



## APPLICATION FOR ADMISSION AS A RESEARCH STUDENT

Please complete all sections of this form using black ballpoint  
or black type in BLOCK CAPITALS

FOR UNIVERSITY USE ONLY:											
S.I.N.											
D.A.R.											
D	D	M	M	Y	Y						
D.O.M.											
D	D	M	M	Y	Y	C	U	R			
D.S.D.R.											
D	D	M	M	Y	Y						
D.F.A.S.											
D	D	M	M	Y	Y						
D.F.G.R.											
D	D	M	M	Y	Y						
D.A.L.S.											
D	D	M	M	Y	Y						

### PROPOSED STUDY

Research Degree (PhD, MD, MPhil, MSc etc) Please refer to the full list of research areas in the prospectus or on the web  
<http://www.dundee.ac.uk/prospectus/graduate/restopics.htm>

Area of proposed research

Department/ Division/ School Centre for Energy, Petroleum and Mineral Law and Policy  
Postgraduate School of Management and Policy, College of Arts and Social Sciences

Method of Study: Full time/Part time\*

Proposed Start date

### PERSONAL DETAILS

Surname/Family Name						Male/Female*					
First name(s)/Given name(s)					Day		Month		Year		
Title Mr/Mrs/Miss/Ms/Dr*				Date of Birth						19	
Permanent Home Address						Your correspondence address (or agent's if applicable)(Letters from the University will be sent to this address)					
Country						Country					
Postcode/Zipcode						Postcode/Zipcode					
Telephone Number (with Country and Area Code)						Telephone Number (with Country and Area Code)					
Email				Mobile				Fax			
Nationality						Country of Birth					
Country of residence?						How long have you lived in that country?					
<ul style="list-style-type: none"> <li>• If non-UK/EU National and are resident in the UK/EU, do you have indefinite leave to remain in the UK/EU? YES/NO*</li> <li>• If you are a current student/graduate of the University of Dundee, please provide your student ID Number</li> </ul>											

\*Delete as required

## COLLEGE / UNIVERSITY QUALIFICATIONS

Please include a copy of your Degree Certificate and your University transcript only (translated into English if applying from Overseas)

Please provide information on the following starting with the most recent

College / University attended	From	To	Full title of degree awarded	Result
1.				
2.				
Please state full course title of qualifications pending and name of institution you are attending				Expected date of Award

## DISABILITIES, SPECIAL NEEDS OR SUPPORT

The University encourages applications from students with special needs and is keen to provide appropriate support. If you have a disability, special needs (including dyslexia) or a medical condition please tick the appropriate box and enclose further details where necessary.

<input type="checkbox"/> No Disability	<input type="checkbox"/> Wheelchair User/Mobility difficulty	<input type="checkbox"/> Multiple Disabilities
<input type="checkbox"/> Dyslexia	<input type="checkbox"/> Personal Care support	<input type="checkbox"/> Other Disabilities.
<input type="checkbox"/> Blind/Partially sighted	<input type="checkbox"/> Mental Health difficulty	
<input type="checkbox"/> Deaf/Hearing impairment	<input type="checkbox"/> Unseen disability e.g. Diabetes, Epilepsy	Please specify
		_____
		_____

## CRIMINAL CONVICTIONS

Do you have any criminal convictions? Yes / No \*

If Yes, please specify

For certain courses this may affect whether or not you are accepted onto the course.

*\*Delete as required*

## ENGLISH LANGUAGE QUALIFICATIONS

Please include a copy of your English Language Certificate (Overseas students only)

All students on degree courses at the University of Dundee must have an English language qualification equivalent to GCSE/Standard Grade English language. Further information about English Language requirements can be obtained at [www.dundee.ac.uk/admissions/ug/interstu/CALS.htm](http://www.dundee.ac.uk/admissions/ug/interstu/CALS.htm)

Please indicate whether English is

a) Your first language  b) Your main language for education  c) Learnt as a foreign language

If applying from overseas,

Please state name of English Language test taken \_\_\_\_\_

Please state score/mark obtained \_\_\_\_\_

Please state when test was taken \_\_\_\_\_

### For Overseas Students Only

Please indicate if you require an English language access course. These programmes are available for students who do not meet the minimum language requirement, or who would like to improve their English before starting a taught postgraduate course. More information about these programmes, including dates and costs, can be obtained by viewing [www.dundee.ac.uk/languagestudies/EFL/prepcourses.htm](http://www.dundee.ac.uk/languagestudies/EFL/prepcourses.htm)

Course Start Date		
Day	Month	Year
		20

Course End Date		
Day	Month	Year
		20

## WORK EXPERIENCE AND EMPLOYMENT

Please enter details of employment starting with most recent.

Employer (if not UK, please state which country)	Job title	DATES	
		From	To

## FINANCIAL ARRANGEMENTS

Students are responsible for their own finances. Before making an application, it is essential that you give careful thought as to how you intend to finance your course and your living expenses in Dundee. (If you have been awarded a grant, please enclose a copy of the award letter from the Grant-Awarding Body.)

• Is your funding already guaranteed? Yes / No\*

If Yes, Please give details of scholarship or financial support secured

• Which scholarships/financial support do you intend to apply for?

\*Delete as required

• In the event that no financial assistance is available, how will you finance the course(s) and your living expenses?

Are you a member of staff at the University of Dundee? Yes / No \*

### REFERENCES

Please give the names and contact details of two people who are familiar with your recent academic work. You must send a report form to your referees for completion. The referee must return the completed form to this office (to enable your application to be considered) as soon as possible.

1. Name of Referee

Occupation and Relationship to applicant

Address of Referee

Telephone Number  
(with Country and Area Code)

Email Address

Fax Number  
(with Country and Area Code)

2. Name of Referee

Occupation and Relationship to applicant

Address of Referee

Telephone Number  
(with Country and Area Code)

Email Address

Fax Number  
(with Country and Area Code)

### ADDITIONAL INFORMATION Please attach a separate sheet if necessary

Please provide relevant information in support of your application, which has not been included elsewhere in this form. This might include why you want to study the course, relevant practical experience, outside interests, study abroad.

### RESEARCH PROPOSAL Please attach separate sheets

Give a brief outline of your proposed research topic and attach a detailed research proposal as separate sheets. (maximum of three sheets of A4)

*\*Delete as required*

## MARKETING INFORMATION

How did you hear about this programme? *(Please tick the relevant box)*

University Prospectus	<input type="checkbox"/>	University Website	<input type="checkbox"/>	Prospects Publication	<input type="checkbox"/>
Careers Service	<input type="checkbox"/>	Your own institution	<input type="checkbox"/>	Education UK Website	<input type="checkbox"/>
Family or Friends	<input type="checkbox"/>	Recruitment Agency	<input type="checkbox"/>	Employer	<input type="checkbox"/>

Recruitment Fair/Exhibitions *(please specify)*

Newspaper/Journal *(please specify)*

Other *(please specify)*

## APPLICANT CHECKLIST

Please tick the relevant boxes indicating which documents you are submitting with this application

Degree Certificate / Transcript	<input type="checkbox"/>	English Language Certificate (overseas students only)	Full Research Proposal
Additional Information	<input type="checkbox"/>	Finance Information	Referee Requests Sent

## DECLARATION

I certify that the information given in this application is correct and complete. If I am admitted to the University, I undertake to observe the University's regulations, and to ensure payments of tuition fees and other financial liabilities to the University.

Data Protection Act 1998. The information I have given on this form will be used for purposes of monitoring my student career. At the end of my student career this information will be passed to the Alumni Office who will contact me at his time.

Applicant's signature:

Date:

### THANK YOU FOR COMPLETING THIS APPLICATION FORM. PLEASE NOW SEND THE FORM AND REQUESTED DOCUMENTS TO:

Research Degrees Office  
University of Dundee  
Dundee  
DD1 4HN,  
Scotland, UK

Tel: +44(0) 1382 384035  
Fax: +44(0) 1382 385343  
Email: j.e.nicholson@dundee.ac.uk

**Once your application has been received by the University, you will receive an acknowledgement letter. Your application will be forwarded to the selectors for a decision to be made. You will then receive a letter offering you a place or advising you that we cannot offer you a place.**

### FOR UNIVERSITY USE ONLY For Completion by Academic Department in first instance

Degree Classification	Duration of Course	Fulltime / Part Time*
Start Date	Department	
Unconditional Offer <input type="checkbox"/>	Conditional Offer <input type="checkbox"/>	Rejection <input type="checkbox"/>
Conditions/Reasons for Rejection*		
Principal Supervisor	Second Supervisor	
Source of Finance		
Approval of Admission <i>(please date and sign)</i>		
Principal Supervisor	Date	
Second Supervisor	Date	
Head of Department/ Division/ School	Date	
Dean of Faculty	Date	

\*Delete as required



## REFEREE REPORT IN SUPPORT OF RESEARCH STUDENT APPLICATION

### APPLICANT DETAILS (TO BE COMPLETED BY APPLICANT)

Surname/Family Name						Male/Female*				
First names/Given names										
Title			Date of Birth		D	D	M	M	Y	Y
Title of Research Degree & Area of Proposed Research										
Department/Division/School <span style="font-size: small;">Centre for Energy, Petroleum and Mineral Law and Policy Postgraduate School of Management and Policy, College of Arts and Social Sciences</span>										

### REFEREE'S DETAILS

Name of Referee	
Position/Occupation/Relationship to applicant	
Address of Referee	
	Telephone Number
Fax Number	Email

It will be helpful if your statement provides information where appropriate on:

- |  |   |  |
|--|---|--|
| 1. Suitability for proposed course<br><br>2. Intellectual qualities including:<br>a. previous examination performance<br>b. present performance<br>c. promise for the future, including an assessment of any examination results pending | 3. English language ability (for non native speakers)<br>a. present level of achievement in both written and spoken English<br><br>4. Work experience including:<br>a. previous performance<br>b. aptitude and suitability<br>c. relevance to present application | 5. Personal qualities<br><br>6. Health and other personal circumstances<br><br>7. Athletic, social and other interests |
|--|---|--|

Please attach your report to this sheet and return to the address below or return it in a sealed envelope to the applicant as it is helpful for us to receive an application with all documents attached.

Where appropriate the Referee can respond to this section by attaching a report already prepared for another Institution

**NB You should be aware that, under the terms of the Data Protection Act, the applicant may request access to this reference.**

Signed \_\_\_\_\_ Official Stamp \_\_\_\_\_ Date \_\_\_\_\_

The completed form should be returned to:  
**Research Degrees Office, Registry, 1 Airlie Place**  
**University of Dundee, Dundee, DD1 4HN**

*\*Delete as required*



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						Telephone Number				
Fax Number				Email						

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- |  |   |  |
|--|---|--|
| <ol style="list-style-type: none"> <li>1. Suitability for proposed course</li> </ol>   | <ol style="list-style-type: none"> <li>3. English language ability (for non native speakers)               <ol style="list-style-type: none"> <li>a. present level of achievement in both written and spoken English</li> </ol> </li> <li>4. Work experience including:               <ol style="list-style-type: none"> <li>a. previous performance</li> <li>b. aptitude and suitability</li> <li>c. relevance to present application</li> </ol> </li> </ol> | <ol style="list-style-type: none"> <li>5. Personal qualities</li> <li>6. Health and other personal circumstances</li> <li>7. Athletic, social and other interests</li> </ol> |
| <ol style="list-style-type: none"> <li>2. Intellectual qualities including:           <ol style="list-style-type: none"> <li>a. previous examination performance</li> <li>b. present performance</li> <li>c. promise for the future, including an assessment of any examination results pending</li> </ol> </li> </ol> |   |  |

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Signed \_\_\_\_\_

Official Stamp \_\_\_\_\_

Date \_\_\_\_\_

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**Research Degrees Office, Registry, 1 Airlie Place**  
**University of Dundee, Dundee, DD1 4HN**

*\*Delete as required*