

Part-time Work CV for Undergraduate Students



Careers Service
University of Dundee

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Personal Profile

Current 3rd year student with strong commercial awareness developed through my studies. I excel in teamworking and communication skills, developed through university group projects and extra-curricular activities. Currently seeking a part-time role in retail or sales.

Skills

- **Teamwork:** Experienced in cooperative teamwork, through group projects with up to 6 people as part of BSc course. Awarded Most Valuable Player in recognition of commitment to teamwork in national Schools' Badminton Challenge 2022.
- **Communication:** Excellent communication and interpersonal skills, demonstrated by regular participation in Debating Society training sessions and competitions. Fluent in English and Hindi.
- **Adaptability:** Proven resilience and ability to adapt to different cultures through adjusting and successfully integrating into UK university life.

Education

2020 - present

BSc Business & Management, University of Dundee

Modules include:

- Project Management
- Applied Human Resource Management
- Operations Management in SMEs
- Doing Business in Scotland

2018 - 2020

Hyderabad Junior College, India

Higher Secondary Certificate (equivalent to 6 UK Highers)

Interests and Activities

- **Sports:** Member of Hyderabad Junior College Badminton team. Represented my College at national level in Schools' Badminton Challenge 2022. As part of the mixed doubles group, demonstrated commitment to teamwork and showed my ability to perform under pressure.
- **Debating:** Active member of Dundee University Debating Society, where I have developed confidence in public speaking through regular debating training sessions and competitions.

Referees

References are available on request.

<https://www.dundee.ac.uk/careers/>

For further information or to see a Careers Adviser, please come to a Quick Query session or book an appointment on our CareersPortal at <https://dundee.targetconnect.net/>.

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