Short-term Study Visa

You can apply for a short-term study visa if you are doing a short course of study in the UK (maximum 6 months). This visa is recommended if you need to return to the UK for viva or to re-sit exams. Applications will only be considered outside the UK and will be given for a maximum of 6 months. Entry clearance as a short-term student can be applied for from within any country (you have permission to enter), outside of the UK, it does not have to be the country where you normally live.

If you are a visa national

Visa nationals are nationalities who must apply for a visa before travelling to the UK, even if it is for 6 months or less. You must apply for entry clearance before you leave home. A list of visa national countries can be found at [https://www.gov.uk/check-uk-visa](https://www.gov.uk/check-uk-visa)

You should carry all the documents that you submitted with your entry clearance application in your hand luggage when you travel to the UK, as the Immigration Officer may ask to see these documents when you arrive in the UK.

If you are a non-visa national

It is not compulsory for non-visa national to apply for entry clearance before travelling, you can apply to enter the UK as a short-term student on arrival at the port of entry. **However we strongly advise that you apply for entry clearance before you leave home.** It is possible to get this visa from Immigration Officers at the airport/port of entry but there are often problems if you request this visa on arrival. Experience shows that students who enter the UK without obtaining previous entry clearance are often given a General Visitor stamp in error, rather than a Short-term Student stamp. If you are given a General Visitor stamp in error, you will not be able to study for more than 30 days and there is no option to correct this error in the UK.

When you travel to the UK, you should carry all the documents that you submitted with your entry clearance application in your hand luggage. The Immigration Officer may ask to see these documents when you arrive in the UK.

You should be aware

As a short-term student, you must leave the UK on or before your visa expires. Short-term students are not allowed to apply to switch into any other immigration category while still in the UK. If you wish to continue studying in the UK after your immigration permission has come to an end, you will need to return home and apply for entry clearance as Tier 4 student if you are eligible.

You cannot do any kind of work, work placement or work experience during your studies in the UK.

For further information regarding short-term student visa, please see UKCISA website at: [http://uod.ac.uk/intl021](http://uod.ac.uk/intl021)
How to apply

You can apply for your Short-term study visa at https://www.gov.uk/study-visit-visa

UKV&I will require proof of the course you are studying. The University can provide you with a letter for the purpose of Short-term Study visa on an official headed paper, stating the course's name, duration and cost. For further advice and to request a Short-term Study visa letter, please email internationalsupport@dundee.ac.uk

Please note that you will be required to submit your original Short-term study visa letter with your visa application. It is imperative, therefore, that you provide us plenty of notice to allow time for the letter to be collected/delivered prior to submission of your visa application.

Documents you must provide are:

- a current passport
- evidence that you can support yourself during your trip, for example bank statements or payslips for the last 6 months. We recommend you to show funds of £1015 per month of proposed study.
- details of where you intend to live and your travel plans

You may need to provide additional documents depending on your circumstances, for example:

- evidence of your previous study which could include academic certificates, references or transcripts, english language qualifications, including certificates or awards
- accommodation and travel plans
- permission to be in the country you’re applying from (if you’re not a national)
- financial sponsor’s occupation, income, savings or funds that will support your studies

All documents must be certified translated, original documents.

For further information regarding Short-term study visa, please refer to UKVI guidance at: https://www.gov.uk/government/publications/short-term-students

What happens next

When you receive your visa, it is essential that you check it carefully to ensure that:

- your name and date of birth are correct
- it states you are a Short-term student
- it starts on or before the date you want to travel to the UK
- it does not end sooner than expected

If any of the above details are incorrect, please contact the Visa Application Centre that handled your application and request an amendment prior to travelling to the UK.

Please also notify International Advice Service when you successfully obtained your Short-term Study Visa by emailing internationalsupport@dundee.ac.uk stating your intended return date to the UK.

After you arrived in the UK

Please bring your new visa to the Enquiry Centre and ask for a member of staff to scan your visa and email it to internationalsupport@dundee.ac.uk The University will require a copy of your new visa for compliance purposes.

For all immigration advice, contact the International Advice Service quoting your student ID number. Email internationalsupport@dundee.ac.uk or phone 01382 381381.