the Year Convenor).

Any student who was absent from any assessment procedure and has failed to provide the School with sufficient evidence of mitigating circumstances will be deemed to have failed that assessment.

If absence is requested on account of a personal issue the appropriate request form must be completed and absence taken only when approval is confirmed by the Medical School Undergraduate Office. Failure to comply fully with the guidelines set out in this regulation will result in the student being marked absent.

Absences from required teaching activities are recorded. If attendance drops below 85%, students will normally be debarred from the examinations.

Where an entire system or ward block has been missed due to explained absence, specific arrangements may be required to compensate.

Absence from a student selected component could result in failure of the SSC, consequent failure of the overall year-end assessment and a bar to progression to the next stage of the course.

19. If there are circumstances which are likely to affect performance in examinations such as unexpected exacerbation of chronic illness, or severe illness, a significant personal or family crisis, or unforeseeable or unpreventable events which a student wishes the School to consider then a mitigating circumstances application form must be completed by the deadline set each year by the school. The mitigating circumstances guidelines provide further information about declaring mitigating circumstances (https://mbchb.dundee.ac.uk/policies-and-regulations/).

20. Unless approval has been obtained for health or other mitigating circumstances, any candidate who fails to submit the Year course work (Portfolio/Record of Clinical Experience and any other set tasks) by the due date or complete course work satisfactorily may be debarred from the degree examinations and will be deemed to have failed the academic year.

Student Selected Components

21. Students are required to participate in the SSC selection process, either by selecting SSCs from the menu of organised SSCs, or by submitting a self-proposed SSC (SPSSC). Students who ignore the SSC selection process will be allocated to SSCs.

Self-proposed SSCs (SPSSCs) must be approved in advance by the SSC Convenor. Where appropriate, e.g. for study overseas, the proposal must be discussed in detail before approval may be granted. Upon completion of the SPSSC it is the personal responsibility of the student to ensure that the assessment form is returned to the Medical School Undergraduate Office in a timely manner, normally within two weeks of the completion of the SPSSC. Failure to meet this deadline may result in the student being awarded a fail mark and consequently not progressing to the following year.

22. Students whose attendance at, or engagement with, an SSC is judged by their SSC supervisor to be insufficient to permit satisfactory completion will be deemed to have failed their SSC. If allowed, students will be required to self-propose a replacement SPSSC of the same duration to be completed at a suitable time agreed with the School, usually over the summer vacation. This must be completed to a satisfactory standard in order to permit progression to the next year. If a student is absent from a summative SSC (years 1, 2, 3 & 4) due to exceptional personal circumstances, students must follow the mitigating circumstances application process and grading of the incomplete SSC may be deferred.

23. Students are required to complete and pass the requisite SSC elements of each year of study. If a student’s coursework for an SSC is assessed as below an acceptable standard, then subsequent
coursework must be submitted to an acceptable standard before the student may be permitted to progress to the next year.

**Assessment and Progress**

24. Students’ skills, knowledge and professionalism are assessed against the outcomes set by the GMC in the Promoting Excellence document [http://www.gmc-uk.org/education/standards.asp](http://www.gmc-uk.org/education/standards.asp). Details of these outcomes can also be found in the MBChB course handbook. Professionalism is continually assessed and where lapses in professionalism (LIP) occur, ‘LIP’ points may be awarded. Accumulation of LIP points may lead to enhanced supervision, with the expectation that students will reflect on behaviour and demonstrate insight and subsequent improvement in professionalism. Failure to engage with the system or failure to show improvement may result in debarment from the exams and/or fitness to practise proceedings.

25. A candidate shall be assessed at such times and by such means as the Board of the School of Medicine may from time to time determine. Core summative assessments may include written, online, clinical, practical and portfolio elements. Students will be required to meet the standard required in each assessment to progress to the next stage of the programme.

Details of the assessment programme are published in the course information.

26. During all academic years students will be required to resit only the component of the examination in which he/she is incomplete. The exception to this is when the next resit opportunity is greater than six months from the initial assessment date. In order to ensure that both clinical and academic knowledge are of a high enough level to proceed in the programme, candidates in this situation will be required to re-sit all assessment components at the next available opportunity. The facility to resit components of the assessment will be offered according to the Resit Diet timetable for each year group. All students who fail the examinations at the resit will be referred to the Academic Review Committee (Termination of Studies).

27. A student who successfully completes the initial three years of the Medical Course and passes all necessary assessments will be eligible for an exit award of BSc (Medical Studies).

28. A student who successfully completes the initial four years of the Medical Course and passes all necessary assessments including the first part of the final MBChB examination will be eligible for an exit award of BSc (Medical Studies) with Honours (unclassified).

29. A candidate shall be eligible for the award of the Degree of MBChB after satisfying the examiners in the Final Examinations for MBChB.

**Termination of Studies**

30. A candidate who has unsatisfactory attendance at classes, including student selected components, or who has otherwise failed to perform required work or submit the necessary assessment report with reasonable diligence in the case of SPSSCs, may be deemed to have failed to complete satisfactorily that part of the course and as a consequence be debarred from the respective examination diet.

31. A candidate who has not, by the end of a Year of the course, successfully completed all the assessments may be required to discontinue studies by the School of Medicine Academic Review Committee, subject to a right of appeal to the University Senate, or be permitted to continue under such conditions as the Board of the School of Medicine may prescribe.

**Fitness to Practise**

32. In the undergraduate curriculum, outcomes including attitude, ethical stance and professionalism are a part of the core curriculum and satisfactory standards must be achieved as part of the academic assessment process. Additional factors, which could affect the fitness of an individual to practise medicine, are not included in the academic assessment process. Such factors include
criminal conviction, psychiatric illness, disabling physical illness, drug dependency or the development of an infectious illness that may put patients at risk.

For such eventualities the School of Medicine has a formally constituted Fitness to Practise Committee which operates under separate Regulations. The Committee may also be involved if there is a genuine doubt about any aspects of a student’s professionalism, attitude and ethical stance or to investigate substantial (not anonymous) allegations made about a particular student’s conduct. Findings of the Fitness to Practise Committee may be:

- No further action
- Student receives a formal warning about misconduct
- Student fitness to practise is judged to be impaired and they receive a sanction – conditions or undertakings, suspension from medical studies for a specific period, prevention from graduating or termination of medical studies.

33. In the case of a student whose conduct, clinical ability, knowledge or health gives rise to concerns that patient safety or the student’s personal well-being could be compromised, the Dean of Medicine, following consultation with relevant clinical staff, may temporarily debar the student from all or any work on the course. As soon as circumstances permit, the student may either be reinstated or be subject to procedures in accordance with the Fitness to Practise Regulations.

Suspension of Studies

34. A student may be permitted to withdraw temporarily from the Medical Course due to unforeseen health or personal circumstances with the permission of the Year Convenor in discussion with the Dean or Head of Undergraduate Medical Education. Formal evidence such as a medical certificate may be required as appropriate.

35. Where the reason for the withdrawal is health-related a return to the course will require a medical report that confirms not only that they are fit to return to studies but that the issue has been resolved satisfactorily. Particular study may be prescribed on their return to enable them to resume the course.

36. A student who has been temporarily withdrawn from the course for a period of greater than one academic year will normally be required after consideration by the Support and Progress Committee, on return to enter an earlier year of the programme, even if this year(s) has previously been successfully completed.

BMSC REGULATIONS

The following regulations for Degree of Bachelor of Medical (BMSc) with Honours have been revised to bring them into harmony with the new MBChB regulations.

[1] The Degree of Bachelor of Medical Science may be conferred as an Honours Degree or without classification.

[2] There shall be three grades of Honours, to be called First, Second and Third Class. The Second Class shall be divided into an upper and lower division.

[3] Every candidate for the Degree, unless granted a concession or exemption under these Regulations must attend in the University, or another University approved by the School Board, during not less than nine academic months, courses of instruction in subjects prescribed in these Regulations, and must pass the Degree examinations similarly prescribed.

[4] Before being admitted to any course for the Honours Degree of Bachelor of Medical Science, a candidate must, depending on his/her background, fulfil either item (A) or item (B):
[A] (i) have completed successfully the First 3 Years Professional Examinations for the Degree of MBChB in the University or the equivalent; (ii) satisfy the respective Course Leader(s) in consultation with the Head(s) of Departments/Divisions/Centres concerned regarding academic fitness to enter the proposed course of study; and (iii) have the permission of the Dean of School of Medicine or his/her nominee.

[B] (i) have completed successfully the First and Second Professional Examinations for the Degree of BDS in the University or the equivalent; (ii) satisfy the respective Course Leader(s) in consultation with the Head(s) of the Departments/Divisions/Centres concerned regarding academic fitness to enter the proposed course of study; and (iii) have the permission of the Dean (or his/her nominee) of Dentistry.

[5] A candidate for the Honours Degree shall be required to pursue, for at least two semesters and to the satisfaction of the respective Course Leader(s) in consultation with the Head(s) of Departments/Divisions/Centres concerned, a course of advanced study, hereinafter referred to as the Honours Year, in one or more of the subjects listed in the Schedule to these Regulations provided below.

[6] Subject to the approval of the School Board a candidate who has been registered as a dental or medical student of the University of Dundee for at least two and three years respectively, may pursue the studies for the Honours degree in another university or institution with the permission of the Dean of School of Medicine or Dean of Dentistry (or his/her nominee respectively).

Assessment

[7] A candidate shall be required to complete successfully the examinations described in Regulation 10.

[8] Before being admitted to the written and oral parts of the Degree examination a candidate must have duly performed the work of the Honours year.

[9] Degree examinations in all BMSc Honours courses shall be held during the academic year and at a time that is specified by the respective Course Leader(s) in consultation with the Head(s) of Departments/Divisions/Centres concerned over the two semesters; the entire examination may be attempted at a single period of examination.

[10] The Degree examination in each BMSc Honours course shall consist of: (a) written examination, (b) oral examination, (c) assessment of the work of a candidate either by practical examination or by such other means, which may include a dissertation and viva, as the respective Course Leader(s) in consultation with the Head(s) of Departments/Divisions/Centres concerned may determine.

[11] A candidate whose results in examination do not, in the opinion of the examiners, justify the award of Honours may, if the examiners so recommend, be awarded the Degree of BMSc without classification.

[12] A candidate, prevented by illness or other sufficient cause, from beginning or completing the Honours Degree examination may, if the examiners so recommend: (a) be awarded Honours within one of the classes described in Regulation 2 above, or (b) be awarded unclassified Honours, or (c) be awarded the Degree without classification, or (d) be permitted to apply to the School Board for permission to take the examination at a later diet of examination.

[13] The list of candidates from each course who have successfully completed the Honours Degree examination must be signed by not less than three examiners of whom at least one shall be an external examiner.
Withdrawal & Progression

[14] Students may withdraw from the Intercalated BMSc programme after consulting with the Dean of the School of Medicine or Dean of Dentistry (or his/her nominee respectively) without this affecting their return to their respective medical or dental degrees;

[15] Students, who do not complete the requirements to be awarded the Intercalated BMSc Honours Degree, are still allowed to return to their respective medical or dental degrees;

Attendance

[16] Students are expected to attend all lectures, seminars, workshops and other related activities as per the respective course timetable unless given special permission by the respective course leader(s) and in line with the general MBChB regulations.

Schedule


[Please note that Items with an * are only applicable to medical students]
NURSING PROGRAMME REGULATIONS

- Bachelor of Science (Nursing)

(Note: the powers and duties conferred upon the Senatus Academicus under these regulations have been delegated to the School Board of Nursing and Health Sciences. Unless otherwise stated, reference to School Board means the School Board of Nursing and Health Sciences.

Admission

1. Before entering a programme of study for the Bachelor of Science (Nursing), a candidate shall have at least 12 years of general education, shall satisfy the entrance requirements specified by the School Board and any additional conditions deemed necessary by the School Board.

1.1. Before entering a programme of study for the Bachelor of Science (Hons) Nursing, a candidate shall be required to demonstrate learning at least equivalent to 120 SCQF credits at level 7, which would meet the requirement for entry into Year 2 of a University of Dundee programme. This will be managed through the School’s APL process.

1.2. Before entering a programme of study for the MSc Nursing, a candidate shall be required to possess a first degree.

1.3. There will be no opportunity for students to step up. That is, to move from the Ordinary degree to the Honours degree or from Honours.

Duration of Study

2. Having matriculated for the Bachelor of Science (Nursing), Bachelor of Science (Hons) Nursing or the MSc Nursing, a candidate’s programme of study shall be pursued in consecutive academic years except with the special permission of the Senatus Academicus.

2.1. All candidates must complete the Bachelor of Science (Nursing), Bachelor of Science (Hons) Nursing or the MSc Nursing programme within 5 years of the initial matriculation date.

2.2. A candidate for the Bachelor of Science (Nursing), Bachelor of Science (Hons) Nursing or the MSc Nursing must:

(i) attend the University during not less than three academic years

(ii) undertake all modules prescribed in the programme schedule and

(iii) pass all the assessments similarly prescribed.

Attendance and Performance

3. A matriculated student whose attendance, conduct and work in any class or placement in any academic year has been unsatisfactory shall not be entitled to proceed to the assessment for that subject.

3.1. A candidate who for any cause is absent from any class or placement for a period in excess of that specified in the programme handbook may be required to discontinue studies for the Degree.

Curriculum

4. The programme shall normally consist of 36 months study and a candidate will specialise in one of the following fields of nursing: Adult, Mental Health or Child Nursing.

4.1. Each year of the programme of study for the Bachelor of Science Nursing, Bachelor of Science (Hons) Nursing or the MSc Nursing shall consist of two semesters of 22/23 weeks duration.

4.2. Programmes of study (modules) leading to the award of the Bachelor of Science (Nursing) are offered at three levels: Scottish Credit and Qualification Framework (SCQF) levels 7, 8 and 9.
4.2.1 Programmes of study (modules) leading to the award of the Bachelor of Science (Hons) Nursing are offered at four levels: Scottish Credit and Qualification Framework (SCQF) levels 7, 8, 9 and 10.

4.2.2 Programmes of study (modules) leading to the award of the MSc Nursing Degree are offered at four levels: Scottish Credit and Qualification Framework (SCQF) levels 7, 8, 9 and 11.

4.3 Year one of the Bachelor of Science (Nursing) programme consists of four 20 point modules, one 30 point module and one 10 point module at SCQF level 7. Year two consists of four 20 point modules, one 30 point module and one 10 point module at SCQF level 8. Year three consists of three 30 point modules, one 20 point module and one 10 point module at SCQF level 9, giving a total of 360 credits.

4.3.1 Year one of the Bachelor of Science (Hons) Nursing programme consists of one 30 point module at level 7, four 20 point modules, and one 10 point at level 8. Year two consists of one 30 point module and one 20 point module at level 8; three 20 point modules and one 10 point module at level 9. Year three consists of one 20 point module at level 9, three 30 point modules and one 10 point module at level 10; and. 120 points at level 7 will have been APL’d giving a total of 480 credits.

4.3.2 Year one of the MSc Nursing programme consists of one 30 point module at level 7, four 20 point modules at level 8 and one 30 point module at level 11. Year two consists of one 30 point module and one 20 point module at level 8, and three 20 point modules at level 9. Year three consists of one 20 point module at level 9 and one 60 point module and two 30 point modules at level 11 giving a total of 390 credits.

**Assessment**

5 The method of examining the performance of candidates shall be such as may be determined by the examiners, approved by the School Board and published in the programme handbook.

5.1 In order to complete the requirements for the award of Bachelor of Science (Nursing), Bachelor of Science (Hons) Nursing and MSc Nursing, candidates must satisfy the examiners in all elements of the assessment for the award.

**Board of Examiners**

6 The Board of Examiners shall be such of the academic staff giving instruction in subjects qualifying for the Degree as the School Board shall determine and such external examiners as may be appointed from time to time by the University Court.

**Progress and Termination of Studies**

7.1 Each candidate must pass all the assessments required in each year of the programme before being admitted to the subsequent year. Progression from level 7 to 8 and level 8 to 9, from level 9 to 10 and/or level 11, is dependent upon successful completion of all modules at the preceding level. In line with NMC regulations, progression points have been established at the end of each academic year. Students are required to have successfully completed all the outcomes within the progression point period, or exceptionally, within 12 weeks of entering the next academic level.

7.2 The Degree may be awarded “with distinction” to candidates who have completed 120 credits at level 9 in any one year of full-time study and who have achieved a grade of B3 or better in each of those level 9 modules at 1st attempt. The Degree may be awarded ‘with merit’ to candidates who have completed 120 credits at level 9 in any one year of full-time study and who have achieved a grade of C3 or better in each of those level 9 modules at 1st attempt.*

7.2.1 The Honours Degree classification that will apply is as follows:

<table>
<thead>
<tr>
<th>Honours Class</th>
<th>Minimum Criteria for Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Candidates must pass 100% of total assessment and obtain:</td>
</tr>
<tr>
<td></td>
<td>• Grades at A3 or above in at least 50% of all graded assessment</td>
</tr>
<tr>
<td></td>
<td>• Grades at B3 or above in at least 75% of all graded assessment</td>
</tr>
</tbody>
</table>
• Grades at C3 or above in 100% of all graded assessment

2(i) Candidates must pass 100% of total assessment and obtain:
• Grades at B3 or above in at least 50% of all graded assessment
• Grades of C3 or above in at least 75% of all graded assessment
• Grades of D3 or above in 100% of all graded assessment

2(ii) Candidates must pass 100% of total assessment and obtain:
• Grades at C3 or above in at least 50% of all graded assessment
• Grades of D3 or above in at least 75% of all graded assessment

3 Candidates must pass 100% of total assessment and obtain:
• Grades of D3 or above in 100% of all graded assessment

7.2.2 The Masters Degree may be awarded "with distinction" to candidates who have achieved a grade of at least A5 or above for at least 50% of the assessed work (ie 90 credits of a 180 credit programme) plus an overall average of B1 or better. The Masters Degree may be awarded 'with merit' to candidates who have achieved a grade of B3 or above for at least 50% of the assessed work (ie 90 credits of a 180 credit programme) plus an overall average of C1 or better.

7.3 A candidate who fails to satisfy the examiners in any item of assessment will normally be given one further opportunity for re-assessment

7.4 Mitigation should be presented where a candidate is experiencing personal difficulties which they consider may affect academic or practice performance. Any candidate presenting mitigating circumstances must do so using the prescribed form and before submitting an assessment piece or taking an examination. Mitigation must normally be presented with supporting evidence.

7.5 A candidate who fails to satisfy the examiners following re-assessment will have their studies terminated.

7.6 Candidates whose studies are terminated and have accrued sufficient points at the prescribed level and have satisfied all other assessment requirements as prescribed in the programme handbook may be submitted for the award of Certificate or Diploma of Higher Education in Health Studies as detailed in the programme handbook.

7.7 A candidate whose studies have been terminated under Regulation 3, Regulation 5 or Regulation 7 may appeal to the Senatus for leave to continue studies.

7.8 A candidate whose appeal against termination of studies is successful may continue studies subject to such conditions as the Associate Dean Learning and Teaching or Head of Undergraduate Studies may determine.

Syllabus of Programmes and Examinations

8 The form and content of the modules, assessments and examinations for the Bachelor of Science (Nursing) shall be as prescribed by Senatus from time to time and as prescribed in the programme handbook.

8.1 The form and content of the modules, assessments and examinations for the Bachelor of Science (Hons) Nursing shall be as prescribed by Senatus from time to time and as prescribed in the programme handbook.

8.2 The form and content of the modules, assessments and examinations for the MSc Nursing shall be as prescribed by Senatus from time to time and as prescribed in the programme handbook.
**Step down arrangements**

9 Step down may be an appropriate course of action for a variety of reasons but is most likely to occur as a consequence of student choice and/or academic failure at the higher level.

9.1 Honours Programme

1 Modules and credits awarded to each module are the same in Years 1 and 2 therefore, there will be an opportunity for students to ‘step down’ at any point in each of these two years.

2 At the end of year 2 it is recommended a review of performance is conducted with the student to establish that they are suitable to progress to year 3 at this level.

3 The final opportunity for ‘step down’ will be at the Field Module 5, after which the structure changes with the introduction of the Honours Project making ‘step down’ inappropriate.

4 Exit awards for students who leave before the end of the programme will be as follows:

   - All theory and practice completed in year 1: Certificate in Health Studies
   - All theory and practice completed for year 1 and 2: Diploma in Health Studies

9.2 Masters Programme

1 As above at 1 and 2 with the exception of the CASP module which accrues a different number of credits and therefore the following is recommended:

   - Year 1 – if a student performs poorly or fails CASP, they are offered the opportunity to take the Academic Skills and Knowledge (ASK) module at either level 7 or level 8 and ‘step down’ to the appropriate level.

2 Students will have the opportunity to ‘step down’ only once during the programme

3 The final opportunity for ‘step down’ will be at the Field Module 5, after which the structure changes with the introduction of the Masters Project/Dissertation

4 Exit awards for students who leave before the end of the programme will be as follows:

   - All theory and practice completed in year 1: Certificate in Health Studies
   - All theory and practice completed for year 1 and 2: Diploma in Health Studies

**Fitness to Practise**

10 Outcomes including attitude, ethical stance, communication skills and professionalism are part of the core curriculum and satisfactory standards must be achieved as part of the academic assessment process.

10.1 Additional factors which could affect the fitness of a candidate to practice nursing are not included in the academic assessment process. Such factors include criminal conviction, psychiatric illness, disabling physical illness, drug dependency or the development during the programme of an infectious illness that may put patients at risk.

10.2 For such eventualities the School has formally constituted a Fitness to Practise Committee to review and determine any candidate’s Fitness to Practise.

10.3 The Fitness to Practise Committee may also be called to determine if there is a genuine doubt about any aspects of a candidate’s professionalism, attitude, and ethical stance or to investigate substantive (non anonymous) allegations made about a particular candidate’s conduct.

10.4 A finding by the Fitness to Practise Committee that any outcome is unsatisfactory will have an effect equal to failing an academic assessment.
10.5 This may result in a determination that the candidate has failed the programme and/or is required to repeat any element of the programme as the School Board may decide.

Note *
Where a candidate has mitigation substantiated by appropriate documentary evidence, the Board of Examiners may use discretion in considering whether a distinction or merit award is made.

POST REGISTRATION BACHELOR OF SCIENCE NURSING/BACHELOR OF SCIENCE MIDWIFERY/BACHELOR OF SCIENCE HEALTH SCIENCES

The powers and duties conferred upon the Senatus Academicus have been delegated to the School of Nursing and Health Sciences.

Unless otherwise indicated, reference to School Board means the School Board of Nursing and Health Sciences.

6.1 General

6.1.1 All awards will be made on the basis of the accumulation of SCOTCAT/SCQF (Level9) credits*. The Bachelor of Science Nursing (BScN)/Bachelor of Science Midwifery (BScM) degree each require 120 SCQF credits at level 9. Students entering Bachelor of Science Health Sciences (BScHS) degree have to demonstrate that they have achieved Higher National Diploma (HND) qualification or equivalent.

6.1.2 Each award must include successful completion of all the modules and other assessed work required for the award and as specified in the programme specification.

6.1.3 A candidate must undertake a course of instruction approved by the School Board of Nursing and Health Sciences comprised of subjects listed from time to time in the syllabus of modules for the programme.

6.1.4 Candidates will normally be expected to register for the full Bachelor Degree.

6.1.5 Students will only be allowed to take one module or double module on a stand alone basis, after which if they wish to continue with their studies, they must register for a full programme. For the stand alone module to be counted towards the degree, it must have been completed within the previous five years. In the case of students who would have otherwise required the full 120 credits for the award and who I have the stand alone module accredited towards their degree, they will normally have two and a half years from the point of entry to complete their studies. Where students have failed and been previously discontinued from a stand-alone module and thereafter enter the Degree programme, this fail will not be carried forward; however they will not be allowed to re-take the failed module.

6.2 Admission

6.2.1 Candidates entering a course of study referred to in these regulations will normally have accumulated 240 SCOTCAT/SCQF* points including 120 at level 7 and 120 at level 8. For the BSc Health Sciences degree students should have a relevant HND qualification (or equivalent).

6.2.2 BSc Nursing and BSc Midwifery entrants must be registered with the Nursing and Midwifery Council or the equivalent professional regulatory body overseas. Entrants to the BSc Health Sciences programme must be able to apply their degree studies to their role.

6.2.3 Candidates whose first language is not English are required to successfully complete an IELTS test to demonstrate their proficiency in the English language at the start of the programme. The minimum overall band score is 6.5, with no less than 6.0 in each of the listening, speaking, reading and writing categories.
6.2.4 Every candidate will be required to matriculate as a student of the University and pay all outstanding fees before graduating.

Note
As the entry level to these programmes of study is SCQF* level 9, candidates who have successfully completed pre-registration courses at pre-diploma level and have not undertaken any other post registration modules may have a deficit of ScotCAT points at SCQF level 8. This will be dealt with as an RPL issue.

6.3 Duration of Study

6.3.1 A candidate may complete the course of study for an award on a part time or full time basis. Part time students may only take one module per semester and full time students will take two modules per semester.

6.3.2 Candidates studying full time will normally complete the award within one academic year. Where the minimum points required for completion of the award is the accumulation of 60 SCOTCAT/SCQF points*, a candidate may complete the award over one semester.

6.3.3 Nursing and Midwifery students who have gained their DipHE at the University of Dundee within the last five years will be required to undertake 60 credits.

6.3.4 All other students will be required to undertake 120 credits unless they have taken a stand alone module at level 9 within the last five years or can submit evidence of RPL gained within the last five years for credit towards their degree.

6.3.5 The maximum periods of study for candidates studying full or part time will be three years. In exceptional circumstances, and with sufficient cause, the period of study may be extended by up to one additional year with the approval of the School Board on the recommendation of the Board of Examiners.

6.4 Curriculum Bachelor of Science Nursing/Midwifery/Health Sciences

6.4.1 The course of study for each of the awards is made up of the modules listed in the schedule to these regulations.

6.4.2 (i) All students must complete the core module, Introduction to Research-based Practice. With the exception of this module, any module may make up the award.

(ii) Each candidate’s choice of modules must be approved by the Post Registration Programme Lead or a Deputy.

(iii) Modules may be withdrawn, amended or supplemented with the approval of the School Board.

(iv) Attendance at other SCQF modules in the University and passes in the corresponding assessments may be accepted by the Dean of the School of Nursing and Heath Sciences as equivalent to the optional modules offered in the School of Nursing and Health Sciences.

6.5 Assessment

6.5.1 Assessment of the work of the programme shall be such as required by the Board of Examiners and specified in the Student Handbook.

6.5.2 A candidate may also be examined orally on the work of the course if the Board of Examiners consider such an examination necessary.

6.5.3 In order to complete the requirements for an award, a candidate must satisfy the Board of Examiners in all elements of the assessment for that award.
6.5.4 Where students double fail an option module, they may undertake another (option) module once. Candidates who double fail the core module will not have an option and will not be eligible to continue their studies and will exit the programme.

6.5.5 Students double failing two option modules will not be eligible to continue their studies and will exit the programme.

6.6 Progression

6.6.1 All modules are summatively assessed. Candidates are required to pass every element or combination of elements of each summative assessment. Candidates will normally be given one opportunity to retrieve any failed assessment.

6.6.2 The Degree may be awarded "with distinction" to candidates who have completed 120 credits at level 9 and who have achieved a grade of B3 or better in each of those level 9 modules at 1st attempt. The Degree may be awarded ‘with merit’ to candidates who have completed 120 credits at level 9 and who have achieved a grade of C3 or better in each of those level 9 modules at 1st attempt.*

6.6.3 Any candidate who has failed an assessment following the retrieval attempt will be referred to the Board of Examiners and may be required to discontinue studies from the programme.

6.6.4 All such candidates referred to at 6.6.3 will be notified that their studies are terminated unless there is due cause for a review under the Post Graduate Appeals procedure and this must be based on one of the following:

(a) extenuating circumstances affecting the candidate's performance and of which the examiners were unaware when their decision was taken, or

(b) procedural irregularities (including administrative error) in the conduct of a written or oral examination of such a nature as to give rise to reasonable doubt whether the examiners would have reached the same conclusion had they not occurred, or

(c) prejudice, bias or inadequate assessment on the part of one or more of the examiners

6.7 Board of Examiners

6.7.1 The Board of Examiners shall consist of the academic staff giving instruction in the subjects of the programme together with an external examiner or examiners appointed by the Court on the recommendation of the Senatus Academicus as advised by the School Board in consultation with the Post Registration Programme Manager and Head of Division.

Note:

* or the equivalent CAT/ECT level and credit tariff.
ORAL HEALTH SCIENCES PROGRAMME REGULATIONS

- Bachelor of Science (BSc) in Oral Health Sciences

Admission

1. Before entering a course of study for the Degree, a candidate shall be at least 17 years of age, shall satisfy the entrance requirements specified by the School Board of Dentistry and any additional conditions deemed necessary by the School Board.

Duration of Study

2(1) Having initially matriculated for the Degree, a candidate’s course of study shall be pursued in consecutive academic years except with the special permission of the School Board.

2(2) A candidate for the Degree, unless granted a concession or exemption under these Regulations, must attend in the University during not less than three academic years, courses of instruction in subjects prescribed in these Regulations and must pass the assessments similarly prescribed.

2(3) A candidate who has attended as a graduating student in any School of the University or in another University or equivalent institution recognised for this purpose by the Senatus may be exempted from some of the assessments for the Degree provided that assessments deemed by the School Board to be of equivalent standard in appropriate subjects have been passed and that such further assessments as are necessary for the award of the Degree shall be passed in the School. To qualify for the award of the Degree a candidate admitted under this Regulation shall have followed an approved course of study within the School extending over at least two academic years.

Attendance and Performance

3(1) A matriculated, graduating candidate whose attendance, conduct or work in any class, clinic or placement in any academic year has been unsatisfactory to the Programme Lead, on the advice of the Examiners, shall not be entitled to proceed to the assessment for that subject.

3(2) A candidate who from any cause is absent from any class, clinic or placement for a period in excess of that specified in the course handbook may be required to discontinue studies for the Degree.

3(3) In the case of a student whose clinical ability or knowledge gives rise to concerns that patient safety could be compromised, the Dean of Dentistry, after seeking advice from relevant clinical staff, may debar the student in question from all or any clinical work within or outwith Dundee Dental Hospital and School.

Curriculum

4(1) The programme for the Degree shall consist of six semesters within three calendar years. Each year shall consist of two semesters.

4(2) Each semester shall consist of a programme of modules and clinical practice as set out in the course handbook and approved from time to time by the School Board.

Assessment and Evaluations

5. The method of examining and assessing the performance of candidates shall be such as may be determined by the Examiners, approved by the School Board and published in the course handbook.

Board of Examiners

6. The Board of Examiners shall by such of the academic staff (including those with honorary appointments) giving instruction in subjects qualifying for the Degree as the School Board shall determine and such external examiners as may be appointed from time to time by the University Court.

Progress and Termination of Studies

7(1) Except with the special permission of the Board of Examiners, or sufficient cause being shown,
each candidate must pass all the assessments required in the first year of the programme before being admitted to the second year and must pass all the assessments required in the second year of the programme before being admitted to the third year.

7(2) A candidate who fails to satisfy the examiners in any item of assessment will normally be given one further opportunity for re-assessment. A candidate who fails to satisfy the examiners following re-assessment will be required to discontinue studies for the Degree.

7(3) A candidate whose studies have been terminated under Regulation 3 or Regulation 7(2) may appeal to the Dental School Termination of Studies (Appeals) Committee. If such an appeal is successful, the candidate may be permitted to resume studies subject to such conditions as the Dean of Dentistry may determine. If an appeal is rejected by the Dental School Committee it will be reconsidered by the Senate Termination of Studies (Appeals) Committee.

Intermediate Exit Award

8 Candidates who leave the programme prior to completing the requirements for the degree may be awarded the Diploma of Higher Education (Dental Hygiene) qualification, subject to completion of appropriate modules.

Award of Degree

9 The Degree may be awarded either as a BSc or, as outlined in the Syllabus of Examinations, as a BSc with Distinction.