**University of Dundee Bursary**

**Academic Excellence Bursary (the “Bursary”)**

**Key Facts Document**

This Key Facts Document sets out the main details of the Bursary, as at date of publication.

If applicable, this document should be reviewed alongside the University of Dundee Scholarship Policy.

|  |  |
| --- | --- |
| **Date of publication** | November 2020 |
| **Application Process**  | * There is no separate application form for this bursary.
* Our Admissions Team will use the information provided in the programme application, to assess eligibility for this bursary. Confirmation of the award will be in writing and may be as part of the Offer Letter.
* If a student feels they should have been awarded this bursary and have not been notified from either our Admissions Team or Student Funding Team, they must contact our Student Funding Team by the end of Semester 1 in order to be reviewed.
 |
| **Who is eligible?** | * Resident in the UK and classified by the University of Dundee as an RUK (Rest of UK) Fee paying undergraduate student.
* Studying a first undergraduate programme (full time). This can be in any of our Schools excluding Medicine, Dentistry and Education & Social Work. Please note, we define students who are “studying a first undergraduate programme” as any student who has not transferred from another UK Higher Education Institution or who does not already hold an undergraduate degree from any University.
* Have entry qualifications of AAB or above at A-Level. If the student does not have A-Levels, but meet the other criteria for the bursary, please review our [32TUgrade equivalencies for other types of qualifications we accept](https://www.dundee.ac.uk/media/dundeewebsite/study/scholarships/academicexcellence/AAB-RUK-Academic-Excellence-equivalencies-2019.docx)U32T. If the qualification is not listed on our grade equivalencies, this means we are not able to accept it as an alternative. If the student has a combination of qualifications, this will be reviewed on an individual basis.
 |
| **Award Information** | * The value of this bursary is £3,000 per year of study, paid in 3 installments over the academic year. This will usually be by the end of November 2023, February 2024 and April 2024.
* This bursary will be paid for each full year of study at the University of Dundee, for the full duration of the programme. For periods of Studying Abroad or Placement at any point during study, depending on the length of the trip, the student may still be eligible to receive this bursary whilst away. Please note, if the Study Abroad or Placement is for a full academic year, the student will **not** be entitled to receive the bursary for that year.
* Payment in subsequent years is dependent on satisfactory progression, which is set and monitored by the University. This is an average of B3 across core modules with no re-sits, under all circumstances.
* Payment of the bursary is made after enrolment at the University of Dundee. All payment forms which are sent to the student by our Student Funding Team, must be completed within the given timeline. Failure to complete the forms by the deadline may mean the student is no longer eligible to receive the bursary. The student does not have to re-apply annually for the bursary.
 |
| **Key Information**  | * All communication with the student will be via email, and to their @dundee.ac.uk email address.
* If the student is entering a programme on a January start date, rather than September, they are not eligible to receive this bursary.
* If the student is a Nursing student, they are eligible for either Academic Excellence Bursary **or** The Discover Nursing at Dundee Bursary, not both. If the student is awarded the Academic Excellence Bursary in Year 1 but fails to meet progression criteria into Year 2, then they will be allocated the Discover Nursing at Dundee bursary in subsequent years. Due to the semester dates for Nursing students, we will let all students know by the end of October in the academic year if this applies to them.
* Payment of this bursary will be suspended during a period of approved leave of absence (temporary withdrawal of studies) where this period covers a whole academic year and may be reinstated on return to fulltime study. The bursary will also be suspended for periods of leave of absence that cover part of the academic year and will be reinstated on return to full-time study. On return to study, the student will be entitled to the balance of the bursary for the level.
* Any repeat years of study will be reviewed by our Student Funding Team, in consultation with the School.
* The University reserves the right to withdraw the bursary immediately and without notice where the student is determined by the University to have misled the University about any aspect of eligibility to receive the bursary.
* If the student withdraws from the programme, they must notify our Student Funding Team that they are no longer enrolled at the University of Dundee. Under any such circumstances, the University shall be entitled to seek repayment of any portion of the bursary which may already have been paid to them and they will no longer be entitled to any further payments.
* The University of Dundee will not back-date any awards, and all awards made will be current and apply to the student in the current academic year.
* The Academic Excellence bursary can be held in conjunction with other awards, if the programme of study permits - for example, the RUK Bursary and the Discover Dundee Bursary.
 |