Biometric Residence Permit

On receipt of your BRP/visa you are strongly advised to check the details are correct. For example, the correct length of leave has been given and the conditions of your visa are accurate in line with UKV&I guidance. If you are unsure, International Advice Staff can check this for you.

Biometric Enrolment for your Biometric Residence Permit at a Post Office

http://uod.ac.uk/2FZGw85

When you receive a barcoded biometric notification letter from the Home Office you are required to take it in to a Post Office branch and get your photograph, fingerprints and signature captured and submitted as part of your visa application. Specially trained staff will help make sure your details are accurately recorded.

The table below represents the branches where the Biometric Enrolment service is currently available in Scotland.

<table>
<thead>
<tr>
<th>Branch name</th>
<th>Address 1</th>
<th>County/City</th>
<th>Post Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Perth</td>
<td>91-97 High Street</td>
<td>Perth</td>
<td>PH1 5TJ</td>
</tr>
<tr>
<td>Morningside</td>
<td>265 Morningside Road</td>
<td>Edinburgh</td>
<td>EH10 4RD</td>
</tr>
<tr>
<td>Edinburgh City</td>
<td>Waverley Mall, Waverley Bridge</td>
<td>Edinburgh</td>
<td>EH1 1BQ</td>
</tr>
</tbody>
</table>

Important: you can only use the service if you have received a barcoded letter from the UKV&I otherwise your biometrics will NOT be registered.

Access to Post Office in Perth

This is the nearest Post Office to Dundee. It is approximately 22 miles away from Dundee, which can be reached by a 25 minute train journey or alternatively, a 65 minute bus journey. For more information on travelling, please visit https://www.travelinescotland.com/

You must take the back page of the letter (which includes your case reference number, full name and date of birth) with you when you attend the Post Office branch. If you fail to take the back page of the letter with you, the Post Office will not be able to proceed with your enrolment. You will be charged a handling fee of £19.20 for each applicant, payable to Post Office Ltd. Payment to the Post Office can be made by cash or debit card. Please note that there may be a queue for this service. (see Royal Mail website for latest information)

The biometric residence permit replaces the vignettes previously placed in passports

The biometric residence permit is proof of the holder’s right to stay, work or study in the United Kingdom. It can also be used as a form of identification (for example, if they wish to open a bank account in the United Kingdom). The holder is not required to carry their permit at all times, but they must show it at the border, together with their passport, when travelling outside of, and when returning to, the United Kingdom

It is vital that you check your BRP details on receipt and that errors are reported within 10 days as indicated on the UKV&I website. Late reports could lead to additional costs for the applicant. In the case of Admin Reviews a late submission may be rejected.
Please inform internationalsupport@dundee.ac.uk of any lost or stolen BRP cards, or if there is an error on your card. Please see our factsheet 22 on 'Lost Passports and Visa/BRP’s' at https://www.dundee.ac.uk/international/support/factsheets/

For further information, please see UKVI website: https://www.gov.uk/biometric-residence-permits

If you change your address or any other personal details, you must report this to the UKVI here: https://www.gov.uk/change-circumstances-visa-brp as well as update the university records through evision.