



University of Dundee Scholarship

Alumni Scholarship 2024/5 (the “Scholarship”)

Key Facts Document

This Key Facts Document sets out the main details of the Scholarship, as at date of publication. This document should be reviewed alongside the **University of Dundee Scholarship Terms and Conditions**, as those terms and conditions will provide you with additional information that apply to you in respect of the Scholarship.

Date of publication	September 2023, applicable to 2024/5 academic year (September 2024 or January 2025 entry).
Application Process	<p>Automatic Award</p> <ul style="list-style-type: none"> • This scholarship will be automatically awarded to <u>new Postgraduate taught applicants</u> who are direct graduates of the University of Dundee. • If the Admissions Team have not automatically awarded the scholarship, then the applicant should email scholarships@dundee.ac.uk explaining their eligibility. • Note: that a change of name, misspelling, or other changes in information can affect Admissions records and may mean that the award is not automatically allocated. In these cases, we will require verification of previous Student ID numbers and/or a copy of the degree certificate. <p>Apply and Award:</p> <ul style="list-style-type: none"> • If the applicant is not a current or previous University of Dundee student, then they will need to be the immediate family member of someone who is. • We require evidence of the relationship alongside a copy of the Alumni degree certificate and/or Student ID number to confirm. • This information is to be emailed to scholarships@dundee.ac.uk; this will then be verified by the Scholarships Team. If eligible, the award will be applied to the applicant record and an official award letter will be sent to confirm. • Evidence of a relationship can be birth certificate, residential evidence, marital evidence or any other official documentation which confirms the relationship.
Who is eligible?	1. Only applicants studying at postgraduate taught level and Professional Doctorate Programmes are eligible, and applicants are eligible to receive this scholarship in Year 1 only.



	<ol style="list-style-type: none">2. The programme must be a full 180 credit programme. Undergraduate programmes, and postgraduate taught programmes which are less than 180 credits, are not eligible for this scholarship, even if the applicant has studied here before.3. All Fee Status applicants are eligible to apply for this scholarship: Scottish, EU, RUK, and Overseas.4. If the applicant has not completed their full undergraduate or postgraduate taught degree at the University of Dundee but an immediate family member has (<i>Mother; Father; Spouse; Brother or Sister</i>) then they are eligible to apply for this scholarship.5. The family member must have completed a full undergraduate or postgraduate taught degree at the University of Dundee. Note: we cannot apply Alumni discount to an applicant's record who does not meet the <u>immediate family member</u> criteria.6. If the applicant has studied at the University of Dundee as a Study Abroad or Exchange student, they will be eligible to receive the scholarship if they are returning to Dundee to study a Postgraduate taught programme (out with any partnership agreement).
Award Information	<ol style="list-style-type: none">1. The value of this scholarship varies depending on the applicant's fee status:<ol style="list-style-type: none">a. For Overseas applicants the value of the scholarship is £3,000 GBP for 1 year onlyb. For Home, EU and RUK applicants the value of the scholarship is £1,500 GBP for 1 year only.2. The scholarship is applied to the applicant's tuition fee balance, reducing the balance owed to the University. This scholarship is not made as a direct payment and the amount cannot be increased in any circumstances.3. If this scholarship is applied after the applicant has paid their tuition fees in full (pre matriculation), or after they have matriculated and have paid their full tuition fee, then the scholarship value can be:<ol style="list-style-type: none">a. Refunded after matriculation at the University of Dundee. This will be completed within 3 weeks of matriculation;b. Transferred to the applicants University Accommodation account balance.
Key Information	<ol style="list-style-type: none">1. This scholarship does not apply to any applicant who is entering at Undergraduate level, whether continuing or new.



2. If an applicant has studied a Pre-Sessional English programme at the University of Dundee and is continuing to study a master's programme, this does not make them eligible for the Alumni Scholarship.
3. PG Certificate programmes are **not** eligible for this scholarship. PhD Programmes are also **not covered**.
4. The programme must be a 12-month, full time programme. If the programme is less than 12 months, then the applicant is **not** eligible for the scholarship.
5. The programme must be a 180-credit programme. If the programme is less than 180 credits, then the applicant is **not** eligible for the scholarship.
6. If the applicant has applied for a Part Time, Distance Learning or CPD programme, then they are **not** eligible for this scholarship.
7. If the applicant already holds another scholarship from the University of Dundee, such as the Global Excellence Scholarship, Global Citizenship Scholarship, or any Vice-Chancellor's regional scholarships, then they are eligible to receive both scholarships.
8. For applicants with a fully funded external scholarship, which covers the full amount of tuition fees due to the University, then we cannot allocate this scholarship as the total combined of both awards will exceed the tuition fee total. If the external scholarship only provides the applicant with partial funding, then the Alumni Scholarship can still be applied up to the maximum tuition fee balance.
9. For applicants with a fully funded sponsored place (from an external source), which covers the full amount of tuition fees due to the University, then we can still allocate this scholarship. The sponsor will then be invoiced for the total tuition fee balance including the scholarship reduction.
10. If the applicant is from a University of Dundee partnership University and holds a scholarship as part of this agreement, then they are not eligible to receive Alumni.
11. Should an applicant wish to defer their entry to the University of Dundee, the following rules apply:
 - a. Deferral within the same academic year: Scholarship can also be deferred.
 - b. Deferral to a new academic year: Scholarship cannot be deferred.
12. Changes to the course of study:
 - a. If an applicant changes Course before/ during matriculation or after latest start date (30.09.2024), the University of Dundee reserves the right to re-assess eligibility for scholarships and may retract the Scholarship Offer should an applicant's eligibility have changed.



b. If an applicant changes Fee status or any other personal information before, during or after matriculation, the University of Dundee reserves the right to re-assess eligibility for scholarships and may retract the Scholarship Offer should an applicant's eligibility have changed.

13. If an applicant has paid their tuition fees in full prior to being awarded the Community Scholarship, the value of the scholarship will be refunded to the applicant after they have enrolled at the University of Dundee.

a. Alternatively, this can be transferred to the University of Dundee accommodation account balance (if applicable).

14. The scholarship is only awarded to applicants in the first year of study only.

15. All communication with the student will be via email, to their @dundee.ac.uk email address. We may also communicate with other email addresses provided to us by the applicant.

Types of communication may be:

a. Confirming the scholarship.

b. Informing the applicant that they have not met the criteria to be awarded the scholarship.

c. Requesting further information.

16. The University of Dundee is unable to disclose details of the scholarship to anyone other than the applicant unless consent is given by the applicant to do so.

17. Should a student withdraw from their programme of study, the University of Dundee Fees department may be in contact regarding payment of fees and scholarship balance.

18. All scholarship decisions are final and cannot be appealed.