Installing TurningPoint 2008 Software

**If you have an old version of TurningPoint installed on your computer, you must first remove it before installing our most recent version of TurningPoint 2008 (4.3.1.1109).**

**Note:** You must be logged into your computer as the local administrator before installation.

1. Insert your TurningPoint CD into your computer’s CD/DVD drive. Double-click on the file, 4_3_1_1109.exe, located on the TurningPoint CD. Follow the on-screen instructions to begin the installation process.
2. Click **Next** to continue with the installation.
3. If you accept the terms of the License Agreement, select **I accept the terms in the license agreement** and click **Next**.
4. Enter your name and **University of Dundee** in the User Name and Organization boxes respectively.
5. Select **Anyone who uses this computer (all users)**.
6. Click **Next**, then **Install** to begin installing TurningPoint.
7. Once TurningPoint has been installed, select **Launch TurningPoint**. To open TurningPoint at a later time, double-click on the TurningPoint desktop icon, or open the program through your Start Menu.
8. Click **Finish** when the process is complete.

Creating an Interactive PowerPoint Slide Using TurningPoint

1. Launch TurningPoint from the **Start Menu -> Supportive Software -> TurningPoint 2008**. (Please note that this may take a **few minutes** to launch.)
2. When TurningPoint 2008 is opened, a non-interactive slide is displayed. Add a title and subtitle as usual.
3. To add an interactive slide, select **Insert Slide** on the TurningPoint toolbar. You are now given the choice of various slide layout options. Choose the **Vertical Slide** layout option this time. (You can investigate the other options yourself later.)
4. Enter your question into the text box entitled **Enter Question text...**
5. Enter correct and incorrect responses into the text box titled **Enter answer text...** Press Enter after each potential response.
6. Click anywhere outside the slide when you’ve finished adding responses.
7. **Optional:** Although this step is optional, it does add a level of control to your slide. Select **Insert Objects** to access the drop down menu. You can select from one of each of the reminder types – countdowns, response counters, response tables and answer now keys to add additional control to your slide. Try experimenting with these various options.

**Important:** Do not use animation schemes in your TurningPoint presentations as these interfere with the keypad interaction when running your interactive session. If you are adding interactive slides to an existing PowerPoint presentation, you must clear any animation schemes previously set.

Simulating a Group Response Session

1. It is possible to test out your presentation before your actual session with your students. From the **Response Devices** drop down list on the TurningPoint toolbar, select either:
   a. **Simulated Data** - this will automatically provide data for your interactive slides, or
   b. **Keyboard Keys 0-9** – this allows you to generate answers using your keyboard.
2. Run your presentation as normal. The number of responses simulated will be the default value of 30. Once all of the responses are in, move the slide show on to view the results.
Important - Before running your session:

i. make sure Response Devices is selected in the drop down list on the TurningPoint Toolbar otherwise your students will not be able to use their keypads to vote.

ii. make sure that you reset your values to zero otherwise the old simulated data will be displayed. To do this, select Reset on the TurningPoint Toolbar and select Session.

Setting the Channel on the Keypad

You should not have to change the channel on your keypad but if for some reason your keypad is not sending a signal try the following:

1. Press and release the “GO” button.
2. While the light is flashing red and green, enter the 2-digit channel code 41.
3. Press and release the “GO” button.
4. The light should change to a solid green for a few seconds to indicate success.

Alternatively, if your keypad is not working it may be the batteries. If no light comes on when a button is pressed then set aside and note to the LLC on return of the system.