

Appendix 1 UKPASS web-link USER ACCESS REQUEST

Please print in BLOCK CAPITAL letters. We will be in touch by email to confirm your login details.

Surname:

First Name(s):

School / Unit:

Telephone:

@dundee.ac.uk

Email Address:

Password

Please specify your choice of password (at least 8 characters)

I have read the University Regulations for the Use of Computing Facilities and agree to accept and abide by them. (Copies of the Regulations are available at <http://www.dundee.ac.uk/ics/pubs/regulations.html> .)

I have read the Admissions & Student Recruitment Regulations for Access to UKPASS web-link (below) and agree to accept and abide by them.

- Information from web-link may be printed out for interview purposes only and must be destroyed immediately afterwards. All admissions decisions must be made on the original UCAS form.
- All data must be kept in accordance with the Data Protection Act 1998.
- Any correspondence with applicants (related to an admissions decision) should be copied to the relevant A&SR Taught Postgraduate Office for their records.

Your Signature: **Date:**

Please return this form to Ramanee Peiris, Taught Postgraduate Office, 4 Airlie Place.

The following will be completed by the UKPASS web-link Administrator:

Access authorised by:

**Admissions Manager /
Marketing Manager:**

Date:

Reason for access:

Area Permissions:

Username:

Date user profile created: