Accessibility Statement Information

Contents

4	ccessibility Statement Information	1
4	ccessibility Statement	2
	Scope and ownership	2
	Using the website	2
	Visual aspects - magnification	2
	Colours and colour changing	3
	Images	3
	Listening to content	3
	Keyboard accessibility	3
	How accessible this website is	3
	Magnification	3
	Screenreader information	3
	Keyboard accessibility	4
	Feedback and contact information	4
	Reporting accessibility problems with this website	4
	Enforcement procedure	5
	Technical information about this website's accessibility	5
	Compliance status	5
	Non accessible content	5
	Preparation of this accessibility statement	7
	How we tested	7
	What we're doing to improve accessibility	7

Accessibility Statement

Accessible content can make you more productive if you know how to use it. We provide some hints and links in the sections below. Suggestions are offered in good faith for user convenience but please note that plugins and software are used at your own risk. We are not responsible for any issues arising from the use of tools or plugins over which we have no influence or control. Although plugin suggestions are for Chrome, similar (and sometimes the same) plugins exist for other browsers.

Scope and ownership

This accessibility guidance applies to https://vote.dundee.ac.uk.

Using the website

If you are unfamiliar with setting up your PC or mobile device for optimum use, then have a look at MyComputerMyWay or Scope guidance on phone accessibility features.

Visual aspects - magnification

You can magnify text by using the inbuilt browser zoom function – CTRL + (Windows) or CMD + (Mac).

Or you can increase the default font size in your browser settings (or with browser plugins – for example <u>A+ Font SizeChangerLite for Chrome</u>).

Using a mix of both techniques can give fine-tuned viewing experiences.

On a mobile device get magnification and reflow by changing the browser default font size and default display size in the accessibility settings menu.

The main website pages reflow to fit the resolution and orientation of your device. Pages are responsive up to 300%+ using browser zoom.

Colours and colour changing

Users should be able to change font size and colours within the browser or using browser plugins such as HighContrast (Chrome web store).

Images

All relevant images have alternative text descriptions.

Listening to content

Most of the page content can be accessed by text-to-speech tools, including:

- browser-based plugins such as <u>Selection Reader for Chrome</u>
- clipboard readers such as Orato and the <u>ATBar</u>
- commercial text-to-speech tools.

Keyboard accessibility

The majority of the site can be navigated using keyboard only.

 visual focus - keyboard users can easily determine where the visual focus has got to on a page. If a different focus indicator is needed, browser plugins like <u>Focus Indicator for</u> <u>Chrome</u> can be used.

How accessible this website is

Some parts of this website are not fully accessible:

Magnification

Some text does not resize when changing default font size in browser settings. We are working on correcting this, and in the meantime the text can be magnified by using a browser plugin such as <u>A+ Font SizeChangerLite for Chrome</u> or using in-built browser zoom.

Screenreader information

The ballot screen can be difficult to navigate for screenreader users. Other ways of casting a vote are available, and if these issues are preventing you from voting online contact the University.

Keyboard accessibility

Voting on the ballot screen is not possible for keyboard-only users. Other ways of casting a vote are available and if these issues are preventing you from voting online contact the University.

Feedback and contact information

MSL client note - make sure you know **what** you can offer and in **what turnaround** time

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille.

Please contact us with your request using the following means:

email [email address]

call [phone number]

[add any other contact details]

We'll consider your request and get back to you in [number] days.

If you cannot view the map on our 'contact us' page, call or email us [add link to contact details page] for directions.

Reporting accessibility problems with this website

MSL client note – modify this section to describe your own reporting process.

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact:

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the <u>Equality Advisory and Support Service</u> (EASS).

[Note: if your organisation is based in Northern Ireland, refer users who want to complain to the Equalities Commission for Northern Ireland (ECNI) instead of the EASS and EHRC.]

Technical information about this website's accessibility

We are committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance status

This website is partially compliant with the <u>Web Content Accessibility Guidelines version 2.1</u> - AA standard, due to the non-compliances listed below.

Non accessible content

The content listed below is non-accessible for the following reasons:

Non-compliance with the accessibility regulations

Visual aspects of the website (magnification, reflow, colour contrast)

Some elements overlap when the content is zoomed to 400% (browser zoom), which may cause problems for users with visual impairments. This happens on the ballot page - and is non-compliant with checkpoint 1.4.10 Reflow.

We plan to prevent overlapping elements when zooming by July 2021.

Some elements cannot be resized, which may cause problems for users with visual impairments. Icons such as save and delete icons and text (such as navigation items) do not resize due to fixed pixel font size – this is non-compliant with checkpoint 2.4.7 Resize Text.

We plan to ensure all text and icons are resizable by July 2021.

Navigation - headings, menus, keyboard navigation, tab order

Voting is not possible using keyboard-only navigation - this is non-compliant checkpoint 2.1.1 Keyboard

A fix is being actively worked on and we plan to have this in place by June 2021.

Screenreader users are not notified of content changing when results are filtered such as when a vote is cast - this is non-compliant with checkpoint 4.1.3 Status Messages.

A fix is being actively worked on and we plan to include content update information understandable to screenreaders by June 2021.

Disproportionate burden (legally required)

No areas of the MSL template site non compliance fall under disproportionate burden.

Content not within the scope of the accessibility regulation (legally required)

No MSL-provided system content falls outside the scope of these regulations.

MSL client note - please exemplify or delete as appropriate for your own content added to your MSL site.

This applies to:

office file formats published before 23rd September 2018, unless such content is needed for active administrative processes relating to the tasks performed by the public sector body;

pre-recorded time-based media published before 23rd September 2020;

Preparation of this accessibility statement

This statement was prepared on [date when it was first published]. It was last reviewed on [date when it was last reviewed].

This website was last tested on **[test]**. The test was carried out by **[add name of organisation** that carried out the test, or indicate that you did your own testing].

We used this approach to deciding on a sample of pages to test [add link to explanation of how you decided which pages to test].

How we tested

The MSL template site was tested on 07 July 2020. The test was carried out by specialist accessibility consultancy AbilityNet.

A sample of eleven pages was selected and pages were chosen to represent commonly used components across the site.

MSL client note – Add any details of any additional testing that you have conducted here.

The way you design and populate pages or embed third party content will impact on the end user experience. We strongly advise you to familiarise yourself with the guidance and conduct your own tests - ideally using disabled users.

What we're doing to improve accessibility

MSL client note – Add any information here about changes to your policy, procedure, staff training or job descriptions that have not been covered in other sections.