

**Summative Assessment Form**

The Summative Assessment form must be completed electronically and emailed to [SHSL-ed-professionalpractice@dundee.ac.uk](mailto:SHSL-ed-professionalpractice@dundee.ac.uk)

Please provide evidence of the student’s progress to date using the guidance from the University found in the *Professional Practice Handbook* ([PGDE](https://www.dundee.ac.uk/esw/partner-resources)) or the relevant *Placement Expectations* document ([MA](https://www.dundee.ac.uk/corporate-information/information-school-partners-ma-hons-education)).

The student should be assessed against the Standard for Provisional Registration but with consideration given to the stage that they are at in their ITE Programme.

Please provide **an overall grade** for each of the eight sections using the following S/U descriptors as a guideline:

* **S** - Satisfactory: Has made sufficient progress for this stage of development, with an appropriate level of support, and therefore this is considered a **pass**.
* **U** - Unsatisfactory: Has not made sufficient progress, for this stage of development, even with support, and therefore this is considered a **fail.**

Please also add comments regarding **the student’s strengths and areas for development** in the section at the end of this form.

***If progress is Unsatisfactory, this should be clearly communicated to the student and substantiating evidence provided in the report.***

**MA: MA1PP, MA2PP or MA3PP.** If a student accumulates a total of **3 or more** **Unsatisfactory** grades between the school report and the tutor report this will result in a failed placement.

**MA: MA4PP**. If a student accumulates a total of **2 or more** **Unsatisfactory** grades between the school report and the tutor report this will result in a failed placement.

**PGDE (P/S) PP1**: If a student accumulates a total of **4 or more Unsatisfactory** grades between the school report and the tutor report then this will result in a failed placement.

**PGDE (P/S)** **PP2**: If a student accumulates a total of **3 or more** **Unsatisfactory** grades between the school report and the tutor report then this will result in a failed placement.

**PGDE (P/S)** **PP3**: If a student accumulates a total of **2 or more** **Unsatisfactory** grades between the school report and the tutor report then this will result in a failed placement.

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| **Student Name:** | **School:**  **Mentor Teacher Name:** | **Date:** |
| **Programme:** | **Stage or Subject (eg. P.4 or Year 1 Science):** | **Placement (eg. PP1, PP2, PP3, MA1/2/3/4).** |
| **Name of person completing the report:** | **Designation (e.g., Class Teacher, HT, DHT, PT):** | |
| **I confirm that the content of the Report has been discussed with the student:**  **Yes / No** (*delete as appropriate)* | *If ‘No’ please indicate why this was not possible* | |

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| **1. BEING A TEACHER IN SCOTLAND** | |
| **1.1 Professional Values** | **S / U** |
| Demonstrates a commitment to the professional values:  Social justice   * the view that everyone deserves equal economic, political and social rights and opportunities now and in the future.   Trust and respect   * expectations of positive actions that support authentic relationship building and show care for the needs and feelings of the people involved and respect for our natural world and its limited resources.   Integrity   * the practice of being honest and showing a consistent and uncompromising adherence to strong moral and ethical principles and values. | *Grade only* |
| **1.2 Professional Commitment** | **S / U** |
| Demonstrates knowledge and understanding of barriers to wellbeing and learning  Values the contribution of others, challenges biases and assumptions, and applies critical thinking to make effective decisions  Promotes equality and diversity, paying careful attention to the needs of learners from diverse groups and in upholding children’s rights  Critically examines how teaching impacts on learners and uses evidence collaboratively to inform teacher judgement and next steps for learning  Engages in continuous professional learning, reflection, enquiry, leadership of learning and collaborative practice | *Grade only* |
| **1.3 The Standard for Provisional Registration** | **S / U** |
| Actively embraces and promotes principles and practices of sustainability.  Leads learning for, and with, all learners with whom they engage.  Has knowledge and understanding of the Standards for Provisional Registration and shows a commitment to working towards it. | *Grade only* |
| **2. Professional Knowledge and Understanding** | |
| **2.1 Curriculum and Pedagogy** | **S / U** |
| Has knowledge and understanding of Pedagogical Theories and Professional Practice  Has knowledge and understanding of Research and Engagement in Practitioner Enquiry  Has knowledge and understanding of Curriculum Design  Has knowledge and understanding of Planning for Assessment, Teaching and Learning | *Grade only* |
| **2.2 Professional Responsibilities** | **S / U** |
| Has knowledge and understanding of Education Systems  Has a knowledge and understanding of Learning Communities | *Grade only* |
| **3. Professional Skills and Abilities** | |
| **3.1 Curriculum and Pedagogy** | **S / U** |
| Plans effectively to meet pupils’ needs  Utilises pedagogical approaches and resources  Utilises partnerships for learning and wellbeing  Employs assessment, evaluate progress, recording and reporting as an integral part of the teaching process to support and enhance learning | *Grade only* |
| **3.2 The Learning Context** | **S / U** |
| Appropriately organises and manages learning  Engages learner participation  Build positive, rights respecting relationships for learning | *Grade only* |
| **3.3 Professional Learning** | **S / U** |
| Engages critically with literature, research and policy  Engages in reflective practice to develop and advance career-long professional learning and expertise | *Grade only* |
| **Areas of strength:** *Please add comments here.* | |
| **Areas for development:** *Please add comments here.*  *Where unsatisfactory grades have been given, please give details below, with reference to PROP Forms and Observation Forms where concerns have been highlighted during the placement.* | |
| **Standard of Student’s Literacy:** Satisfactory/Unsatisfactory  **No. of days absence: ­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_** | |

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| **Mentor Teacher’s Signature** |  |
| Date |  |

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| **Head Teacher/School Regent’s Signature** *(where applicable)* |  |
| Date |  |

|  |  |
| --- | --- |
| **Student’s signature** |  |
| Date |  |

**PLEASE RETURN THE COMPLETED FORM TO:** [SHSL-ed-professionalpractice@dundee.ac.uk](mailto:SHSL-ed-professionalpractice@dundee.ac.uk)