Aimed at PhD students expecting to submit their thesis in the next 12 months, this intensive one-day course is designed to equip you with the skills needed to successfully finish your PhD and make an effective transition to the next stage of your career.

Finish Up, Move On is designed to help you benefit from a huge variety of different skills in a very intensive day. The topics covered have been carefully selected to give you the best opportunity to finish your PhD on time and be prepared for the transition to the next stage of your career, with a focus on the leadership potential of doctoral candidates. The day is highly participative and you will work in groups with other researchers from similar disciplines, giving you the chance to meet a wide range of other research students from across the university.

We’ll take you through the final stages of your PhD in a day and help you to plan your best approach to thesis writing, viva preparation and career planning.

**Course aims and objectives**
- To prepare final year students for the demands of the final stages of a PhD
- To develop career management skills
- To build awareness of post-PhD career options
- Improve your understanding of the submission and examination of doctoral research degrees
- Understand how to write a thesis plan and manage the writing process
- Develop stronger communication and presentation skills in anticipation of the viva
- Articulate skills and experiences to future employers

**THE COMPLETE RESEARCHER**
A series of workshops for postgraduate researchers

The Complete Researcher is a programme of workshops that will complement the various stages of your doctoral studies. This programme aims to enhance the effectiveness of postgraduate researchers such that you will have an opportunity to acquire new skills and gain a better understanding of the PhD process.

The core components of the Complete Researcher programme are:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Key Skills</th>
<th>Sciences Dates</th>
<th>Arts Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The Complete Researcher • PhD Launchpad (year 1)</strong></td>
<td>Key Skills: project management, getting started and managing expectations between student and supervisor</td>
<td>15/01/14</td>
<td>16/01/14</td>
</tr>
<tr>
<td><strong>The Complete Researcher • Making Progress in Your PhD (year 2)</strong></td>
<td>Key Skills: understanding the requirements of a PhD, reviewing progress and thesis structure</td>
<td>29/01/14</td>
<td>30/01/14</td>
</tr>
<tr>
<td><strong>The Complete Researcher • Finish Up, Move on (year 3)</strong></td>
<td>Key Skills: completing the PhD process, building confidence, leadership and employability options</td>
<td>18/03/14</td>
<td>19/03/14</td>
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</tbody>
</table>
PhD Launchpad (year 1)  
Dr Sara Shinton

This one-day course will help you to tune into the demands and expectations of your research and is aimed at new postgraduate researchers who are up to 4 months into their studies. Designed around the core skills needed in the early stages of a PhD, you will work with a toolkit of ideas and techniques to use as you begin to develop your research. This course will help you to understand the PhD process, develop your creativity, improve your communication and presentation skills, plan your research and manage important relationships, particularly that between you and your supervision team.

We’ll take you through the early stages of your PhD in a day and help you to identify your approach to research, communication and working with others.

Course aims and objectives

• To prepare new students for the demands of the first year of a PhD
• To develop a network of new PhD students
• Improve your understanding of the demands of a PhD
• Learn the basics of project planning in a research environment
• Develop stronger communication and presentation skills

Last years quotes

PhD Launchpad (year 1) -

“I think this was the best workshop I have been to so far in terms of preparing me for my PhD. I think everything was covered extremely well, and can’t think of any improvements that would need to be made.”

Making Progress in Your PhD (year 2) -

“The course as a whole was well structured and offered both practical advice and supportive description of being in 2nd year of the PhD, across disciplines. Pinning down the argument of the thesis was extremely helpful, in addition to suggestions and methods for making writing part of the everyday process of the PhD.”

Making Progress in Your PhD (year 2)  
Dr Dave Filipovic-Carter

This one-day course, aimed at Postgraduate researchers in the second year of their PhD, is designed to help you navigate this potentially extremely challenging middle-part of your PhD. It is an opportunity to review what you have done to date, and how that relates to what you need to achieve overall, as well as looking ahead to what needs to be done in the short to medium-term future.

Course aims and objectives

• To review and recognise the progress you have made so far in your PhD, and how this relates to the overall project
• To be aware of critical success factors for the second year FTE of a PhD, from the perspective of supervisors, as well as establishing collaborations and networking
• To understand the requirements of a PhD, including the assessment criteria you will be judged against
• To begin to define and refine both your research hypothesis and your thesis structure
• To consider the possibilities for communication and other activities connected with impact, such as public engagement